	Α	В	d D	E F	G н	I J	K L	M N	O P
1		Delray Beach CLT - ACTIVITY # <u>A</u> : Affordable Housing	Yearly Goal	Qtr 1 Ending 12/31/18	Qtr 2 Ending 3/31/19	Qtr 3 Ending 6/30/19	Qtr 4 Ending 9/30/19	TOTAL	% Annual Goal Achieved
2		OUTPUTS							E
3		Homeownership Services					i i		
4	1	Homeownership pool increase	7	4	1	0	0	5	71%
5	2	Intake Homebuyer applications processed	20	5	9	0	0	14	70%
6	3	Execute purchase & sale contracts	7	1	4	0	0	5	71%
7	4	New Work Assignments	5	2	2	0	0	4	80%
8	5	Certificate of Occupancies	5	0	2	0	0	2	40%
9	6	New Acquisitions	3	0	0	0	0	0	0%
10	7	Pre-Post Purchase Workshops	4	1	1	0	0	2	50%
11	8	Community event participation	4	5	2	0	0	7	175%
12		Rental Housing				Ī			
13	9	Applications processed for rental housing	44	20	10	0	0	30	68%
14	10	Screening- background checks	70	30	19	0	0	49	70%
15	11	Screening-employment verifications	60	20	10	0	0	30	50%
16	12	Screening-Landlord verifications	10	4	3	0	0	7	70%
17		**Amend from 60 to 10, should only reflect new applicants							
18	13	Quarterly reporting for non-owned units	8	2	2	0	0	4	50%
19	14	Executed lease agreements	40	17	8	0	0	25	63%
20	15	Landlord license renewals processed	30	32	3	0	0	35	117%
21		OUTCOMES							
22		Sustainable Homeownership Services						5.	
23	16	Number of new household members served	28	15	4			19	68%
24	17	Expand homeownership pipeline	10	5	9			14	140%

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25	18	Expand number of single family units for sale	7	0	G H 2	0	0		Р
26	19	Program earned revenue generated	\$ 190,250.00	\$ 68,648.76	\$22,611	\$		2	29%
27		*Amend \$625,000 should not have included rental program revenue	7 133,130,00	9 00,040.70	\$22,011	Ş -	\$ =	\$ 91,259.76	48%
28	20	Recipients of Pre-Post Purchase education	50	13	10				
29		Rental Housing	30	12	10	0	0	23	46%
30	_	Households approved for affordable rental housing							
		Rental Revenue	44	17	10	0	0	27	61%
31	-		\$ 434,750.00	\$ 121,010.00	\$119,431	0	0	\$ 240,441.00	55%
32		Individuals provided access to rental housing	80	28	14	0	0	42	53%
33	24	Quarterly reporting for non-owned units	8	2	2	0	0	4	50%
34		自由自由的自由的自由的自由的自由的自由的自由的自由的自由的自由的自由的自由的自由							
35		IMPACTS:							
36		Sustainable Homeownership Services							
37	25	Increased supply of affordable housing units	10						
38	26	Enhanced Quality of Life							
39	27	Care of land and preserved affordability							
40	28	Long -term use of public investments							
41	29	Elimination of slum and blight							
		Cost burden households reduction							
43	31	Economic boost through the creation of jobs & tax base							
44	32	Financial growth-tools and resources							
45		Sustained housing programs							
46		Rental Housing							
47	33	Preserving access to rental housing program services							
48	34	Reduce the number of individuals experiencing housing cost burden							
49	35	Decent, sustainable living environment expansion							
50	36	Sustain rental housing program services			44				
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	NARRATIVE	
Ī	Delray Beach CLT - ACTIVITY # A :	
	Affordable Housing - 10/01/2018 through 12/31/2018	
	OUTPUTS	
	Homeownership Services	
1	Homeownership pool increase	One (1) sale during this quarter
2	Intake Homebuyer applications processed	Nine (9) new homebuyer applications processed
3	Execute purchase & sale contracts	Four (4) Purchase & Sales contracts executed, 309 SW 5th Ave, 237 NW 5th Avenue, 106 SW 14th Avenue
		and 108 NW 12th Avenue
	New Work Assignments	Two (2) new assignments for the development of 229-231 SW 14th Avenue and 233 SW 14th Avenue
5	Certificate of Occupancies	Two (2) 23 & 27 SW 14th Ave
6	New Acquisitions	No new acquisitions this quarter. Pending three (3) new acquisitions, 21 SW 13th Ave, 248 NW 8th Ave,
	F. Control of the con	108 NW 12th Ave (Eagles Nest)
7	Pre-Post Purchase Workshops	Workshop took place on 02/27/2019, topic: Purchase Assistance, 2nd Mortgages & Refinancing
8	Community event participation	Two (2) events during the quarter
	Rental Housing	
	Applications processed for rental housing	Ten (10) applications processed
10	Screening- background checks	Nineteen (19) background checks (18yrs of age and over)
	Screening-employment verifications	Ten (10) employment verifications
	Screening-Landlord verifications	Three (3) landlord verifications
	Quarterly reporting for non-owned units	Two (2) Quarterly reports prepared for the Palm Manor Apts and the Courts at SW 12th
14	Executed lease agreements	Eight (8)leases executed
15	Landlord license renewals processed	Three (3) landlord license renewals completed during the quarter
	OUTCOMES	
	Sustainable Homeownership Services	
16	Number of new household members served	Four (4) new household members resulting from 1 sale
17	Expand homeownership pipeline	Nine (9) applicants added to homebuyer pipeline
18	Expand number of single family units for sale	Two (2) new Certificate of Occupancies for 23 & 27 SW 14th Avenue
		5 new units for development permitting and Eagles Nest III transfer pending
-	revenue generated	\$22,611.00
20	Recipients of Pre-Post Purchase education	Ten (10) attendees
	Rental Housing	
21	Households approved for affordable rental housing	(10) approved
22	Rental Revenue	\$119,431.00
23	Individuals provided access to rental housing	Fourteen (14) individuals
 24	Quarterly reporting for non-owned units	Two (2) Reports for the Palm Manor and SW 12th Ave Apartments

