

TO: CRA Board of Commissioners
FROM: Lori Hayward, Finance and Operations Director
THROUGH: Jeff Costello, CRA Executive Director
DATE: September 11, 2018

..Title

INTERLOCAL AGREEMENT BETWEEN THE CITY AND CRA FOR THE FIRE PREVENTION & LIFE SAFETY CAPTAIN POSITION

..Body

Recommended Action:

..Recommendation

Approve the Interlocal Agreement between the City and CRA to fund 100% of the actual amount expended for the Fire Prevention & Life Safety Captain position up to \$184,061, subject to approval of the City and CRA budgets for Fiscal Year 2018-19.

..Body

Background:

This position will be committed to the CRA district to accommodate the increase of new building construction projects, existing projects, enforce the Florida Fire Prevention Code and provide for annual inspections to satisfy goals that complement the Clean and Safe efforts. The CRA funded the position in FY 2017-18 with a termination date of September 30, 2018.

The proposed Interlocal Agreement provides funding for the position based on the actual cost in an amount not to exceed \$184,061, for one year up to and including September 30, 2019. However, the Agreement may be renewed automatically each year, provided that funding for the position is set forth in the City and CRA budgets, and those budgets are approved. The funds will be disbursed quarterly after receipt of the quarterly reports outlining monthly activities and documentation of actual expenditures of payroll & benefits.

Attachment(s): Exhibit A - ILA for the Fire Prevention & Life Safety Captain Position

CRA Attorney Review:

The CRA Attorney has reviewed the Funding Agreement to form and determined it to be acceptable.

Finance Review:

N/A

Funding Source/Financial Impact:

\$184,061 allocated from General Ledger #7338 - Fire Prevention & Life Safety Captain, in the proposed FY 2018-19 CRA Budget.

Timing of Request:

N/A