

## AGREEMENT

THIS AGREEMENT is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 201\_\_ (“Effective Date”), by and between the City of Delray Beach, a Florida municipal corporation (“City”), whose address is 100 N.W. 1<sup>ST</sup> Avenue, Delray Beach, Florida 33444, and Centric Consulting, LLC, an Ohio corporation (hereafter referred to as “Contractor”) authorized to do business in Florida, whose address is 6278 North Federal Highway, #134, Fort Lauderdale, Florida 33308.

WHEREAS, Contractor submitted information and documentation to the City in accordance with the City’s Request for Qualifications No. 2018-056 and the City finds Contractor capable to perform services in the following category or categories: Application Support and Project Management; and

WHEREAS, the City desires to retain the services of the Contractor to provide the goods and services in accordance with the City’s Request for Qualifications No. 2018-056, and the Contractor’s response thereto, all of which are incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereafter set forth, the Contractor and the City agree as follows:

### ARTICLE 1. INCORPORATION OF REQUEST FOR QUALIFICATIONS

The terms and conditions of this Agreement shall include and incorporate the terms, conditions, and specifications set forth in the City’s Request for Qualifications No. 2018-056, and the Contractor’s response thereto, including all documentation required thereunder.

### ARTICLE 2. DESCRIPTION OF GOODS OR SCOPE OF SERVICES

The Contractor shall provide the goods and/or perform those services identified in the specifications accompanying the City’s solicitation, which are incorporated herein by reference.

### ARTICLE 3. COMPENSATION

The City shall pay to the Contractor, in compliance with and in accordance to the terms and specifications of the referenced solicitation.

### ARTICLE 4. MISCELLANEOUS PROVISIONS

a. Notice Format. All notices or other written communications required, contemplated, or permitted under this Agreement shall be in writing and shall be hand delivered, telecommunicated, or mailed by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

- i. As to the City: City of Delray Beach  
100 NW 1<sup>st</sup> Street  
Delray Beach, Florida 33444  
Attn: City Manager
- ii. with a copy to: City of Delray Beach  
200 NW 1<sup>st</sup> Street  
Delray Beach, Florida 33444  
Attn: City Attorney



- iii. As to the Contractor: Centric Consulting, LLC  
6278 North Federal Highway, #134  
Fort Lauderdale, Florida 33308  
Attn.: Kim Caruthers, Partner

b. Headings. The headings contained in this Agreement are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

c. Effective Date. The effective date of this Agreement shall be as of the date it has been executed by both the parties hereto.

ARTICLE 5. CONTRACT TERM

This Agreement term shall commence upon the Effective Date and shall remain in effect for three years, unless terminated earlier or renewed in accordance with terms set forth in the RFQ. Upon mutual agreement of City and Contractor, this Agreement may be renewed for up to an additional two years.

(The remainder of this page is intentionally left blank)



IN WITNESS WHEREOF, the parties have executed this Agreement on the dates hereinafter written.

CITY OF DELRAY BEACH, FLORIDA

[SEAL]

By: \_\_\_\_\_  
Mark R. Lauzier, City Manager

ATTEST:

By: \_\_\_\_\_  
Katerri Johnson, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: \_\_\_\_\_  
City Attorney

CONTRACTOR

[SEAL]

By: Kim Caruthers 11/26/18

Kim Caruthers

Printed Name

Partner

Title



11/26/18

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 26 day of Nov, 2018, by Kim Caruthers, as Contractor (name of officer or agent, title of officer or agent), of Centric Consultant LLC (name of corporation acknowledging), a OHIO (state or place of incorporation) corporation, on behalf of the corporation. He/She is personally known to me or has produced RLDL (type of identification) as identification.

Zalikha Moh'd Hosein  
Notary Public – State of FLORIDA