2nd Qtr Narrative - DBCLT FY 2018-19 Goals Outcome Report.xlsx

I attest that data included in document is true and accurate

1		Quarterly	Budget Report "A	11	
2	ORGANIZATION NAME: Delray Beach		FY 2018-2019 Budget		Quarter: 2nd
4	INCOME	FY 2018-19 Quarter 01/01/2019 - 03/31/2019	FY 2018-2019 Actual Year-to-Date 10/01/2018- 03/31/2019	FY Budget 2018-19	Variance Favorable (Unfavorable)
5	C.R.A. Grant	65,388	130,775	261,550	(130,775
6	Foundation/Bank Grants	4,50	5,000	10,000	(5,000
7	Land/Gifts-Acquisitions	(F)	a a		
8	Scholarship Grants	:::		1,000	(1,000
9	Member Donations		500		500
10	Application Fees	1,260	2,670	2,000	670
11	Ground Lease Fees	8,800	17,418	36,000	(18,582
12	Legal Fees	· ·	55		55
13	Developer Fees		34,800	60,000	(25,200
14	Membership Fees	18	233	800	(567
15	Proceeds from Sales	11,146	34,752	25,000	9,752
_	Rental Income/DBCLT	22,315	46,460	74,000	(27,540
17	Rental Income/Palm Manor	63,991	127,621	244,050	(116,429
18	Rental Income/SW 12th Duplexes	33,125	66,305	123,500	(57,195
19	Office Rent-In Kind	6,000	12,000	24,000	(12,000
20	Interest Income	1,388	2,579	3,500	(921
21	Other: Miscellaneous	20	179	500	(321
22					
23	Total Income	213,450	481,346	865,900	(384,554
24	CRA % of Total Income	31%	27%	30%	
25 26	Expense	FY 2018-19 Quarter 01/01/2019 -	FY 2018-2019 Actual Year-to-Date 10/01/2018-	FY Budget 2018-19	Variance Favorable
27	-	03/31/2019		punger zoro-13	(Unfavorable)
28			03/31/2019		
28	Office Operating Expenses	1,065	<b>03/31/2019</b> 2,688	5,000	(2,312
_	Office Operating Expenses Bank Charges	1,065 363		5,000 3,000	(2,312
29		H	2,688		(2,312
29 30	Bank Charges	363	2,688 787	3,000 7,000	(2,312 (2,213 (3,696
29 30 31	Bank Charges Printing and Copying	363 1,431	2,688 787 3,304	3,000	(2,312 (2,213 (3,696 (1,819
29 30 31 32	Bank Charges Printing and Copying Postage and Delivery	363 1,431 918	2,688 787 3,304	3,000 7,000 3,500	(2,312 (2,213 (3,696 (1,819
29 30 31 32 33	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees	363 1,431 918	2,688 787 3,304 1,681	3,000 7,000 3,500 750	(2,312 (2,213 (3,696 (1,819 (750 (1,221
29 30 31 32 33 34	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions	363 1,431 918 - 1,029	2,688 787 3,304 1,681 - 1,779	3,000 7,000 3,500 750 3,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430
29 30 31 32 33 34 35	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops	363 1,431 918 - 1,029 421	2,688 787 3,304 1,681 - 1,779 6,570	3,000 7,000 3,500 750 3,000 9,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818
29 30 31 32 33 34 35 36	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture	363 1,431 918 - 1,029 421	2,688 787 3,304 1,681 - 1,779 6,570	3,000 7,000 3,500 750 3,000 9,000 10,000	(2,312 (2,213 (3,696 (1,819 (750 (1,223 (2,430 (5,818
29 30 31 32 33 34 35 36 37	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous	363 1,431 918 - 1,029 421 3,188	2,688 787 3,304 1,681 - 1,779 6,570 4,182	3,000 7,000 3,500 750 3,000 9,000 10,000 500	(2,312 (2,213 (3,696 (1,819 (750 (1,223 (2,430 (5,818 (500 (3,161
29 30 31 32 33 34 35 36 37	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage	363 1,431 918 - 1,029 421 3,188 - 1,581	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000	(2,312 (2,213 (3,696 (1,815 (750 (1,221 (2,430 (5,818 (500 (3,161
29 30 31 32 33 34 35 36 37 38	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266	2,688 787 3,304 1,681 1,779 6,570 4,182 - 3,139 1,093	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464
29 30 31 32 33 34 35 36 37 38 39 40	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458
29 30 31 32 33 34 35 36 37 38 39 40 41	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500	(2,312 (2,213 (3,696 (1,819 (750 (1,223 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458
29 30 31 32 33 34 35 36 37 38 39 40 41	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits/Retirement Insurance-Workers Compensation	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204	2,688 787 3,304 1,681 1,779 6,570 4,182 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 - 24,000 5,000 2,250	(2,312 (2,213 (3,696 (1,819 (750 (1,223 (2,430 (5,818 (500 (3,161 (2,907 (1,462 (124,458 (13,788 (26,477 (14,995 (1,642 (12,000 (4,182 (1,900
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees Marketing/Advertising	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297 - 721	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350 1,807	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000 2,250 5,700	(2,312 (2,213 (3,696 (1,819 (756 (1,222 (2,430 (5,818 (500 (3,162 (2,902) (1,464 (124,458 (13,788 (26,472 (14,999) (1,642) (12,000 (4,184 (1,900) (3,893)
29 30 31 32 33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees Marketing/Advertising Legal Services	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297 - 721 1,833	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350 1,807 2,299	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000 2,250 5,700 7,000	(2,312 (2,213 (3,696 (1,819 (750 (1,222 (2,430 (5,818 (500 (3,162 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642 (12,000 (4,184 (1,900 (3,893 (4,702
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees Marketing/Advertising Legal Services Consultant Services	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297 - 721 1,833	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350 1,807 2,299 -	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000 2,250 5,700 7,000 2,000	(2,312 (2,213 (3,696 (1,819 (750 (1,221 (2,430 (5,818 (500 (3,161 (2,907 (1,462 (124,458 (13,788 (26,477 (14,995 (1,642 (12,000 (4,182 (1,900 (3,893 (4,701 (2,000
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees Marketing/Advertising Legal Services Consultant Services	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297 - 721 1,833 - 3,092	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350 1,807 2,299 - 5,849	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000 2,250 5,700 7,000 2,000 12,000	(2,312 (2,213 (3,696 (1,812 (750 (1,222 (2,430 (5,818 (500 (3,162 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642 (12,000 (4,184 (1,900 (3,893 (4,702 (2,000 (6,152)
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53	Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services Appraisal Fees Marketing/Advertising Legal Services Consultant Services	363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000 297 - 721 1,833	2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816 350 1,807 2,299 -	3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 24,000 5,000 2,250 5,700 7,000 2,000	(2,312 (2,213 (3,696 (1,819 (750 (1,223 (2,430 (5,818 (500 (3,163 (2,907 (1,464 (124,458 (13,788 (26,477 (14,995 (1,642

