



## Legislation Text

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**File #:** 18-0148 CRA, **Version:** 1

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**TO:** CRA Board of Commissioners  
**FROM:** Jeff Costello, CRA Executive Director  
**DATE:** October 9, 2018

### **INTERLOCAL AGREEMENT BETWEEN THE CITY AND CRA FOR TRANSPORTATION SERVICES FY 2018-19**

#### **Recommended Action:**

Approve the Interlocal Agreement with the City and CRA for funding of Transportation Services in the amount of \$975,000 for FY 2018-19, in substantially the attached form.

#### **Background:**

At the October 9, 2018 CRA Board meeting, the CRA Board approved the Interlocal Agreement (ILA) between the City and CRA for funding of Transportation Services in the amount of \$975,000 for FY 2018-19, **excluding** the Downtown Roundabout (Trolley) in its current form.

At the October 16, 2018 City Commission meeting, an item was added to the City Commission Agenda regarding Transportation Services, and reinstitution of the Trolley for the upcoming season. After discussing the matter, the City Commission took the following actions:

1. Declared that a rapid reinstitution of the prior Downtown Trolley service contract provided by First Transit, using the same vehicles and at the same rates as the recently cancelled contract, is in the City's best interest due to a critical public need to maintain free trolley services in our downtown corridor and to and from the Tri-rail station and the beach area to support transit and redevelopment goals in the downtown area, including the needs of employees, employers, residents and visitors; and,
2. Authorized the City Manager to execute a contract for trolley services in substantially the same form, terms, and conditions as the prior agreement, with services to be reinstituted on November 1<sup>st</sup> and bring back a separate discussion item on the timeline and process recommendations for the permanent replacement of the trolley at the next regular City Commission meeting.

The actions were contingent on the inclusion of data collection, monthly reporting, and monthly adjustments to the operations and the CRA agreeing to enter into an ILA to provide for the release of funds for the trolley service at a special meeting.

It is noted that it is the City Commission's intent is to reinstate the Trolley for a 3-month period, while a new RFP for Transportation Services is processed.

The above action by the City Commission requires that the CRA Board consider the approval of an ILA with the City that provides for the funding of the Trolley in its current form.

**FY 2018-19 Interlocal Agreement for Transportation Services:**

The CRA's FY 2018-19 Budget includes \$975,000 for transportation services. The attached Interlocal Agreement (ILA) between the CRA and the City provides funding for transportation services, **including** the Downtown Roundabout (Trolley) in its current form and funding for additional transportation services as follows:

<b>Service</b>	<b>Funding Amount</b>
<u>Downtown Roundabout/Trolley*</u> (November 1, 2018 - February 28, 2019) • Payments are made to the City after receipt of the quarterly reports and documentation of actual expenditures. • Monthly reports to the CRA with details about the operation of the Trolley, as well as ridership information for each route, including ridership counts for each day, for each route. • The CRA reserves the right to request additional information from the City as part of the monthly reports.	\$240,000
<u>Transportation Service Funds*</u> • Payments are made to the City after receipt of the quarterly reports and documentation of actual expenditures. • Quarterly reports with to the CRA • The CRA reserves the right to request additional information from the City as part of the quarterly reports. •	\$735,000

\*Terms defined in the ILA

The ILA is structured in a manner to provide flexibility on the utilization of the funding for transportation services to serve the Community Redevelopment Area, whether it be a Fixed Route, Point-to-Point, a Combination of Services, the implementation of a Pilot Program, and/or other transportation opportunities. Pursuant to the Agreement, the CRA reimburses the City for the actual amount expended for the transportation services for the amount budgeted for this Fiscal Year.

While the Commission discussed a 3-month time frame to reinstate the trolley service, it is recommended that the agreement is structured to allow up to 6-month to correspond with the season while transportation services are procured through an RFP or other procurement method. Either party may cancel this Agreement by providing at least thirty (30) days prior written notice to the other party, of its intent to cancel the Agreement.

Approval of the ILA is recommended at this time.

Attachment(s): Exhibit A - ILA for the Transportation Services FY 2018-2019

**CRA Attorney Review:**

The CRA Attorney has reviewed the Funding Agreement to form and determined it to be acceptable.

**Finance Review:**

N/A

**Funding Source/Financial Impact:**

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\$975,000 allocated from General Ledger #5230 from Downtown Mobility in the FY 2018-2019 CRA Budget.

**Timing of Request:**

N/A