

# CITY OF DELRAY BEACH BOARD MEMBER APPLICATION

**RECEIVED**

**JUN 26 2018**

**CITY CLERK**

An Application and corresponding Board Questionnaire must be submitted in order for application to be considered complete; and must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. This application will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.

Please type or print the following information:

6/26/20

1. Last Name: Chard		First Name James		M. I. R.
2. Home Address: 401 SE 4th Ave		City Delray Beach	State FL	Zip Code 33483
3. Legal Residence: Same		City Same	State Same	Zip Code Same
4. Principal Business Address: Same		City Same	State Same	Zip Code Same
5. Home Phone: 561-756-1377	Business Phone: 561-756-1377	E-Mail Address: jamesrchard@gmail.com	Cell Phone: 561-756-1377	Fax: None
6. Date of Birth 12-14-44	7. Are you a registered voter? If so, where are you registered? Yes. Delray Beach FL			
8. What Board(s) are you interested in serving? Please list in order of preference: SPRAB, P&Z, HPB				
9. List all City Boards on which you are currently serving or have previously served: (Please include dates) SPRAB - September 2014 to December 2016				
10. Educational qualifications: Bachelors in Government from Pomona College, Master in City Planning from Harvard, Masters in Business from Harvard				
11. List any related professional certifications and licenses which you hold: two Masters degrees in relevant fields				
12. Give your present, or most recent employer, and position: In addition, are you or your company a vendor with the city? Not a vendor with the City. Currently retired. Previously SVP of Business Development for JumpStart Wireless				
13. Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume) Worked in public sector for NYC Mayor's Office. Worked in private sector for startups and Fortune 500 companies including Citibank, Morgan Stanley and American Express. Many initiatives in Delray including multimodal transportation, tree canopy, grant				
I hereby certify that all the above statements are true, and I agree and understand that any misstatement of material facts contained in this application may cause forfeiture upon my part of any appointment I may receive.				
James R. Chard SIGNATURE		June 26th, 2018 DATE		

Note: The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that all submitted Board and Committee applications are a public record and therefore subject to the disclosure provisions of Chapter 119 of the Florida Statutes.

## **ADVISORY BOARD QUESTIONNAIRE**

*(This document is required as part of the Board application submittal; this application & questionnaire will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.)*

**NAME:** James R. Chard

**1. How long have you lived in the city? (Where applicable)**

I have lived in Delray for 15 years

**2. Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?**

I served on SPRAB for two and a half years. Near perfect attendance. No recusals necessary. Focused on trees and landscape compatibility with abutting neighborhoods, application of new LDRs, bike and pedestrian accessibility and safety, well landscaped, sustainable parking and streetscapes, biodiversity, human scale open space, and encouraging new business growth.

**3. Have you ever attended a meeting of this board/commission?**

I have attended countless meetings of the City Commission, SPRAB, P&Z, CRA, Congress Avenue Task Force, Comprehensive Plan Steering Committee, Parking Management, DDA, Drug Abuse Task Force

**4. Why are you interested in this board?**

My passion is to help make Delray Beach an even greater city and prepare Delray to compete for job creation and economic development (tax base), attract and encourage growing companies, millennials, cultural institutions, and institutions of higher education (e.g., FAU and research labs).

**5. How does your education or experience complement the powers and duties of the board/commission?**

Masters in City Planning, working for municipal governments, and delving into the details of what it takes to make Delray worth (\$25 million plus in grant applications, Congress Avenue Task Force, Comprehensive Plan) make me an extremely prepared and qualified candidate.

**6. What direction would you like to see this board/commission go? What suggestions do you have?**

After several years of experience in Delray, I have many suggestions: Need to apply new CBD LDRs to areas outside the downtown, need more notice to neighborhoods to developments taking place in their vicinity, need more professional analysis of landscape plans, need representation of board members when decisions are appealed to the Commission, and need application of new technology for planning and building departments, convert to all digital plan filing and approval.

**7. Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?**

Out Vision and Goals which were brilliant when adopted are now out of date. The Comprehensive Plan needs to be substantially revised (we're now on the 3<sup>rd</sup> attempt to do so). New issues of global warming, housing affordability, business attraction incentives, creative solutions to congestion, attention to the sharing economy, addiction recovery industry, neighborhood preservation, adoption of emerging technology (smart traffic signaling, living seawalls), and more efficient staff processes are critical.

