



Cover Memorandum/Staff Report

File #: 19-782

Agenda Date: 8/20/2019

Item #: 6.R.7.

TO: Mayor and Commissioners
FROM: Caryn Gardner-Young, Interim Public Works Director
THROUGH: Neal de Jesus, Interim City Manager
DATE: August 20, 2019

APPROVAL OF RESOLUTION NO. 144-19 TO AWARD AN AGREEMENT WITH CRAIG A. SMITH & ASSOCIATES FOR THE DESIGN OF NW NEIGHBORHOOD IMPROVEMENTS (RFQ 2018-054) - \$1,590,860

Recommended Action:

Motion to approve Resolution No. 144-19 to award an Agreement with Craig A. Smith & Associates for the design of NW Neighborhood improvements.

Background:

On August 21, 2018, the City of Delray Beach (City) advertised a Request for Qualifications No. 2018-054 for the design of NW Neighborhood improvements. The project consists of improvements to the roads, alleys, sidewalks, street lighting, and sanitary and stormwater sewers, as well as, implementation of traffic calming and beautification.

Eleven (11) proposals were received, all deemed responsive and responsible. Proposals were evaluated based upon criteria in the RFQ and firms were ranked from one thru eleven based on scores provided by a Selection Committee which was comprised of the following members: Begona Krane, Scott Pape, and Kristen Cox. Below is a list of the firms, composite scores, and the summary of their rankings.

<u>Firm</u>	<u>Score</u>
1. Kimley-Horn	251
2. Craig A. Smith & Associates	235.5
3. McMahon Associates	229
4. Wantman Group, Inc.	228
5. Matthews Consulting	223.5
6. Erdman Anthony	221
7. Craven Thompson & Associates, Inc.	217
8. T.Y. Lin International	216.5
9. Marlin Engineering, Inc.	212
10. Calvin, Giordano & Associates, Inc.	180
11. DRMP, Inc.	177.5

The City began negotiations with Kimley-Horn as the highest ranked firm, as determined by the Selection Committee. The City was unable to reach consensus with Kimley-Horn and terminated negotiations with the firm. The City subsequently entered negotiations with Craig A. Smith &

Associates as the second highest ranked firm. Negotiations were successful, and staff recommends award to Craig A. Smith & Associates.

Attachments:

1. RFQ 2018-054 Solicitation
2. Resolution
3. Pricing Schedule
4. Agreement
5. Legal Review Checklist

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

334-41-340-541-69.47 Capital Outlay. Funding is pending from the Community Redevelopment Agency (CRA), which approved funding of \$1,590,860 in Amendment #2 to the Interlocal Agreement for Construction and Professional Services.

Timing of Request:

This request is time sensitive to ensure the project is on schedule. Pending Budget Transfer from the CRA.