



Cover Memorandum/Staff Report

File #: 19-238

Agenda Date: 4/2/2019

Item #: 6.A.

TO: Mayor and Commissioners
FROM: Sam Metott, Director, Parks and Recreation
THROUGH: Neal de Jesus, Interim City Manager
DATE: April 2, 2019

APPROVAL OF AMENDMENT NO. 1 WITH DUBIN & ASSOCIATES, INC FOR MANAGEMENT SERVICES FOR DELRAY BEACH TENNIS CENTER AND DELRAY SWIM & TENNIS CLUB - \$70,000

Recommended Action:

Motion to approve Amendment No. 1 with Dubin & Associates, Inc. to extend the Agreement, under the same terms and conditions at a cost of \$70,000 and authorize the City Manager to approve renewal options, options, in the same amounts, contingent upon appropriation of funds.

Background:

The City of Delray Beach (City) issued a solicitation for Management services for Delray Beach Tennis Center and Delray Swim & Tennis Club (RFP No.2016-086-2). On July 26, 2016, City Commission approved an Agreement for Management services for Delray Beach Tennis Center and Delray Swim & Tennis Club.

The Agreement included provisions for renewal options; staff recommends exercising the first of two, one-year renewal options, for the period of July 1, 2019 through June 30, 2020. Should the City exercise the renewal options provided in the contract, the cumulative contract value is provided below.

Estimated Contract Value		
Renewal Term 1:	July 1, 2019 - June 30, 2020	\$70,000
Renewal Term 2:	July 1, 2020 - June 30, 2021	\$70,000
\$140,000		

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and Procedures, Change Orders and Amendments; Contracts must be amended in the same manner in which they were executed.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funds were allocated for the renewal.

Funding is available from Account No.001-75-770-575.34-90 - Contract.

Timing of Request:

This issue is very time sensitive in order to provide the required services without interruption.