	Α	В С	D E	F G	Н
56	Insurance-Directors & Officers	702	1,404	3,000	(1,596)
57	Insurance-Surety Bond		-	400	(400)
_	Write Off's(Ground Lease Fees)	_	-	750	(750)
59	License/Permits/Fees	300	300	1,500	(1,200)
60	Insurance-Homes	1,965	3,412	12,000	(8,588)
61	Property Taxes	330	2,649	10,000	(7,351)
62	Closing Cost	1,597	11,819	21,000	(9,181)
63	Landscape Maintenance	4,704	10,004	24,000	(13,997)
64	Pest Control	390	900	3,000	(2,100)
65	Repairs/Maintenance/Equipment	849	3,534	10,000	(6,466)
66	Storage Fees	495	989	2,000	(1,011)
67	Development Cost	15,324	19,439	48,500	(29,061)
68	Improvements	1,058	1,228	10,000	(8,772)
69	Electric	165	487	2,000	(1,513)
70	Water & Sewer	372	987	4,000	(3,013)
_	Palm Manor Expense	27,727	56,437	140,950	(84,513)
_	SW 12th Ave Expense	13,602	30,965	62,500	(31,535)
	808 SW 3rd Ct-Restricted	902	1,795	7,300	(5,505)
-	Total Expense	190,917	391,114	865,900	(474,786)
75	TOTAL EXPENSE	150,517	351,114	303,500	(474,780)
76	NET INCOME	22,534	90,232		The second second second
77	TET INCOME	22,534	50,232	-	
78					
		CDA D	ant Nametina Danie	t "A"	I.
79	HAR-MADE CIRCLE AND A		get Narrative Repor	τ "Α"	
80	ORGANIZATION NAME: Delray Beach		FY 2018-2019 Budget		Quarter: 2nd
81	Exceeding Projection	_XOn Target	Below Projection		
82	INCOME: Ex	planation of	Variances		
83	C.R.A. Grant	2nd Quarter Fundir	g		
84	Foundation/Bank Grants	Community Reinves	tment Grants from BankU	Inited Bank	
85	Scholarship Grants				
86	Member Donations				
87	Application Fees	Application fees cap	tured to offset intake pro	cessing	
88	Ground Lease Fees		at \$40.00 monthly per ow		
89	Developer Fees		three (3) closings ytd		
90	Membership Dues	New and annual me	mbership fees		
-	Proceeds from Sales	Proceeds captured f	rom 4 sales		
92	Rental Income/DBCLT		ured from (7) owned unit	S	
$\overline{}$	Rental Income/Palm Manor	Rental revenue capt	ured from (25) DBCRA ow	ned units	
94	Rental Income/SW 12th Duplexes		ured from (12) DBCRA ow		
-	Office Rent-In Kind		dollar factor for monthly		
-	Interest Income		n money market accounts		
97	Other: Miscellaneous				
98					
99			NUTE IN THE PARTY OF	T 10 (2) (2) (3)	VISOR STATE OF BUILDING
100	X Lower than Projection	On Target	Exceeding Project	ction	
		xplanation o			
$\rightarrow$	Office Operating Expenses	Day-to-day operatin			
_	Bank Charges	Service fees incurred			
-	Printing and Copying				
-		Leased copier and a			
-	Postage and Delivery		er and associated cost		
-	License/Permits/Fees	Required fees for op			
_	Dues/Subscriptions		mbership fees and other		
$\overline{}$	Training/Conference/Workshops		y building related to progr		
_	Office Equipment/Furniture	Accounting software	e annual maintenance/upg	grades	
-	Miscellaneous				
-	Loan Interest	PNC line of credit in			
_	Travel/Mileage		y building and program se		
-	Meals	Professional capacit	y building and program se	ervices	
114	Salaries/Wages	Seven (7) payroll pe	riods for four (4) full-time	employees	

