



Cover Memorandum/Staff Report

File #: 19-623

Agenda Date: 6/18/2019

Item #: 7.A.

TO: Mayor and Commissioners
FROM: Lynn Gelin, City Attorney
DATE: June 18, 2019

APPOINTMENT OF ASSISTANT CITY ATTORNEY

Recommended Action:

Motion to appoint Kelly Brandon as Assistant City Attorney.

Background:

Section 4.08(A) of the City Charter requires that the City Attorney seek City Commission approval to appoint Assistants.

The Assistant City Attorney assists the City Attorney on various legal matters including representing the City in litigation and other claims against the City, the review and drafting of agreements, bid documents and legislative matters, advises City Boards and employees and provides legal guidance on a wide range of legal issues.

Ms. Brandon is currently a Litigation Attorney at Wicker, Smith O'Hara McCoy & Ford, P.A. in West Palm Beach where she handles all aspects of litigation for the firm. Ms. Brandon is a graduate of the University of Florida with a B.A. degree in history and political science and she received her J.D. from the University of Florida Levin College of Law. She has been practicing law for over 5 years. Ms. Brandon will provide her legal experience for the numerous pending litigation cases and assist with other local government matters.

If approved by the City Commission, Ms. Brandon is expected to start employment with the City on July 8, 2019.