



Emanuel Dupree Jackson Jr.
EJS Project
700 W Atlantic Avenue
Delray Beach, FL 33444
March 14th, 2018

To Whom It May Concern,

This letter is to serve as the formal request to utilize 600 and 640 W. Atlantic Avenue for the 2nd Annual EJS Project Block Party which will be held on Saturday May 18th. We estimate this year's event will draw up to 400 guests. The area that we are requesting will be used for vendor displays, speaker presentations, music, youth and family games, as well as food distribution and speaker presentations. The breakdown of the event times are as follows:

11am-1pm Set-up
1pm- 6pm Event Time
6pm- 8pm Break down and clean up

Since December 2017 when the Community Redevelopment Agency voted to approve our proposal for office space you have been a huge supporter of ours and a big reason why we are able to serve in the manor in which we do. I look forward to continuing to foster this relationship and hope that you all will join us and be a part of this fun filled day in the community.

Sincerely,

Emanuel Dupree Jackson Jr.