	A	В	С	D	E		F	G	Н	
115	Payroll Taxes		Employer ove	mployer overhead cost incurred with (7) payroll periods						
116	Employee Benefits		Overhead cos	verhead cost (health/life/disability/allowances/other)						
117	Employee Benefits/Retirement		Employer exp	nployer expense						
118	Insurance-Workers Compensation	П	Employer ove	ployer overhead cost						
119	Rent-Ground Lease	П								
120	Rent-InKind	П	City of Delray	Beach do	llar factor for m	onthly	/ serv	rices		
121	Website Services	П	Website main	tenance a	nd other assoc	iated c	ost			
122	Appraisal Fees	П	Cost for apprai	sals of re	sales and acqui	sitions	H			
123	Marketing/Advertising	П	Program mark	eting mat	terials, ads, nev	/slette	rs, ev	ents, etc.		
124	Legal Services	П	Legal program	oversite	cost					
125	Consultant Services		Program refine	ment, or	ganizational effi	ciency	and	growth		
126	Professional Services		Payroll service	s and oth	er cost				II.	
127	Accounting/Audit Fees		Completion of	2017/20	18 Audit and 99	0 Retu	ırn			
128	Insurance - Liability		Commercial/P	rofession	al coverage					
129	Insurance - Errors & Omissions	П	Business servi	ces and m	nanagement cov	/erage				
130	Insurance-Directors & Officers	П	Business and I	nanagem	ent indemnity of	overa	ge			
131	Insurance-Surety Bond		Employee dish	onesty b	ond					
132	Write Off's (Ground Lease Fees)		Uncollected fe	es						
133	License/Permits/Fees		Landlord licen	se fees						
134	Insurance-Homes		Dwelling and v	windstorn	n coverage on a	ll own	ed re	ntal units		
135	Property Taxes		Taxes incurred	on prope	erties owned ar	d sale	s			
136	Closing Cost	П	Cost incurred	for acquis	itions and sales					
137	Landscape Maintenance		Maintenance :	service co	st-owned prope	erties a	and va	acant lots		
138	Pest Control		Maintenance	ost incur	red for owned i	entals				
139	Repairs/Maintenance/Equipment		Maintenance	cost incur	red for owned i	entals			*	
140	Storage Fees		Storage space	for files a	nd etc.					
141	Development Cost		Cost associated	with nev	v construction					
142	Improvements		Improvements	for owne	ed properties fo	r resal	e and	l rental		
143	Electric		Cost during the	vacancy	of owned renta	l units	and o	other		
144	Water & Sewer		Cost during the	vacancy	of owned renta	lunits	and o	other		
145	Palm Manor Expense		Total manager	nent cost	for maintenan	ce/serv	vices/	etc.		
146	SW 12th Ave Expense		Total manager	nent cost	for maintenan	ce/serv	/ices/	etc.		
147	808 SW 3rd Ct-Restricted		Total manager	nent cost	for maintenand	ce/serv	vices/	etc.	1,	
148										
149										