**JAMES R. CHARD**  
**401 SE 4th Avenue, Delray Beach FL 33483**  
561-756-1377 (cell)  
jameschard@bellsouth.net

### **Skills and Background**

Executive manager experienced in both legacy and early stage companies. In the past 10 years has primarily been responsible for business development and marketing of new product offerings and new vertical markets at entrepreneurial companies. Adept at building strategic partnerships and indirect marketing channels with limited marketing resources. Knowledge of IT and technology accelerates the process of brand building, product development, strategic partnering, and market penetration.

Experience includes time spent overseas introducing new computer technologies and standardizing services worldwide. Responsibilities have included marketing and sales, chief of operations, building strategic relationships, directing systems development, and expanding business through acquisitions.

Particular strengths include preparing strategic plans and budgets, quickly grasping and understanding complex issues, and writing and public presentations.

### **Education:**

Pomona College - Bachelors Degree in Liberal Arts  
Harvard Business School - Masters in Business Administration  
Harvard Graduate School of Design - Masters in City Planning

### **Work Experience**

*The deBary Group and LAAD Inc.* 2010 to present  
Executive search and venture acceleration focused on clean tech and renewable resources. Projects included working with solar turnkey company Cogenra and mine water reclamation company INOTEC. Responsible for business development and candidate identification/selection. Directed reboot of family owned chemical manufacturing company.

*Waco Associates* 2008 to 2010  
VP Marketing responsible for new product introductions, strategic partnering, web site development, and go-to-market activities with outside sales team. Market research, lead generation, appointment management for outside sales team were major responsibilities.

*AlertSite* 2006 to 2008  
Responsible for Business Development and Strategic Partnering at this web performance monitoring company. Wrote and executed go-to-market plans for new products. Coordinated roll out of new products as well as customer input to product enhancements. Built strategic partnerships and indirect marketing channels to leverage internal sales team. Conducted market research for product line expansion and potential new products. Implemented online marketing effort to optimize organic, natural search for AlertSite brand and website. Marketed AlertSite products via on line search companies and advertising networks.

*JumpStart Wireless:* 2004 to 2006  
SVP for Corporate and Business Development responsible for building strategic relationships with both marketing and business partners and directing efforts to raise capital for the firm. Built strategic relationships with device manufacturers such as RIM BlackBerry and O'Neil Printers; wireless carriers such as T-Mobile, Cingular, Vodacom, and Verizon; horizontal platforms such as Microsoft; and ISV partners such as Primavera, Maximus, Eagle Technology, and many others.

## **Entrepreneurial Engagements:**

### **Major Responsibilities**

1995 to 2004

#### *Recognition Group*

Served as COO and Managing Partner at **Recognition Group**, a boutique investment bank focused on advisory services and principal investment activities to small and mid-sized companies, particularly those in distressed or financially perilous conditions. Directed interim management practice providing executive leadership during transition periods.

#### *MedRemote*

Served as Chairman of **MedRemote**, a medical informatics company providing software to improve operational efficiencies in hospitals and clinics. Med Remote, recently acquired by Nuance Communications (NASDAQ: NUAN), commercializes the latest advances in physician profiling, care pathing, disease management and outcomes research.

#### *Control Commerce*

Appointed Chief Executive Officer of **Control Commerce** to take early stage company from a regional prototype system to fully developed Internet payments company. Control Commerce was a software company which developed an eCommerce engine that could be deployed on a decentralized basis across the Internet to sell products "in context" (e.g., climbing shoes on a mountaineering site). Raised \$5.5 million from top tier venture capital firms, moved company headquarters to New York, and began sales and marketing in the tough Internet market of mid 2000. Repositioned the company as a customer friendly transaction backend and merged into a publicly-held, NASDAQ company. Managed significant issues of shareholder relations, financial control, legal complexities, and technological development to bring merger to successful conclusion.

#### *1ClickCharge*

As Chief Executive Officer took **1ClickCharge** from a technological innovation to a fully functioning company. 1Click developed a patented online payment system that allowed merchants to monetize content delivery without heavy investments in technology. Efforts included development of business plan, establishing a marketing initiative that secured more than 30 content providers and 5 strategic partners conducted two rounds of angel financing and took venture capital financing through the term sheet stage, launched beta product with content providers. Also introduced 1ClickCharge as one of seven debutante companies at Esther Dyson's PC Forum. Installed the infrastructure for rapid scaling **and** commercial viability. Company was sold to CMGA for a significant return to investors.

