

CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: ILA between City and CRA for Neighborhood Planning Services

Department: PandZ

Contact person: Tim Stillings

City Manager approval ☐

City Commission approval ☒

Agenda item #:

Agenda meeting date:

Resolution #:

Agreement Action:

New <input checked="" type="radio"/>	Renewal* <input type="radio"/>	Amendment* <input type="radio"/>	*Renewal: Only change is the agreement term *Amendment: For changes other than/in addition to term
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Does the Contractor require the City to sign first?: No

For City Attorney Use only:

Agreement Terms:	Comments/Specific Provision in Agreement
Term (Duration of Agreement)	upon completion of neighborhood planning services
Termination Clause	p.3 30 days notice w/o cause
Renewal Clause	n/a
Insurance	City standard
Indemnification	Other
Assignment	p.11
Fiscal Funding Requirement	n/a
FL. Public Records Provision (2016)	p.6
Inspector General Provision	p.7
Governing Law	Florida
Venue	Palm Beach County
Attorney's fees	

Business Principles:	Comments
Fees: Total Value	\$75,000
Fees: Per Fiscal Year	

Other Issues:	Comments
Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	agreement for CRA to provide \$75,000 to engage Keith & Schnarrs for planning services

Consistent with applicable policies including, but not limited to, Procurement policies. Yes ☒

Attorney: Lynn Gelin, Esq.

Reviewed and approved as to form and legal sufficiency only