	A	FY 17-18 Exhib	E F	G	Н
2			uarterly Budget Rep	ort	
3	ORGANIZATION NAME: Delray Beach	Community Land Trust	FY 2018-2019 Budget	C	Quarter: 2nd
5	INCOME	FY 2018-19 Quarter 01/01/2019 - 03/31/2019	FY 2018-2019 Actual Year-to-Date 10/01/2018- 03/31/2019	FY Budget 2018-19	Variance Favorable (Unfavorable)
6	C.R.A. Grant	65,388	130,775	261,550	(130,775)
7	Foundation/Bank Grants	12	5,000	10,000	(5,000)
-	Land/Gifts-Acquisitions	12			
-	Scholarship Grants	75	•	1,000	(1,000)
_	Member Donations	2=	500	;=c	500
-	Application Fees	1,260	2,670	2,000	670
$\vdash$	Ground Lease Fees	8,800	17,418	36,000	(18,582)
-	Legal Fees	Ne:	55	(*)	55
-	Developer Fees		34,800	60,000	(25,200)
-	Membership Fees	18	233	800	(567)
-	Proceeds from Sales	11,146	34,752	25,000	9,752
-	Rental Income/DBCLT	22,315	46,460	74,000	(27,540)
-	Rental Income/Palm Manor	63,991	127,621	244,050	(116,429)
-	Rental Income/SW 12th Duplexes	33,125	66,305	123,500	(57,195)
-	Office Rent-In Kind	6,000	12,000	24,000	(12,000)
-	Interest Income	1,388	2,579	3,500	(921)
-	Other: Miscellaneous	20	179	500	(321)
-	Total Income	213,450	481,346	865,900	(384,554)
24		Control Sea Time Weetle			
25	CRA % of Total Income	31%	27%	30%	
26					
		FY 2018-19 Quarter	FY 2018-2019	FY	Variance
27	Expense	01/01/2019 - 03/31/2019	Actual Year-to-Date 10/01/2018- 03/31/2019	Budget 2018-19	Favorable (Unfavorable)
27	•	03/31/2019	10/01/2018- 03/31/2019	Budget 2018-19	(Unfavorable)
28	Office Operating Expenses	03/31/2019	10/01/2018- 03/31/2019 2,688	Budget 2018-19 5,000	(Unfavorable)
28 29	Office Operating Expenses Bank Charges	03/31/2019 1,065 363	10/01/2018- 03/31/2019 2,688 787	5,000 3,000	(Unfavorable) (2,312) (2,213)
28 29 30	Office Operating Expenses Bank Charges Printing and Copying	1,065 363 1,431	10/01/2018- 03/31/2019 2,688 787 3,304	5,000 3,000 7,000	(Unfavorable) (2,312) (2,213) (3,696)
28 29 30 31	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery	03/31/2019 1,065 363	10/01/2018- 03/31/2019 2,688 787	5,000 3,000 7,000 3,500	(Unfavorable) (2,312) (2,213) (3,696) (1,819)
28 29 30 31 32	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees	03/31/2019 1,065 363 1,431 918	10/01/2018- 03/31/2019 2,688 787 3,304 1,681	5,000 3,000 7,000 3,500 750	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750)
28 29 30 31 32 33	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions	1,065 363 1,431 918 - 1,029	10/01/2018- 03/31/2019 2,688 787 3,304 1,681 - 1,779	5,000 3,000 7,000 3,500 750 3,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221)
28   29   30   31   32   33   34	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees	03/31/2019 1,065 363 1,431 918	10/01/2018- 03/31/2019 2,688 787 3,304 1,681 - 1,779 6,570	5,000 3,000 7,000 3,500 750 3,000 9,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430)
28   29   30   31   32   33   34   35   6	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops	1,065 363 1,431 918 - 1,029 421	10/01/2018- 03/31/2019 2,688 787 3,304 1,681 - 1,779	5,000 3,000 7,000 3,500 750 3,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818)
28   29   30   31   32   33   34   35   36	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture	1,065 363 1,431 918 - 1,029 421	10/01/2018- 03/31/2019 2,688 787 3,304 1,681 - 1,779 6,570	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500)
28   30   31   32   33   34   35   36   37	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous	03/31/2019 1,065 363 1,431 918 - 1,029 421 3,188	10/01/2018- 03/31/2019 2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161)
28   29   30   31   32   33   34   35   36   37   38   38   38   38   38   38   38	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198	10/01/2018- 03/31/2019  2,688 787 3,304 1,681	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907)
28   29   30   31   32   33   34   35   36   37   38   39   39	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464)
28   29   30   31   32   33   34   35   36   37   38   39   40   5	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458)
28   29   30   31   32   33   34   35   36   37   38   39   40   41   41	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742 9,712	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788)
28   29   30   31   32   33   4   35   4   37   4   41   42   4   4   4	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477)
28   29   30   31   32   33   34   35   36   37   40   41   42   43   43   44   44   44   44   44	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742 9,712 23,823 17,005	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477) (14,995)
28   29   30   31   32   33   4   35   36   37   4   41   42   44   44   44   44   44	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,036 131,742 9,712 23,823	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477)
28   29   30   31   32   33   4   35   36   4   4   4   4   4   4   4   4   4	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742 9,712 23,823 17,005 3,358	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477) (14,995) (1,642)
28   29   30   31   32   33   4   35   4   3   4   4   4   4   4   4   4   4	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind	03/31/2019  1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 - 24,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477) (14,995) (1,642) - (12,000)
28   29   30   31   32   33   4   35   41   42   43   44   45   46   47   47   47   47   47   47   47	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind Website Services	1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000 816	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 - 24,000 5,000	(Unfavorable) (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477) (14,995) (1,642) - (12,000) (4,184)
28   29   30   31   32   33   4   35   4   4   4   4   4   4   4   4   4	Office Operating Expenses Bank Charges Printing and Copying Postage and Delivery License/Permits/Fees Dues/Subscriptions Training/Conference/Workshops Office Equipment/Furniture Miscellaneous Loan Interest Travel/Mileage Meals Salaries/Wages Payroll Taxes Employee Benefits Employee Benefits/Retirement Insurance-Workers Compensation Rent-Ground Lease Rent-InKind	03/31/2019  1,065 363 1,431 918 - 1,029 421 3,188 - 1,581 198 266 69,598 5,283 11,097 5,933 1,204 - 6,000	10/01/2018- 03/31/2019  2,688 787 3,304 1,681 - 1,779 6,570 4,182 - 3,139 1,093 1,093 1,036 131,742 9,712 23,823 17,005 3,358 - 12,000	5,000 3,000 7,000 3,500 750 3,000 9,000 10,000 500 6,300 4,000 2,500 256,200 23,500 50,300 32,000 5,000 - 24,000	(Unfavorable)  (2,312) (2,213) (3,696) (1,819) (750) (1,221) (2,430) (5,818) (500) (3,161) (2,907) (1,464) (124,458) (13,788) (26,477) (14,995) (1,642) - (12,000)