## **JAMES R. CHARD BRIEF BIO**

Jim Chard has devoted his career to business development, information technology and public services in both financial institutions and Startup companies. He has worked at Morgan Stanley, Citibank, American Express and several early stage tech companies.

He is primarily engaged in volunteer efforts in and around Delray Beach, including:

- Chair of Human Powered Delray — a bicycle and pedestrian advocacy group that works with Delray to promote alternative transportation modes
- Member of the Congress Avenue Task Force — the City's efforts to rebuild the underutilized and outdated Congress Avenue as Delray's Next Great Street
- Delray Beach ReLeaf — citizen's effort to tighten and enforce the City's tree ordinances and to save trees for repurposing when developers clear cut property under development
- Square Play — citizen led effort to "activate" Old School Square Park which often goes underutilized even though it is in the heart of Delray
- Grant writing and advocacy for sustainability initiatives such as complete streets, greenways, and conversion of underutilized alleys to bike and ped pathways

Jim holds two graduate degrees from Harvard including an MBA from the Business School. His undergraduate degree is a BA from Pomona College, ranked by Reuters as the 2<sup>nd</sup> best college in the USA.

JUN 28 2019

Received 6/28/19 @ 3:44pm



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## Application Detail

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## 01190 - Volunteer Committee / Advisory Board Member

## Contact Information -- Person ID: 41022807

Name:	Vlad Dumitrescu	Address:	215 N Seacrest Cir Delray Beach, Florida 33444 US
Home Phone:	917 951 5345	Alternate Phone:	
Email:	<a href="mailto:vladumi@comcast.net">vladumi@comcast.net</a>	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	02/20

## Personal Information

Driver's License:	Yes, Florida , D536-860-50-060-0 , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Master's Degree

## Preferences

Minimum Compensation:	\$0.00 per year
Are you willing to relocate?	No
Types of positions you will accept:	Own residence in Delray Beach
Types of work you will accept:	
Types of shifts you will accept:	Evening

## Objective

Advisory Board Member

## Education

City of Delray Beach has chosen not to collect this information for this job posting.

## Work Experience

<b>Architect</b> 4/2006 - Present  REG Architects, Inc. <a href="http://www.regarchitects.com">www.regarchitects.com</a> 300 Clemaatis St West Palm Beach, Florida 33401 5616592383	Hours worked per week: 32 Monthly Salary: \$7,000.00 Name of Supervisor: Rick Gonzalez - President May we contact this employer? Yes
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## Duties

Architect Sr. Designer

## Reason for Leaving

Not leaving, volunteering for Delray Advisory Board

## Certificates and Licenses

Type: Professional Registration  
Number: AR93102  
Issued by: DBPR Florida  
Date Issued: 2 /2019 Date Expires: 2 /2021

## Skills

Office Skills

Typing:  
Data Entry:

Other Skills

Architect Expert - 45 years and 1 months

## Languages

Spanish - Speak, Read, Write  
Hebrew - Speak, Read, Write  
Rumanian - Speak, Read, Write

French - Speak, Read, Write

**Additional Information****References**

Professional  
**Gonzalez, Rick**  
President  
300 Clematis St  
West Palma Beach, Florida 33401  
5616592383  
[rick@regarchitects.com](mailto:rick@regarchitects.com)

Professional  
**Price, Colin**  
Vice-President  
300 Clematis St  
Delray Beach, Florida 33401  
561 659 2383  
[colin@regarchitects.com](mailto:colin@regarchitects.com)

**Resume****Text Resume****Attachments****Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.  
A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.
2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?  
A: No
3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?  
A:
4. Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.  
A: Acknowledged
5. Q: I identify my gender as...  
A: Male
6. Q: Age  
A: 65+
7. Q: Occupation (If retired, please indicate former occupation or profession.)  
A: Architect
8. Q: How many years have you lived or worked in Delray Beach?  
A: 15
9. Q: Employer name and address  
A: REG Architects, Inc.
10. Q: Home Phone  
A: 917 951 5345
11. Q: Mobile Phone  
A: 917 951 5345
12. Q: Business Phone

