



## Cover Memorandum/Staff Report

**File #:** 19-017  
6.G.6.

**Agenda Date:** 2/5/2019

**Item #:**

**TO:** Mayor and Commissioners  
**FROM:** Marjorie Craig, Utilities Director  
**THROUGH:** Mark R. Lauzier, City Manager  
**DATE:** February 5, 2019

APPROVAL OF RESOLUTION NO. 31-19 FOR VEHICLE PURCHASES FROM COGGIN FORD AND DUVAL FORD UTILIZING THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT NO FSA-18-VEL26.016.0 AND FSA18-VEH16.0.

**Recommended Action:**

Motion to approve Resolution No. 31-19 for the purchase of two Ford F-150 Regular Cab 4x2 pick-up trucks and two Ford F-550 Cab and Chassis 4x2 F5G pick-up trucks utilizing the Florida Sheriff's Association Contract No. FSA-18-VEL26.016 and FSA18-VEH16.0.

**Background:**

On October 1, 2018, the Florida Sheriff's Association (FSA) awarded Contract No. FSA-18-VEL26.016 and FSA18-VEH16.0 to twenty-three (23) local car dealerships for vehicles. The contract is valid from October 1, 2018, through September 30, 2019. The FSA offers police rated, special service, administrative, hybrid vehicles, pick-up trucks, and vans.

During the annual 2019 budgeting process, the City of Delray Beach Utilities Department (DBUD) requested a total of five (5) F-550 4x2 class pickup trucks and two (2) F-150 class pickup trucks. Three of the F-550 trucks were programmed for critical use in the deployment of generators, and therefore were requested and approved at the August 21, 2018, City Commission meeting. The request under consideration is for the remaining two F-550 trucks and two F-150 trucks, programmed as equipment for positions requested for the Utilities Maintenance Division during the budget process which were approved and appropriated in the FY2019 operating budget. The two F-550 trucks will go to two new generator technician positions who will assist with the preventive and corrective maintenance of the DBUD's 74 fixed and portable generators. One of the F-150 trucks will be used by a newly approved Utilities Maintenance Supervisor position, needed to correct span of control concerns. The second F-150 will be used by a newly approved Assistant Utilities Maintenance Manager position, to correct span of control issues, improve succession planning, and provide additional coverage for the division.

The DBUD requests the purchase of two F-150 Regular Cab 4x2 trucks from Coggin Ford and two Ford F-550 Cab and Chassis 4x2 F5G pick-up trucks from Duval Ford in an amount not to exceed \$169,438.00.

**Attachments:**

Florida Sheriff's Contract FAS18-VEL26.0

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FSA18-VEH16.0 Terms and Conditions  
Ford F-550 4x2 Pickup (2) \$123,300 - Duval Ford quote  
Ford F-150 4x2 Pickup (2) \$46,138 - Coggin Ford quote  
Resolution 31-19

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

442-36-260-537.64-14 - Machinery & Equipment Heavy Equipment

**Timing of Request:**

The FSA contract expires September 30, 2019.