



DEVELOPMENT SERVICES

BUILDING | HISTORIC PRESERVATION | PLANNING & ZONING

Planning and Zoning Board

Annual Infrastructure Improvement Hearing

Meeting	File No.	Application Type
March 25, 2019	N/A	Annual Infrastructure Improvement Hearing

Request

Review the Capital Improvements Project (CIP) process and open the Annual Infrastructure Improvement Hearing.

Recommendation

Acknowledge the receipt of the comments received.

Background Information

The item before the Planning and Zoning Board (acting as the Local Planning Agency) is to review the CIP process and then to hold the Annual Infrastructure Improvement Hearing to receive comments from the residents and stakeholders related to capital project needs within the city. This hearing will begin the public comment period. City staff will continue to gather public comments until the May Planning and Zoning Board meeting. At the May 19, 2019 meeting, Staff will present a final report to the Board. At this time, the Board will be asked to review the comments and to make a recommendation to the City Commission to accept the projects that were offered during the City's Annual Infrastructure hearing process, and recommend that those comments that relate to capital improvement projects be forwarded to the City Staff for further evaluation to determining which will be incorporated into the CIP.

This item is being processed pursuant to Policy F-2.1 under Goal Area "F" in the Public Facilities Element of the City of Delray Beach Comprehensive Plan.

Project Description

The Comprehensive Plan includes Objectives and Policies that encourage the participation of the public to help identify areas of the City in need of improvements and specific infrastructure projects.

Public Facilities Objective F-2: Public awareness of the methods used to determine public improvement activities, and public input to the process, shall be encouraged.

Policy F-2.1: Public input through testimony received at public hearings, advertised and held before the Local Planning Agency, shall be solicited annually during winter months in order to identify geographic areas, which are most in need of improvements.

Policy F-2.2: Criteria, as identified in the Capital Improvement Element, shall be followed in the establishment of priorities for construction of public facilities. On an annual basis, the Local Planning Agency shall forward to the City Commission a listing of new or revised priorities with written findings as to the relationship of projects to those criteria.

The Capital Improvements Element sets forth the prioritization for improvements as Critical, Mandatory, or Desirable. This prioritization guides both the annual Capital Improvement Budget and the Five Year Capital Improvement Plan.

Critical Items: Critical items are those necessary, typically needed within a year, to ensure to the continued operation of the City and provide the normal delivery of services to the community. These items may force changes in project priority, displacing or delaying scheduled capital projects. For example, a major potable water system break that would prevent service delivery to a portion of the community. These interruptions are usually unforeseen, but because of their nature, will take precedence over any other programmed projects.

Mandatory Items: Mandatory items are short term needs that are similar to critical needs, as they are necessary for the continued optimum operation of the City and the normal delivery of services to the community. Unlike critical needs, they will not necessarily displace other planned projects, and can be planned ahead. An example of a mandatory item is necessary maintenance of existing infrastructure.

Desirable Items: Desirable items are those improvements identified by the community to maintain and improve quality of life. These needs can be planned for the most efficient use of available funds. Examples of such needs include the provision of a new facility.

Input was requested from the public through mailers, advisory board notification, city website posting, and city emails as follows:

"Public input is requested on potential infrastructure needs or deficiencies, such as sidewalks, street improvements, drainage issues, etc. Each of the two hearings will be conducted as the first item of the regularly scheduled Planning and Zoning Board (acting as the Local Planning Agency) meeting."

Interested members of the public who are unable to attend may provide comments or suggestions in writing. Letters may be submitted in person or mailed to Development Services at City Hall, 100 NW 1st Avenue, Delray Beach, Florida 33444, or sent to pzmail@mydelraybeach.com. Letters received prior to the hearing will be transmitted to the Board and entered into the record."

Suggestions gathered from the public responses will be presented to the Planning and Zoning Board in May and summarized by specific topic areas, including but not limited to the following:

- Beach
- Bicycling
- Environment
- Landscape/Maintenance
- Lighting
- Parks & Recreation
- Parking
- Public Transportation
- Roadways/Traffic
- Sidewalks/Pedestrians
- Storm Water/Drainage
- Water And Sewer Extensions/Road Construction
- General/Miscellaneous

Public and Courtesy Notices

N/A Courtesy Notices are not applicable to this request

X Courtesy Notices were provided to the following:

- 166 Homeowner Associations
- Community Redevelopment Agency (CRA)
- Delray Beach Downtown Development Authority (DDA)
- Greater Delray Beach Chamber of Commerce
- Green Implementation Board
- Pineapple Grove Main Street (PGMS)
- Historic Preservation Board
- Site Plan Review and Appearance Board

Additional Public Notice was provided:

- Emailed to approximately 2,000 City email subscribers
- Posted on the News section of the city's website (Average 3,000 monthly users)

X Public Notices are not required for this request.

N/A Public Notice was posted at the property

N/A Public Notice was mailed to property owners within a 500' radius on 10 days before the meeting date.

N/A Public Notice was mailed to the adjacent property owners on 20 days before the meeting date.

N/A Public Notice was published in the newspaper, seven days before the meeting date.

X Public Notice was posted to the City's website on 3/12/19.

X Public Notice was posted in the main lobby at City Hall on 3/12/19.