A: 561 659 2383

13. Q: Please contact me at the following phone number

A: Mobile

14. Q: Please contact me at the following address.

A: Residential street

15. Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

16. Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

17. Q: Have you previously been employed by the City of Delray Beach?

A: No

18. Q: Have you served on the City Commission in the last year?

A: No

19. Q: Are you currently serving or have you previously served on any City boards?

A: Yes

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A: SPRAB

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

23. Q: Are you a registered voter?

A: Yes

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: Professional Experience

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: Florida Architect and AIA

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

**Supplemental Questions**

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: ☒ Board of Adjustment  
☐ Historic Preservation Board  
☐ Planning and Zoning Board

2. Q: Please list any community activities that relate to this position.

A: SPRAB 2 terms

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: SPRAB 2 terms

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: None

5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: Friend or Co-Worker



# CITY OF DELRAY BEACH BOARD MEMBER APPLICATION

*Received  
06-28-19*



*An Application and corresponding Board Questionnaire must be submitted in order for application to be considered complete; and must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. This application will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.*

Please type or print the following information:

1. Last Name: <b>DUMITRESCU</b>		First Name: <b>VLAD</b>		M. I.
2. Home Address: <b>215 N SEACREST CIR</b>		City: <b>DELRAY BEACH</b>	State: <b>FL</b>	Zip Code: <b>33444</b>
3. Legal Residence: <b>" " " "</b>		City: <b>DELRAY BEACH</b>	State: <b>FL</b>	Zip Code: <b>33444</b>
4. Principal Business Address:		City:	State:	Zip Code:
5. Home Phone: <b>N/A</b>	Business Phone:	E-Mail Address:	Cell Phone: <b>917-957-5345</b>	Fax:
6. Date of Birth: <b>02/20/1950</b>	7. Are you a registered voter? <b>YES</b> If so, where are you registered? <b>FLORIDA / DELRAY BEACH</b>			
8. What Board(s) are you interested in serving? Please list in order of preference: <b>HISTORIC PRESERVATION , PLANNING &amp; ZONING</b>				
9. List all City Boards on which you are currently serving or have previously served: (Please include dates) <b>SPRAB 2016 - 2019 (2 TERMS)</b>				
10. Educational qualifications: <b>MASTER IN ARCHITECTURE</b>				
11. List any related professional certifications and licenses which you hold: <b>AIA , REGISTERED FLORIDA ARCHITECT</b>				
12. Give your present, or most recent employer, and position: In addition, are you or your company a vendor with the city? <b>PEG ARCHITECTS, INC ASSOCIATE 2006 - NOW</b>				
13. Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume) <b>- USA AND ABROAD ARCHITECTURAL EXPERIENCE</b> <b>- SPRAB EXPERIENCE , CONSTRUCTION &amp; DESIGN EXPERIENCE</b> <b>- 3D / CAD PROGRAMS</b>				
I hereby certify that all the above statements are true, and I agree and understand that any misstatement of material facts contained in this application may cause forfeiture upon my part of any appointment I may receive.				
SIGNATURE: <b>Vlad Dumitrescu</b>			DATE: <b>06/28/19</b>	

*Note: The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that all submitted Board and Committee applications are a public record and therefore subject to the disclosure provisions of Chapter 119 of the Florida Statutes.*

## ADVISORY BOARD QUESTIONNAIRE

(This document is required as part of the Board application submittal; this application & questionnaire will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.)

NAME: VLAD DUMITRESCU

1. How long have you lived in the city? (Where applicable)

SINCE 2004

2. Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?

YES, SPRAB 2 TERMS ENDING IN 2019

3. Have you ever attended a meeting of this board/commission?

YES.

4. Why are you interested in this board?

^ PRESERVING DELRAY HERITAGE  
- FINDING SOLUTIONS WHEN APPLICABLE,  
- CHALLENGE, PROFESSIONAL DEVELOPMENT

5. How does your education or experience complement the powers and duties of the board/commission?

MORE THAN 45 YEARS IN ARCHITECTURAL DESIGN  
IN USA AND ABROAD  
MULTILINGUAL

6. What direction would you like to see this board/commission go? What suggestions do you have?

EXPANDING BEYOND ALREADY DESIGNATED HIST. DISTRICT.  
SEEKING TO PRESERVE UNIQUE STRUCTURES, INCLUDING  
MID-MODERN ARCHITECTURE EXAMPLES

7. Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?

