



## Cover Memorandum/Staff Report

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**File #:** 18-0368 CRA

**Agenda Date:** 6/11/2019

**Item #:** 8F.

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**TO:** CRA Board of Commissioners  
**FROM:** Lori Hayward, Finance & Operations Director  
**DATE:** June 11, 2019

APPOINTMENT OF CRA EXECUTIVE DIRECTOR

**Recommended Action:**

Appoint a new Executive Director as of June 28, 2019.

**Background:**

The CRA Board has accepted the resignation of Mr. Jeff Costello from the position of Executive Director, at the June 4, 2019 CRA Board Special Meeting effective as of June 28, 2019. Action is required of the Board to appoint a new Executive Director.

Attached is a proposed employment agreement to facilitate the discussion.

Attachment(s): Exhibit A - Template - CRA Executive Director Employment Agreement; Exhibit B - Resolution

**CRA Attorney Review:**

CRA General Counsel has prepared a proposed employment agreement for the Board's consideration. A copy of the proposed agreement is attached.

**Finance Review:**

N/A

**Funding Source/Financial Impact:**

N/A

**Timing of Request:**

It is requested the Board take action to appoint a new Executive Director given the vacancy of the position as of June 28, 2019.