



## Legislation Text

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**File #:** 18-351, **Version:** 1

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**TO:** Mayor and Commissioners  
**FROM:** Susan Goebel-Canning, Public Works Director  
**THROUGH:** Mark R. Lauzier, City Manager  
**DATE:** July 10, 2018

APPROVAL OF THE CHANGE ORDER NO. 2 TO RFQ NO. 2017-032 TO BAXTER & WOODMAN, INC. DBA MATHEWS CONSULTING, A BAXTER & WOODMAN COMPANY, FOR ENGINEERING DESIGN SERVICES FOR DELRAY BEACH SW 4<sup>TH</sup> STREET, SW 6<sup>TH</sup> STREET, AND SW 7<sup>TH</sup> AVENUE IN A NOT-TO-EXCEED AMOUNT OF \$39,306.00

### **Recommended Action:**

Motion to approve the Change order No. 2 to RFQ No. 2017-032 to Baxter & Woodman, Inc. DBA Mathews Consulting, a Baxter & Woodman Company, for Engineering Design Services for SW 4th Street, SW 6th Street, and SW 7th Avenue in a not-to-exceed amount of \$39,306.00.

### **Background:**

The first public outreach meeting with the residents for the subject project was held on January 10, 2018. The meeting was well attended and public comments were received. The City would like to take these comments into consideration during the design of this project. The following items were discussed; Lighting of the alleys proposed to be improved with this project, and landscaping of the area.

The residents are requesting lighting in the alley for the safety of the residents and the property. Lighting will help the residents feel more secure since it could help to deter crime. Residents also requested landscaping and irrigation for beautification in the project area. Residents and the City staff believe that the landscaping with irrigation will improve the area. Residents requested simple, native landscaping. The City staff suggests that landscaping be included on the two major roads SW 4<sup>th</sup> street and SW 7<sup>th</sup> Avenue.

This Change order to RFQ No. 2017-032 is for professional engineering services to design lighting, landscaping, and irrigation as discussed above. Services under this authorization include photometric evaluation, surveying, geotechnical services, field verifications of existing utilities, final engineering design, permitting, and support services required for preparing a bid package for Reclaimed Area 14. The additional work will be added to the overall on-going SW 4th Street, SW 6th Street, and SW 7th Avenue project.

This Change order will address the comments received during the project public outreach associated with the design for RFQ No. 2017-032, and will allow the proposed extra services to be designed and constructed at the same time as the improvements included with RFQ No. 2017-032.

Staff recommends approval of the amendment that will allow Baxter & Woodman, Inc. DBA Mathews

consulting, a Baxter & Woodman Company, to provide the services described based on the negotiated not-to-exceed amount of \$39,306.00 for the Agreement term.

Attachment provided:

- 1) Change Order No. 2
- 2) City Attorney's email approval for Change Order No.2

This recommendation complies with the City Code of Ordinances, Chapter 36, Section 36.02 (A)(2), "*Sealed Competitive Method, Request for Proposals, Requests for Qualifications, and Requests for Letters of Interest*".

**City Attorney Review:**

Approved as to form and legal sufficiency. City Attorney's Reviewed and approved on 5/24/18

**Finance Department Review:**

Finance recommends approval.

**Funding Source:**

Finance recommends approval. Funding is available from account 334-41-340-541.68-86, Capital Outlay-Improvements. The increase is being funded by CRA through ILA amendment .