	А	В С	Ç E	F G	Н			
51	Consultant Services		:#1	2,000	(2,000)			
52	Professional Services	3,092	5,849	12,000	(6,151)			
53	Accounting/Audit Fees	3,000	6,000	12,000	(6,000)			
54	Insurance - Liability	595	1,099	5,500	(4,401)			
55	Insurance - Errors & Omissions	1,323	2,646	6,000	(3,354)			
56	Insurance-Directors & Officers	702	1,404	3,000	(1,596)			
_	Insurance-Surety Bond	827 T	21	400	(400)			
_	Write Off's(Ground Lease Fees)		##O	750	(750)			
59	License/Permits/Fees	300	300	1,500	(1,200)			
	Insurance-Homes	1,965	3,412	12,000	(8,588)			
	Property Taxes	330	2,649	10,000	(7,351)			
62	Closing Cost	1,597	11,819	21,000	(9,181)			
63	Landscape Maintenance	4,704	10,004	24,000	(13,997)			
64	Pest Control	390	900	3,000	(2,100)			
	Repairs/Maintenance/Equipment	849	3,534	10,000	(6,466)			
_	Storage Fees	495	989	2,000	(1,011)			
_	Development Cost	15,324	19,439	48,500	(29,061)			
	Improvements	1,058	1,228	10,000	(8,772)			
	Electric	165	487	2,000	(1,513)			
	Water & Sewer	372	987	4,000	(3,013)			
_	Palm Manor Expense	27,727	56,437	140,950	(84,513)			
_	SW 12th Ave Expense	13,602	30,965	62,500	(31,535)			
_	808 SW 3rd Ct-Restricted	902	1,795	7,300	(5,505)			
74	Sub-Total Expenses	190,917	391,114	865,900	(474,786)			
75	Total Expense	190,917	200,196	865,900	(665,704)			
76								
77	NET INCOME	22,534	281,150		90,232			
78								
79								
80		CRA Budge	t Narrative Form					
81	ORGANIZATION NAME: Delray Beach Co	mmunity Land Trust	FY 2018-2019 Budget		Quarter: 2nd			
82	Exceeding Projection X	_On Target	Below Projection	า				
83	INCOME: Expla	ination of Va	riances					
84	C.R.A. Grant	2nd Quarter Funding	5					
85	Foundation/Bank Grants	Community Reinvest	ment Grants from Bank	United Bank				
86	Scholarship Grants							
87	Member Donations			<del></del>				
88	Application Fees	Application fees capt	ured to offset intake pr	ocessing	_			
89	Ground Lease Fees	Ground Lease fees a	t \$40.00 monthly per ov	wner, 74				
90	Developer Fees	Fees captured from t	hree (3) closings ytd					
91	Membership Fees	New and annual mer	nbership fees					
92	Proceeds from Sales	Proceeds captured fr	om 4 sales		-1			
93	Rental Income/DBCLT	Rental revenue captu	red from (7) owned un	its				
94	Rental Income/Palm Manor	Rental revenue captu	red from (25) DBCRA o	wned units				
95	Rental Income/SW 12th Duplexes	Rental revenue captu	red from (12) DBCRA o	wned units				
96	Office Rent-In Kind	City of Delray Beach dollar factor for monthly services						
97	Interest Income	Funds captured from money market accounts						
98	Other: Miscellaneous							
99		*						
100			History with Station		. I SASSITES ST. 2. 01			
101	X_Lower than Projection	On Target	Exceeding Proje	ction				
102	EXPENSES: Exp	lanation of V	/ariances					
103	Office Operating Expenses	Day-to-day operating	cost					
	Bank Charges	Service fees incurred						
	Printing and Copying	Leased copier and as	sociated cost					
-	Postage and Delivery	Leased postage mete	er and associated cost					

А	B C	d	E	F G	Н			
107 License/Permits/Fees	Required fees fo	or operations			•			
108 Dues/Subscriptions	Annual affiliates	nnual affiliates membership fees and other						
109 Training/Conference/Workshops	Professional car	rofessional capacity building related to program services						
110 Office Equipment/Furniture		ccounting software annual maintenance/upgrades						
111 Miscellaneous		. 10						
112 Loan Interest	PNC line of cred	NC line of credit interest expense						
113 Travel/Mileage	Professional cap			services				
114 Meals	Professional cap							
115 Salaries/Wages	Seven (7) payrol							
116 Payroll Taxes	Employer overh							
117 Employee Benefits	Overhead cost (			· · · · · · · · · · · · · · · · · · ·				
118 Employee Benefits/Retirement	Employer expen		,,		"			
119 Insurance-Workers Compensation	Employer overh							
120 Rent-Ground Lease	Employer overm	caa cost						
121 Rent-InKind	City of Delray Be	asch dollar facto	r for month	ly convices				
122 Website Services	Website mainte			·				
123 Appraisal Fees	Cost for appraisa							
124 Marketing/Advertising	Program market							
125 Legal Services	Legal program o		is, newsiett	ers, events, etc.				
126 Consultant Services	Program refinem		aal officions	y and growth				
127 Professional Services	Payroll services		iai enicienc	y and growth				
128 Accounting/Audit Fees	Completion of 2		and QQN Re	turn				
129 Insurance - Liability	Commercial/Pro			turri				
130 Insurance - Errors & Omissions	Business service		*	9				
131 Insurance-Directors & Officers	Business and ma							
132 Insurance-Surety Bond	Employee dishor		minty covers	age				
133 Write Off's(Ground Lease Fees)	Uncollected fees							
134 License/Permits/Fees	Landlord license				1			
135 Insurance-Homes	Dwelling and wir		e on all ow	ned rental units				
136 Property Taxes	Taxes incurred o							
137 Closing Cost	Cost incurred for							
138 Landscape Maintenance	Maintenance ser			and vacant lots				
139 Pest Control	Maintenance co							
140 Repairs/Maintenance/Equipment	Maintenance co							
141 Storage Fees	Storage space fo							
142 Development Cost	Cost associated v		ıction					
143 Improvements	Improvements for			ale and rental				
144 Electric	Cost during the v							
145 Water & Sewer	Cost during the v							
146 Palm Manor Expense	Total manageme							
147 SW 12th Ave Expense	Total manageme							
148 808 SW 3rd Ct-Restricted	Total manageme							
149		11	,					
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## **DELRAY BEACH COMMUNITY LAND TRUST**

PRE/POST PURCHASE WORKSHOP

TOPIC: HOMEBUYER PURCHASE ASSISTANCE, 2<sup>ND</sup> MORTGAGES AND REFINANCING





### **SPEAKERS:**

**Ellen DeLima, Housing Partner Coordinator City of Delray Beach** 

Jeff Costello, Executive Director
Delray Beach Community Redevelopment
Agency

- Purchase Assistance Qualifications
- Available Funding
- Terms and Conditions:
   S.H.I.P.
   2<sup>nd</sup> Mortgages

