

## CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST

Name of Agreement: ILA for Purchasing Agent for CRA Funded Projects

Department: Purchasing

Contact person:

City Manager approval ☐

City Commission approval ☒

Agenda item #:

Agenda meeting date:

Resolution #:

Agreement Action:

New ☒

Renewal\* ☐

Amendment\* ☐

\*Renewal: Only change is the agreement term

\*Amendment: For changes other than/in addition to term

Does the Contractor require the City to sign first?: No

For City Attorney Use only:

### Agreement Terms:

### Comments/Specific Provision in Agreement

Term (Duration of Agreement)	p.3 October 1, 2018-September 30, 2019
Termination Clause	p.3 30 days notice prior to renewal
Renewal Clause	p.3 automatic annual renewals
Insurance	City standard
Indemnification	Other
Assignment	p.13
Fiscal Funding Requirement	
FL. Public Records Provision (2016)	p.8
Inspector General Provision	p.9
Governing Law	Florida
Venue	Palm Beach County
Attorney's fees	

### Business Principles:

### Comments

Fees: Total Value	\$67,728
Fees: Per Fiscal Year	

### Other Issues:

### Comments

Non-Negotiable Issues/ Miscellaneous Issues/ Special Considerations	CRA funding for purchasing agent
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Consistent with applicable policies including, but not limited to, Procurement policies. Yes ☐

Attorney: Lynn Gelin, Esq.

Reviewed and approved as to form and legal sufficiency only