



## Cover Memorandum/Staff Report

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**File #:** 18-0313 CRA

**Agenda Date:** 4/9/2019

**Item #:**

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**TO:** CRA Board of Commissioners  
**FROM:** Jeff Costello, CRA Executive Director  
**DATE:** April 9, 2019

### **SECOND AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN THE CITY AND CRA FY 2018-19 FOR TRANSPORTATION SERVICES**

#### **Recommended Action:**

Approve the Second Amendment to the Interlocal Agreement with the City and CRA for FY 2018-19 funding of Transportation Services, extending the termination date up to June 30, 2019.

#### **Background:**

At a Special Meeting of the CRA Board on October 22, 2018, the Board approved the Interlocal Agreement between the City and CRA for funding of Transportation Services in FY 2018-19 subject to the terms and conditions of the ILA, including that the CRA agrees to pay the City an amount not to exceed \$120,000.00 for the operation of the Downtown Roundabout from November 1, 2018 through January 31, 2019.

At its meeting of December 11, 2018, the CRA Board approved the First Amendment to the ILA between the City and CRA for FY 2018-19 funding of Transportation Services, extending the termination date to April 30, 2019 in an amount not to exceed \$120,000.00. At the same meeting, the CRA Board authorized issuance of the Request for Proposals (RFP) for Fixed-Route Transportation Services.

On March 28, 2019, the CRA Board awarded the RFP for the Fixed-Route Transportation Services to Downtowner, LLC, authorized General Counsel to prepare an agreement for the services being provided, and authorized the Board Chair to execute the agreement in a form acceptable to General Counsel. In order to allow time to finalize the agreement with Downtowner, LLC and provide for a marketing/transition plan for the launch with the new service provider and vehicles, an extension of the current ILA with the City is recommended. It is noted the City may terminate the agreement with the current transit service provider for the Downtown Roundabout, First Transit, Inc., with written notice.

Thus, the item before the CRA Board is the Second Amendment to the ILA for Transit Services to extend the time frame for the Downtown Roundabout services from April 30, 2019 up to June 30, 2019 and providing additional funding in the amount of \$80,000 accordingly.

Attachment(s): Exhibit A - Second Amendment to ILA for the Transportation Services FY 2018-2019

#### **CRA Attorney Review:**

The CRA Attorney has reviewed the Second Amendment to the Interlocal Agreement for Transportation Services to form and determined it to be acceptable.

#### **Finance Review:**

N/A

**Funding Source/Financial Impact:**

\$975,000 allocated from General Ledger #5230 from Downtown Mobility in the FY 2018-2019 CRA Budget.

**Timing of Request:**

N/A