### Light refreshments will be provided

Date: Wednesday, February 27th, 2019

Time: 6:00PM to 7:30PM

**Location:** 1101 NW 2<sup>nd</sup> St. – Pompey Park

Telephone: (561) 243-7500, Please RSVP



## DELRAY BEACH COMMUNITY LAND TRUST Homebuyer Workshop

HOMEBUYER WORKSHOP AGENDA Wednesday, February 27, 2019 6:00 P.M. Pompey Park 1101 NW 2<sup>nd</sup> Street Delray Beach, FL 33444

- 1. Introductions
- 2. Speakers: Jeff Costello, Executive Director, Delray Beach Community Redevelopment Agency

Ellen DeLima, Housing Property Coordinator, City of Delray Beach

- 3. Understanding Homebuyer Purchase Assistance
  - a) Soft 2<sup>nd</sup> Mortgages
  - b) State Housing Initiative Partnership (SHIP)
  - c) Workforce Housing Program
  - d) Additional Neighborhood & Community Services Dept. Housing Programs
  - e) Neighborhood Resource Center
- 4. Questions and Answers
- 5. Survey

## DBCLT PRE PURCHASE WORKSHOP SURVEY

December 12, 2018

1.	When will the Soft 2 <sup>nd</sup> Mortgage provided by the Delray Beach CRA be forgiven?
	( ) Never
	( ) 10 Years
	( ) 15 Years
	( ) 30 Years
2.	Refinancing is not allowed if I receive down payment assistants?
	( ) True
	( ) False
3.	If I receive \$30,000 from the State Housing Initiative Partnership (SHIP) it will be forgiven in?
	( ) 5 Years
	( ) 10 Years
	( ) 15 Years
	( ) 30 Years
4.	I did not have to put any money down to receive down payment assistants?
	( ) True
	( ) False
5.	If I receive \$50,000 from the SHIP Program it will be forgiven in?
	( ) 5 Years
	( ) 10 Years
	( ) 30 Years
	( ) Never
6.	The SHIP Program allows my monthly mortgage payment to exceed 40% of my monthly income?
	( ) True
	( ) False
7.	What other topics/issues would you like the DBCLT to cover in future workshops?
	<del></del>

# DELRAY BEACH COMMUNITY LAND TRUST OTHER PARTNERS AND AFFILIATES





























**Delray Beach Community Land Trust** 145 SW 12th Avenue Delray Beach, FL 33444

> Phone 561.243.7500 Fax 561.243.7501 www.delraylandtrust.org

## The Delray Beach Community Land Trust **Quarterly Newsletter** "Opening Doors To Affordable Housing"

March 31, 2019

### SEE THE BIGGER PICTURE



### **EMPLOYMENT**









**CREATING HEALTHY** COMMUNITIES THROUGH THE PROVISION AND PRESERVATION OF AFFORDABLE HOUSING



### BOARD OF DIRECTORS

## PRESERVING AFFORDABLE HOUSING

Gary Eliopoulos
President

Anthony Holliday, Jr Vice President

Kimberly Morris
Treasurer

Vicki Hill Secretary

**Arthur Brown** 

Diane Colonna

Nicole Elinski

Cheryl Haywood

Elton McGowan, Jr.

Dysonya Mitchell

Herman Stevens Jr.

Sheila Townsend

### STAFF

Evelyn S Dobson CEO

Gerecia Edmond Housing Manager

Ahmed Burton
Homebuyer Coordinator

Snevly Noel
Administrative Asst.

### **Attorney**

David Schmidt Board Attorney

## Community Friends, Members, Partners and Affiliates

The Delray Beach Community Land Trust (DBCLT) sincerely values the ongoing support of our clients, partners and affiliates. The DBCLT is commissioned to provide quality, long term affordable housing for very-low to moderate income households within the city limits of Delray Beach. The road to attaining quality affordable housing can become very rocky and over-whelming for individuals. The South Florida area has become an increasingly popular destination and the strong demand for housing has driven prices significantly upward, and lack of equitable wages result in households struggling with the issue of affordability.

We have completed the development of two new for sale single family units with Hatcher Construction & Development (see picture on page 3). Both units are under contract and will close in April. The board of directors continue to expand our affordable housing program services. We continue to:

**DELIVER** affordable housing opportunities for very-low to moderate income households through ownership/lease purchase and rentals

**SUSTAIN** program services to ensure access to quality housing options by expanding and retaining existing housing pool, leveraging public/private subsidies and preventing displacement due to hardships or other economic events

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**CULTIVATE** affordable housing stability and Upward Mobility for the households we serve



# GROUND LEASE AGREEMENT REQUIREMENTS TO IMPROVE YOUR HOME?

### **Article 7.-THE HOME**

## Section 7.3 CONSTRUCTION CARRIED OUT BY HOMEOWNER MUST COMPLY WITH CERTAIN REQUIREMENTS:

Any construction in connection with the Home is permitted only if the following requirements are met: (a) all costs shall be paid for by the Homeowner; (b) all construction shall be performed in a professional manner and shall comply with all applicable laws and regulations; (c) all changes in the Home shall be consistent with the permitted uses described in Article 4; (d) the footprint, square-footage, or height of the house shall not be increased and new structures shall not be built or installed on the Leased Land without the prior written consent of CLT; (e) No building, outbuilding, garage, fence, wall, retaining wall, pool, spa, porch, or other structure or improvement of any kind shall be erected, constructed, placed or maintained on the Leased Premises, nor shall any landscaping, dwelling (including the roof) or other improvements on the Leased Premises or color scheme thereof, be altered, changed, repaired or modified without the prior written consent of Lessor. The foregoing prior approval is intended to specifically apply to the painting of the exterior of a dwelling, the installation of a pool or spa, or any other maintenance or repair which alters the exterior appearance of a dwelling or other improvements on the leased Premises.

