



## Legislation Text

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**File #:** 18-0145 CRA, **Version:** 1

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**TO:** CRA Board of Commissioners  
**FROM:** Jeff Costello, CRA Executive Director  
**DATE:** October 9, 2018

### **INTERLOCAL AGREEMENT BETWEEN THE CITY AND CRA FY 2018-19 FOR TRANSPORTATION SERVICES**

#### **Recommended Action:**

Approve the Interlocal Agreement with the City and CRA for funding of Transportation Services in the amount of \$975,000 for FY 2018-19.

#### **Background:**

The Downtown Transit System Program is described in the adopted Community Redevelopment Plan: #3.4: Downtown Transit System - The "Downtown Roundabout" (See Exhibit A). The Program is supported pursuant to Transportation Element Goal Area "D" of the City's Comprehensive Plan, which states: Alternative (to the automobile) transportation options shall be created and enhanced, encouraging safety and utilization. The City began offering a free shuttle service named the Downtown Roundabout in January of 2007, providing free transportation through the downtown area from Tri-Rail to the beach, using a combination of City and CRA funds. Over the years, the original vehicles have changed and other funding sources supporting the program have diminished. The current program is funded by the CRA and administered by the City. However, it is noted, in 2020, the City will receive a grant from the Palm Beach Transportation Planning Agency in the amount of \$860,000 to purchase new vehicles. These vehicles will be used to help provide fixed-route transportation services and are expected to be brought into service by November 2021.

In May 2018, the City issued a Request for Proposals for Transportation Services to provide a Fixed Route, Point-to-Point or Combination of the services. Based on the anticipated multi-modal mobility program, the City requested funding in FY 2018-19 in the amount of \$975,000.

At its meeting of September 11, 2018, the CRA Board tabled the Interlocal Agreement between the CRA and the City for the funding of the Transportation Services. The discussion focused primarily on the trolley vehicles and utilization. However, the CRA Board approved the budget with \$975,000 allocated for Downtown Mobility.

Subsequent to the CRA Board meeting the City canceled the RFP for Transportation Services and was discontinued the trolley service due to lack of funding. At the September 25, 2018 City Commission meeting, the Commission discussed the CRA administering a Pilot Program; however, pursuant to CRA's procurement process, competitive, formal, sealed bids or proposals must be obtained when the CRA desires to acquire goods or services over \$25,000. In this instance, the amount expended on the Pilot Program service will likely be over \$25,000, thus the CRA must seek competitive bids.

CRA, City and DDA staff have also met to discuss options to address the Community's short term and long-term transportation needs. At the October 9<sup>th</sup> City Commission workshop, the Commission will be discussing the purchasing procedures as a result of the referenced RFP.

**FY 2018-19 ILA for Transportation Services**

The CRA's FY 2018-19 Budget includes \$975,000 for Transportation Services, administered by the City. The attached Interlocal Agreement (ILA) between the CRA and the City is structured in a manner to provide flexibility on the utilization of the funding for Transportation Services, whether it be a Fixed Route, Point-to-Point, a Combination of Services, the implementation of a Pilot Program, and/or other transportation opportunities. Pursuant to the Agreement, the CRA reimburses the City for the actual amount expended for the Transportation Services for the amount budgeted each Fiscal Year. Payments are made to the City after receipt of the quarterly reports and documentation of actual expenditures. Approval of the ILA is recommended at this time. If desired by the Board, once the utilization of the funds is further clarified, an amendment could be presented the Board for consideration.

Attachment(s): Exhibit A - #3.4: Downtown Transit System - The "Downtown Roundabout"; Exhibit B - ILA for the Transportation Services FY 2018-2019; Exhibit C - Excerpt from CRA Procurement Manual

**CRA Attorney Review:**

The CRA Attorney has reviewed the Funding Agreement to form and determined it to be acceptable.

**Finance Review:**

N/A

**Funding Source/Financial Impact:**

\$975,000 allocated from General Ledger #5230 from Downtown Mobility in the FY 2018-2019 CRA Budget.

**Timing of Request:**

N/A