

# City of Delray Beach

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## Minutes - Draft

**Tuesday, June 12, 2018**

**6:00 PM**

**Workshop Meeting at 6:00 PM**

**Delray Beach City Hall**

## **City Commission**

*Mayor Shelly Petrolia*  
*Vice Mayor Adam Frankel*  
*Deputy Vice Mayor Shirley Ervin Johnson*  
*Commissioner Bill Bathurst*  
*Commissioner Ryan Boylston*

Pursuant to Section 3.12 of the Charter of the City of Delray Beach the Mayor has instructed me to announce a Workshop Meeting of the City Commission to be held for the following purposes:

Mayor Petrolia called the Workshop Meeting to order at 6:00 p.m.

The following were in attendance:

Mayor Shelly Petrolia  
Vice Mayor Adam Frankel  
Deputy Vice Mayor Shirley Ervin Johnson  
Commissioner Bill Bathurst  
Commissioner Ryan Boylston

Others present were:

Mark R. Lauzier, City Manager  
R. Max Lohman, City Attorney  
Katerri Johnson, City Clerk

#### WS.1. WEBSITE UPDATE

##### Website Update

India Adams, Assistant to the City Manager, provided a brief history of the City's webpage, as well as the elements of the new webpage. Nora Emmanuel, Public Information Coordinator, presented an overview of revamping the City's website. She showed the Mayor and City Commission two website designs. Ms. Emmanuel said that more than 700 people had voted, with 80% favoring the second site. She stated that an early December launch for the new website was anticipated. Commissioner Frankel inquired whether the presentation could be uploaded to Legistar. He also inquired about having a master calendar located in one spot. Ms. Emmanuel said a calendar of this type would be incorporated into the City's website. Commissioner Boylston inquired about community engagement tools. Ms. Adams said that City staff was evaluating possible tools for citizen engagement. Ms. Adams and Ms. Emmanuel responded to questions by the Mayor and City Commissioners. Mayor Petrolia noted that the more information that staff could get on the City's website, the less time that City staff would spend on public records requests and related matters.

**WS.2. [18-373](#)**

**Sponsors:** City Manager Department

**Attachments:** [Delray Beach Presentation - 06-12-18](#)

### Strategic Plan Review

Mr. Lauzier requested that the City Commission engage with Mr. Knutson to draft a vision statement, draft a mission statement, identify strategic priorities and define success for each priority. Following an extensive conversation between the members of the City Commission they were all in agreement for Mr. Knutson to cover all of these topics.

**WS.3. [18-376](#)**

**Sponsors:** City Manager Department

**Attachments:** [DBFR EM June 12 presentation](#)  
[City of Delray Beach AAR-Hurricane Irma Final Signed](#)

### Hurricane Irma - After Action Report

Fire Chief Neal deJesus noted that he had dealt with multiple storms over a thirty-five year period. Chief deJesus also noted that Code Red training had been offered to all staff. He stated the importance of working with other municipalities to increase disaster recovery efforts. He noted that the City was in a better state than during Hurricane Irma in terms of the number of generators and pump stations. Fire Chief deJesus said the City had over 300 CERT (Community Emergency Response Team). He stated that the City Operations Center was presently located in Fire Station 111. Fire Chief deJesus said with sustained winds of up to 60 miles per hour, crews might still be on the road, depending on local conditions. Deputy Vice Mayor Johnson thanked the Fire Department staff and Fire Chief deJesus for all of their efforts during Hurricane Irma. She also noted that she looked forward to becoming a CERT team member. Deputy Vice Mayor Johnson suggested printing up a brochure for hurricane preparation. Mr. Lauzier thanked Chief deJesus.

Mr. Lauzier noted that representatives from Ashbrite were in attendance to answer questions from the City Commission or staff. Jared Moskowitz, Executive Vice President of Ashbrite, said that every removal firm had a

difficult time handling removing debris due to simultaneous severe storms in Texas, Puerto Rico and Florida.

**WS.4. [18-377](#) UPDATE ON INFRASTRUCTURE SURTAX AND CONGRESS AVENUE**

**Recommendation:** Presentation and discussion

**Sponsors:** City Manager Department

**Attachments:** [Agenda Cover Report](#)  
[Local Government Infrastructure Surtax](#)  
[Surtax Spreadsheets](#)  
[Congress Ave Memo to TPA from PB Co](#)  
[Congress Avenue back-up documentation](#)

**WS.5. COMMISSION COMMENTS**

Commissioner Boylston noted that Delray Beach resident Coco Gauff had won this year's women's junior French Open. He also noted that about 2,000 fans of the Atlantic High School football team traveled to Orlando to see them play in the State Championship game. He noted that 60-70 had gotten together at Paradise Lounge for breakfast and to cheer on Ms. Gauff at the junior French Open. He said this Friday marked the launch of a new non-profit called the Community Classroom Project. He said the program would provide emotional training for teachers.

Deputy Vice Mayor Johnson said she was appreciative for the Police and Fire Departments working together to make preparations for storms and other community emergencies.

Commissioner Bathurst commended the Fire Department for doing a great job. He noted that three members of the Commission had attended the Florida League of Cities conference. He stated that attendance at the session was time well spent with many different programs and services. Commissioner Bathurst noted the importance of prioritizing strategic items. Commissioner Bathurst inquired about the possibility of having Patrick Halliday come to a future Workshop Meeting to discuss the subject of pedicabs. There was consensus by the City Commission to proceed in this manner.

Vice Mayor Frankel inquired whether Mr. Lauzier had any comments this evening. Neither gentlemen had any comments. Vice Mayor Frankel requested that this evening's meeting reflect the 7th birthday of Spencer S. Frankel, his nephew.

Mr. Lohman stated that he was requesting a shade meeting to receive advice from the Mayor and Commission concerning the Matchpoint matter. He requested that the shade meeting be held at 5:00 p.m. on June 19th. There was concurrence by the Mayor and City Commission to proceed in this manner.

There being no further business to discuss, Mayor Petrolia adjourned the Workshop Meeting at 8:27 p.m.