

**GREEN IMPLEMENTATION ADVANCEMENT BOARD MINUTES**  
**THURSDAY, DECEMBER 20, 2018, 9:00 A.M.**  
**SWINTON OPERATION COMPLEX BOARD ROOM**  
**REVISED**

**MEMBERS PRESENT:**

Lisa Shaheen  
Sarah Lucas  
Sandy Trento  
Hal Stern  
Susan Lebrun

**MEMBERS ABSENT:**

Mark Cassini  
Walker Shipley

**STAFF PRESENT:**

Ms. Ana Puzskin-Chevlin, Sustainability Officer  
India Adams, Assistant City Manager

**GUESTS/OTHERS:**

Mylene Crumiere

**I. CALL TO ORDER:**

The meeting was called to order by Chairperson, Mr. Hal Stern, at 9:00 a.m.

**II. APPROVAL OF THE MINUTES**

Ms. Lucas made a motion to approve the minutes of November 15, 2018, seconded by Ms. Shaheen. Said motion passed unanimously.

**III. COMMENTS BY CITIZEN: (non-agenda items)**

Ms. Crumiere thanked the board for the information provided regarding the solar co-op program. She has obtained solar panels for her home.

**IV. OLD BUSINESS:**

**A. Solar Co-Op by LWV and FL Sun:**

Ms. Puzskin-Chevlin stated the presentation was great. However, there was a low turnout of attendees.

**B. Chamber of Commerce Policy Advisory Group:**

A motion was made to appoint Ms. Lucas as the primary and Ms. Shaheen as the secondary representatives at the Chamber of Commerce. Said motion passed unanimously.

**C. Holiday Mixer:**

Ms. Puzskin-Chevlin spoke briefly regarding the event and the opportunity to meet other board members and to collaborate on related events.

**V. UPDATE ON CURRENT INITIATIVES:**

**A. Skip the Straw:**

Ms. Puzskin-Chevlin stated the Ordinance will be presented for first reading to the City Commission meeting schedule for January 15, 2019. She advised the board to attend the meeting in support of the ordinance.

**B. Community Gardens:**

Ms. Puzskin-Chevlin gave a brief update of the Frog Alley Community Garden. No master plan has been submitted yet however they corrected the Code Enforcement violations.

At this time, the board had a discussion in regard to a sprinkler leak damage at the garden. The board consensus was to allow the City to resolve the issue with the property owner without the board involvement.

**C. Textile Program:**

Ms. Puzskin-Chevlin stated the Textile recycling bins will be located at City own facilities only. However, additional locations are being negotiated.

**D. Year in Review:**

Ms. Puzskin-Chevlin stated Ms. Lebrun and Ms. Trento are working on the newsletter publication.

**E. Tree Canopy Analysis:**

Ms. Puzskin-Chevlin gave a brief report regarding the analysis. At this time, the report is being reviewed by the vendor's quality assurance. She stated the purpose of the analysis is to determine a selection of strategies that would be appropriate depending of the different areas.

The board had a brief discussion regarding different options for tree planting.

**F. Green House Gas Inventory Update:**

Ms. Puzskin-Chevlin stated she received the first draft of the inventory report. The City operations preliminary analysis demonstrated sixty percent (60%) of emissions come from transportation and thirty four percent (34%) from buildings. She will continue to provide updates to the Board.

The Florida Power and Light (FPL) is offering a shared solar program "Solar Together" which allows customers to share in the benefits and costs of universal solar power while receiving monthly bill credit on their FPL bill. Currently, they are pre-registering the largest energy users.

How the program works:

- Determine the subscription share by selecting the amount of energy you wish to offset – up to 100%.
- Calculate the monthly subscription cost based on the fixed subscription rate of \$6.76/kw multiplied by the subscription share.
- Estimate the monthly subscription credit based on your subscription share multiplied by the amount of solar energy produced multiplied by the subscription.

At this time, the board had a discussion regarding participating in the Shared Solar Program.

Mr. Stern moved to recommend to the City Manager to subscribe to the FPL shared solar program with the understanding the set subscription is subject to finding the term and condition with a letter of intent and or contract acceptable to the City. The motion was seconded by Ms. Lebrun and passed 5-0.

#### **G. Climate and Art Weekend:**

There was no discussion.

### **VI. NEW TOPICS FOR DISCUSSION:**

- A. Solar Education Event for Residents
- B. Plans for Earth Day in April 2019 – Theme Species Biodiversity
- C. Green Technology/Economic Development
- D. Schedule Workshop and 2019 Initiatives

The Board had a consensus to hold a special meeting on January 10, 2019 at 1pm to discuss 2019 priorities and goals.

### **VII. NON-AGENDA ITEMS:**

#### **A. Comments by Board Members**

None.

#### **B. Comments by Staff**

None.

There being no further business, Mr. Stern declared the meeting adjourned at 11:10 a.m.

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on

December 20, 2018, which minutes were formally approved and adopted by the Board on February 21, 2019.

ATTEST:

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CHAIR

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Advisory Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.