For any construction requiring CLT's prior written consent, Homeowner shall submit a written request to the CLT. Such request shall include:

- a. a written statement of the reasons for undertaking the construction;
- b. a set of drawings (floor plan and elevations) showing the dimensions of the proposed construction;
- c. a list of the necessary materials, with quantities needed;
- d. a statement of who will do the work;

If the CLT finds it needs additional information it shall request such information from Homeowner within two weeks of receipt of Homeowner's request. The CLT then, within two weeks of receiving all necessary information (including any additional information it may have requested) shall give Homeowner either its written consent or a written statement of its reasons for not consenting. Before construction can begin, Homeowner shall provide CLT with copies of all necessary building permits, if not previously provided.



# **COMMUNITY**

(MEETINGS ARE SUBJECT TO CHANGE)

May 7th City Commission Meeting 6:00pm

May 13th Police Advisory **Board Meeting** 5:30pm

May 14th CRA Workshop and **Board Meeting** 1:30pm

May 21st City Commission Meeting 6:00pm

June 3rd **Education Board** Meeting 5:30pm

June 11th CRA Workshop and **Board Meeting** 1:30pm



## **ACTIVITIES DELRAY BEACH**

May 15th Arts Garage Ribbon Cutting: New Box Office Call (561) 450-6357 5:00pm - 7:00pm

May 24th The Motowners Call (561) 450-657 8:00pm - 10:00pm

May 29th 2nd Annual Luna Fest Film Festival Old School Square 7:30am - 10:00pm

June 20th Arts Meets Music Call (561) 450-6357 7:00pm - 11:00pm

June 24th Set the Stage Summer Theatre Camp

Call (561) 450-6357 9:00am - 4:00pm

July 13th Street Photography: Candid Workshop Old School Square 10:00am - 1:00pm

July 15th to July 19th Youth Art Lab: Kids Comic Studio

Call (561) 330-9614 9:00am - 12:00pm

August 12th

Mix Master: A Color Mixing Workshop Call (561) 403-2958 9:30am - 4:30pm

Non-owned Rental

units managed (100% occupancy)

## **DBCLT PORTFOLIO**

units and



single family homes COMING SOON



Closings Pending



Vacant Lots For Future Development



**Owned Rental** properties-5 units (100% occupancy)

## **PROPERTIES**







### HOMEBUYER CORNER

### **HOMEBUYER QUALIFICATIONS:**

- Must be a 1st time Homebuyer or have not owned a home in three years
- Must meet mortgage lenders credit criteria and score (600 or better)
- Require available funds equal to 5% of purchase price
- Must be a US citizen or Permanent Resident
- Must attend a 6 hour first time homebuyer course

Income caps for purchase based upon AMI (Area Median Income Limits):

- 140% High Moderate (household size of 4, \$107,660)
- 120% Moderate (household size of 4 \$92,280)
- **80% Low** (household size of 4 \$61,500)
- 50% Very Low (household size of 4 \$38,450)



Telephone number: (561) 833-1461

When: Saturdays (Call to confirm date)

Where: 1700 N. Australian Ave,.

West Palm Beach, FL 33407

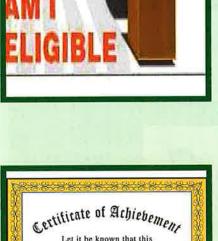
Time: 8:30AM - 3:30PM

Debthelper.com or Urban League ulpbc.org Assist families and individuals by providing financial solutions through counseling in the areas of budgeting, credit and debt management.











### AFFORDABLE HOUSING PROGRAM UPDATE

### HOUSING DEVELOPMENT PROGRAM UPDATE:

#### **New Purchase & Sales Contracts:**

- 129 NW 4th Ave Vacant lot, pending historic preservation board approval
- 237 NW 5th Ave Work Assignment Approved, permit pending
- 309 SW 5th Ave Work Assignment Approved, permit pending
- NW 8th Ave Vacant lot
- 23 SW 14th Ave-Closing Pending
- 27 SW 14th Ave-Closing Pending
- 106 SW 14th Ave Work Assignment Approved, permit pending
- 229-231 SW 14th Ave Work Assignment Approved
- 233 SW 14th Ave Work Assignment Approved
- Zeder, lot 24 and 25 (not buildable)
- Southridge Rd., Zeder (not buildable)

Housing program includes the management of 37 non-owned rental units:

Palm Manor Apartments 31, 39 & 45 SW 9TH Ave

(25 units)

The Courtyards at SW 12th Ave

(12 units)



### HOME DEPOT **WORKSHOPS**

Thursday May 16th 6:00PM - 8:30PM **LEARN HOW** TO ASSEMBLE **PEGBOARD SHELVES** 

Saturday May 18th 10:00AM - 11:30AM LEARN INTERIOR **PAINTING AND** DRYWALL REPAIR

INSTALL TILE BACKSPLASH

Saturday May 25th 10:00AM - 11:30AM **LEARN HOW TO** 

IF YOU ARE INTERESTED IN ATTENDING A FREE HOME DEPOT WORKSHOP YOU CAN REGISTER AT:

HOMEDEPOT.COM/WORKSHOP

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