



CITY OF DELRAY BEACH

EMPLOYEE OF THE MONTH NOMINATION FORM



(MUST BE SUBMITTED TO THE NOMINEE'S DEPARTMENT HEAD BY THE LAST FRIDAY OF THE MONTH)

Name of nominated employee: Charles Peele & Gabriel Rijo

Job Classification: Crew Leader / Street
Maintenance Worker

Dept./Division: Public Works / Storm Water

Please select one or more of the following guidelines applicable to the nomination:

- ☐ Action, service, idea or method that resulted in organizational improvements (saved the City time or money by streamlining a process such as eliminating waste, significantly decreasing expenses or increasing efficiency), and/or;
- ☐ Outstanding action that brought public recognition to the City or enhanced the city or department's professional image (returned a citizen's personal property; recognized in the media for "going above and beyond" routine job responsibilities), and/or;
- ☐ Displaying overall excellent cooperation toward City goals and objectives (effectively communicating or sharing information/knowledge to other departments/co-workers to achieve a common goal), and/or;
- ☒ Going "above and beyond the call of duty" that exceeds nominee's job description (exemplary action outside of work routine that prevented a citizen or co-worker from serious injury or death), and/or;
- ☐ Other action warranting city wide recognition.

Please justify the nomination by providing **specific** details (use additional sheets if necessary):

Charles Peele and Gabriel were sent out on Valentine's Day, 02/14/19, to help a resident retrieve her keys from a catch basin (storm drain). When they arrived, the drain, about 8 ft deep, had water in the bottom surrounded by debris, which made it very difficult to retrieve the keys. Charles and Rijo attempted several times to pick the keys up with their magnet, but they were not able to latch onto them. Charles and Rijo drove back to the shop and brought out the Vactor Truck as a last resort attempt. They sucked the water down and continued to try to pick up the keys, but the water continued to flow back in from the other storm pipes. Joan (resident) was very upset and wanted them to give up. Charles replied "Mam, we are not leaving until we get you your keys". Finally, after over an hour of trying, the magnet connected to the keys, which allowed them to lift and return the keys to the resident. At the end of the day, Charles came to my office and told me the whole story, as he was very proud the way they helped the resident in trouble on Valentine's Day. Charles and Gabriel deserve to be recognized for going above and beyond by helping someone in need.

Below is an email sent from the resident they helped, thanking them for the extra effort and kindness they showed to her.

Joan Harriman: I called Public Works and asked for help on Valentine's Day, February 14th. My keys had fallen down a storm drain. Two very nice men, Chuck and Gabrielle came in a truck. They were so nice and worked very hard to find them After a while they were able to use the magnet again on the end of a shovel and this time it worked. I will remember their kindness and how they understood how important it was to me to get them. I am a relatively new widow and unused to having to get people to help me I wanted to let you know how nice they were and how much I appreciated their help. Thank you, Joan Harriman



CITY OF DELRAY BEACH

EMPLOYEE OF THE MONTH NOMINATION FORM



Michael Karali		02/20/2019
Submitted by : (Print Name)	Signature	Date
Public Works / Storm Water	karalim@mydelraybeach.com	
Department / Division	Email Address	

Anonymous or self-nominations will not be accepted



CITY OF DELRAY BEACH EMPLOYEE OF THE MONTH NOMINATION FORM



(THIS SECTION TO BE COMPLETED BY DEPARTMENT HEAD)

Instructions: Select yes or no after each question and provide an explanation or comment. The Department Head is responsible to ensure the form is returned to the Human Resources Department by 5:00pm on the first business day of the month.

DESCRIPTION	YES	NO
Has the employee completed all regular and special duties as required including adherence to the City's Rules and Regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the employee maintained a positive attitude and overall excellent spirit of cooperation toward City goals and objectives?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has the employee been involved in any safety incident during this nomination year in which she/he was at fault?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are there any disciplinary action pending involving this employee?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Department Head Comments: (use additional sheets if necessary)

Susan Goebel-Canning
Department Head

[Signature]
Signature

3/27/19
Date

This Area To Be Completed By Human Resources

Human Resources will review the employee's file to verify eligibility

☒ Approved

☐ Disapproved

[Signature]
Human Resources Director

Signature

3/27/19
Date