

December 10, 2018 Revised January 25, 2019

RFQ #:2016-139-2

CITY Project No. 2014-071

**TITLE: Supplemental Agreement 2, Seacrest Phase # 1 CEI Services
City of Delray Beach, NE 2th Avenue Roadway Improvement Project
from Begin Project Station: 35+75 to End Project Station: 52+55
Amendment No. 2**

I. Scope of Services

This amendment requests to add additional time and funds to RFQ 2016-139-2 in order to complete the project. Due to weather and other construction work orders and delays, an additional 30 days for project close out are requested to complete the project. Original date of closeout was September 30, 2018. The revised date is October 30, 2018.

Task 1 – Keith & Schnars Activities (CEI Services)

Keith and Schnars will provide construction, engineering and inspection, and management services to the City of Delray Beach NE 2th Avenue Roadway Improvement Project. They will perform the following activities:

- It shall be the CONSULTANT'S responsibility to administer, monitor, and inspect the construction such that the project is constructed in reasonable conformity with the plans, specifications and special provisions for the construction contract. Observe the Contractor's work to determine progress and quality of work. Identify deficiencies, report significant deficiencies and direct the contractor to correct them. Monitor the Contractor's on-site construction activities and inspect materials entering into the work in accordance to contract documents. Maintain detailed accurate records of the Contractor's daily operations and of any significant events that affect the work.
- Qualified Consultant employees shall monitor and inspect Contractor's Work Zone Traffic Control Plan and any modifications to the plan.
- Perform sampling and field testing of component materials and completed work in accordance with construction contract documents, as required. Provide daily surveillance of the Contractor's Quality Control activities and perform sampling and laboratory testing of materials and completed work items for verification and acceptance. Documentation and record keeping on sampling and testing shall be submitted to the City.

- Verify the contractor is conducting inspections, preparing reports and monitoring all storm water pollution prevention measures associated with the project.
- Analyze the Contractor's Schedule, revisions and updates for compliance with the contract documents, construction phasing and MOT sequences.
- Coordinate with all other public, private and/or governmental agencies activities involved in the completion of the construction project.
- Analyze problems that arise on the project and any proposals submitted by Contractor. Work to find resolutions to these issues and process the necessary documentation.
- Monitor, inspect and document utility construction for conformance with Utility Agency's Standards. Facilitate coordination and communication between utility agency's representatives, City Officials and the Contractor.
- Ensure and monitor Construction Contract compliance with Equal Employment Opportunity (EEO), Disadvantage Business Enterprises (DBE) and Wage Rate special provisions, policies and procedures, if applicable.
- For close out of this project, K&S will prepare a notebook and CD with all the records on the project and submit to the City within 30 days of project(s) date of final acceptance.

K&S will provide these services included in this assignment through project close out.

II. Budget

This requested amendment to the Work Order is to be considered a limiting amount of \$36,200.00. Any remaining funds will remain the City of Delray Beach's.

TASK DESCRIPTION / ACTIVITY	CLASSIFICATION AND RATES						
Payroll	Sr. Proj. Engr	Proj. Administrator	Cont. Support Specialist	Sr. Inspector	Inspector	Total	Total
Classification	SPE	PA	CSS	SI	I	Work	Labor Costs
Contract - Hourly Rates	\$165.00	\$135.00	\$125.00	\$100.00	\$95.00	Hours	
CEI INSPECTION SERVICES							
Includes Pre-Construction, Inspection and Project Closeout	0.00	165.00	0.00	0.00	146.58	311.58	\$36,200.00
Total Workhours	0.00	165.00	0.00	0.00	146.58	311.58	
Sub-Total Dollars- K&S							\$36,200.00
Total Dollars*							\$36,200.00

TASK ORDER TOTAL	
Original Task 1	\$181,000.00
Original Task 2	\$0.00
Original Task 3	\$0.00
Amendment 1	\$93,597.10
Amendment 2	\$36,200.00
Total	\$310,797.10

III. CEI Service Man-hour Distribution Summary

POSITION	2018									TOTALS	
	May	Jun	Jul	Aug	Sep	Oct				Months	Manhours
Senior Project Engineer (K&S)	0.00	0.00	0.00	0.00	0.00	0.00				0.00	0.00
Project Administrator (K&S)	0.00	0.00	0.00	0.00	0.00	1.00				1.00	165.00
Contract Support Specialist (K&S)										0.00	0.00
Senior Inspector (K&S)										0.00	0.00
Inspector (K&S)	0.00	0.00	0.00	0.00	0.00	0.88				0.888	146.58
Subtotal Man-Months	0.00	0.00	0.00	0.00	0.00	1.90	0.00	0.00	0.00	1.888	311.58
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Estimated Extension Start Date: Oct - 18

Estimated Extension (Days): 30 Calendar Days (30 Days to Final Completion/Project Close Out)

Estimated Extension (Days): 1.0 Month

Estimated Completion Date: Oct -18

Sincerely,

Keith and Schnars, P.A.



Mark J. Moshier, P.E.

Executive Vice President

The documents listed below are part of the Agreement and are hereby incorporated by reference. In the event of inconsistency between the documents, unless otherwise provided herein, the terms of the following documents will govern in the following order of precedence:

- I. Supplemental Agreement 2, Seacrest Phase 1 CEI Services, City of Delray Beach, NE 2nd Avenue Roadway Improvement Project from Begin Project Station: 35+75 to End Project Station: 52+55, Amendment 2, contained herein;
- II. Terms and conditions as contained in the original Executed Agreement, Project No. 2014-071, dated June 27, 2017;
- III. RFQ no. 2016-139-2, Construction Engineering and Inspection Services Beautification (925-33); Phase 1, dated November 18, 2016 and all its addenda;
- IV. Consultant's response to RFQ No. 2016-139-2, Construction Engineering and Inspection Services Seacrest Beautification (925-33); Phase 1, and any subsequent information submitted by Consultant during the evaluation and negotiation process.

IN WITNESS WHEREOF, the Parties here to have made and executed this Agreement: City through its Commission action on the ____ day of _____, and Consultant, signing by and through its Executive Vice President, duly authorized to execute same.

ATTEST:

CITY OF DELRAY BEACH, FLORIDA

Katerri Johnson, City Clerk

By _____
Mark Lauzier, City Manager

____ day of _____. 2019.

Approved as to Form
Lynn Gelin, Interim City Attorney

CONSULTANT

By Mark J. Moshier
(Signature)
Mark J. Moshier, PE, Executive Vice President
(Printed name, Title)

25th day of January, 2019

WITNESS:

Suzanne Eitter
(Signature)

Suzanne Eitter
(Printed name)

Joi-Phyle Hallem
(Signature)

Joi-Phyle Hallem
(Printed name)

The foregoing instrument was acknowledged before me by Mark J. Moshier who is personally known to me.

Witness my hand and official seal in the State of Florida, County of Broward, on the 25th day of January, 2019.

Signature: Joi-Phyle Hallem
Name of Notary: Joi-Phyle Hallem



JOI-PHYLE HALLEM
Commission # **GG 197830**
Expires **May 10, 2022**
Bonded Thru Budget Notary Services