



## Cover Memorandum/Staff Report

**File #:** 18-0248 CRA

**Agenda Date:** 2/12/2019

**Item #:** 9A.

**TO:** CRA Board of Commissioners  
**FROM:** Ivan Cabrera, Project Manager  
**THROUGH:** Jeff Costello, CRA Executive Director  
**DATE:** February 12, 2019

**THIRD AMENDMENT TO THE AGREEMENT BETWEEN CURRIE SOWARDS AGUILA ARCHITECTS, INC. AND THE DELRAY BEACH CRA FOR ADDITIONAL ARCHITECTURAL SERVICES FOR THE OLD SCHOOL SQUARE CENTER FOR THE ARTS CAMPUS AND PARK MASTER PLAN IN THE AMOUNT OF NOT TO EXCEED ONE HUNDRED EIGHTY-NINE THOUSAND, THREE HUNDRED FIFTY DOLLARS 00/100 (\$189,350.00).**

### **Recommended Action:**

Approve the Third Amendment to the Agreement between Currie Sowards Aguila Architects, Inc. and the Delray Beach CRA for additional Architectural Services for the Old School Square Campus and Park in an amount not to exceed One Hundred Eighty-Nine Thousand, Three Hundred Fifty Dollars 00/100 (\$189,350.00).

### **Background:**

At the October 20, 2016 meeting, the CRA Board approved an agreement between Currie Sowards Aguila Architects, Inc. (CSA) and the Delray Beach CRA for Architectural Services for the Old School Square Center for the Arts Campus and Park (OSS) in the amount of not to exceed Ninety Thousand Dollars (\$90,000.00), including out-of-pocket expenses.

Consensus was obtained concerning the Master Plan at the April 24, 2017 Joint City Commission and CRA Board Workshop. On May 3, 2017, the proposed Old School Square Master Plan received unanimous conceptual approval from the Historical Preservation Board (HPB).

On June 8, 2017, the First Amendment to the Agreement between CSA and the CRA, granting a sixty (60) day time extension or through July 29, 2017, was approved since the outstanding items required for City Commission approval was beyond CSA's control.

On July 27, 2017, the Second Amendment to the Agreement between CSA and the CRA, granting a ninety (90) day time extension or through October 27, 2017, was approved since additional time was necessary to complete the scope of services. The City Commission approved the Master Plan on November 20, 2017.

Due to budgetary consideration, the CRA tolled the timing for the project completion date during the FY 2017-2018, and the CRA budgeted funds for reinstatement of the project as part of the FY 2018-19 City Capital Improvement Program. The CRA and CSA desire to reaffirm the provisions of the Original Agreement, as amended, extend the project completion date up to and including February 28, 2020 and to provide for further amendments to the Original Agreement.

**Amendment to Agreement:** The Third Amendment to the Agreement between CSA and the CRA is attached for

the Board consideration concerning Phase I of the OSS Master Plan in the amount not to exceed \$189,350.00. The plans will generally consist of the south, west, and north sides of the main campus and excludes the amphitheater, concession stand area, and park site. The Scope of Services in Exhibit A of the agreement includes the following:

Preparation of HPB submittal documents, design development, bid and permit documents, and construction administration to be provided upon written authorization by the CRA and include the following:

- HPB, site plan drawings, application submittal forms, updated boundary and topographic surveys, landscape & Irrigation design, site lighting, and other items as requested.
- Attendance at HPB and CRA Board meetings.
- Selected component design development documents.
- Preparation of bid and permit documents and attendance at meetings during bidding and permitting processes.
- Preparation of up to three opinion of probable construction costs.
- Selection and placement of site furnishings.
- Assistance during bidding and permit review.
- Construction administration services.

Attachment(s): Exhibit A - Location Map; Exhibit B - Third Amendment to Agreement between CRA & Currie Sowards Aguila Architects, Inc.

**CRA Attorney Review:**

N/A

**Finance Review:**

N/A

**Funding Source/Financial Impact:**

Funding is available in the amount of \$700,000 from General Ledger #5201 - Old School Square Campus/Park Improvements.

**Timing of Request:**

N/A