YES, LIKE TO ASSIST IN DEVELOPMENT OF THE CITY  
BETWEEN TRADITION AND MODERN, FUTURE CHALLENGES.

# City Clerk Board Application

RECEIVED

SEP 18 2017

CITY CLERK

9/18/19

Application Element	Comments
<b>Advisory Board Questionnaire</b>	
How long have you lived in the city? (Where applicable)	I have lived in the city for 3 years
How does your education or experience complement the powers and duties of the board/commission?	I believe my education as an engineer and contractor as well as my experience developing land in Florida for FPL would provide me the tools to draw on as I work with the team to provide guidance to the board as they make their decisions on our local issues.
Have you served on board(s) previously?. If so, what were your contribution(s) to the board(s)?	I have not served on a board previously
What direction would you like to see this board/commission go?. What suggestions do you have?	I appreciate growth and commercial prosperity however I do like to know that the residents of Delray Beach are always considered in the boards decisions. I have never felt that the board has put developers above the residents and I would intend on supporting that continued effort.
Have you ever attended a meeting of this board/commission?	I have attended several board meetings here in Delray Beach and across the state. I have presented as an subject matter expert in Flagler County, Columbia County, St Lucie County, Miami Dade County, and Indian River County at both Board of County Commission Hearings as well as Planning and Zoning staff meetings.
Are you aware of the City's adopted vision and goals for the future?. If so, what is your opinion of the vision and goals?	I am and I believe we are headed in the correct direction. We have a wonderful small town feel with the conveniences of a larger more modern city.
Why are you interested in this board?	I have spent several years working throughout the state developing land and believe it is time to give back to my own neighbors.

<b>Board Member Application</b>	
Are you a registered voter?. If so, where are you registered?	Yes. Delray Beach, FL
List any related professional certifications and licenses which you hold:	Unlimited Electrical Contractor State of Florida (EC13003025) Six Sigma Black Belt, Motorola University
What Board(s) are you interested in serving?. Please list in order of preference:	Planning and Zoning
Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City	Current Employer: Florida Power & Light, Inc
List all City Boards on which you are currently serving or have previously served:(Please include dates)	I am not currently serving on any boards
Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)	I am currently working as an early stage developer for renewable energy for Florida Power & Light with vast experience in development codes, building codes, and standards across the entire state of Florida. In previous roles I have been the primary licence holder for an electrical contracting firm in Palm Beach county as well as a construction project manager in North West Florida.

Educational qualifications:

BS: United States Naval Academy, Annapolis MD  
BSEE: University of Florida, Gainesville, FL

SIGNATURE

Kelly A. Fagan

### Personal Information

Last Name: fagan  
First Name: Kelly  
M.I. A  
Date of Birth 1968-01-07  
Home Address: 3900 NW 7th Court  
City (Home Address) Delray Beach  
State (Home Address) FL  
Zip Code (Home Address) 33445  
Legal Residence:  
City (Legal Residence):  
State (Legal Residence):  
Zip Code (Legal Residence):  
Principal Business Address:  
City (Principal Business Address)  
State (Principal Business Address)  
Zip Code (Principal Business Address)  
Home Phone: (561) 236-3981  
Business Phone:  
Fax:  
Cell Phone: (561) 236-3981  
E-Mail Address: kelly.fagan@fpl.com

### Resume

Resume

exp 3/25/21

01196 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 35016672**

Name: Carol A. Fredericks Address: 110 George Bush Boulevard  
Delray Beach, Florida 33444 US

Home Phone: 609-347-1063 Alternate Phone:

Email: CAROL.FREDERICKS@GMAIL.COM Notification Email Preference:

Former Last Name: Month and Day of Birth: 12/16

**Personal Information**

Driver's License: Yes, Florida , F636101529561 , Class E

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Doctorate

**Preferences**

Minimum Compensation: \$0.00 per year

Are you willing to relocate? No

Types of positions you will accept: Live in Delray Beach, FL.

Types of work you will accept: Regular

Types of shifts you will accept: Full Time , Part Time Day

**Objective**

To perform in an effective, efficient manner according to all ethical and legal guidelines.

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

**Business Administrator/Purchasing Agent/Superintendent/Principal/**  
1/2012 - 11/2017

Franklin Township Board of Education  
www.ftschoool.org  
226 Quakertown Road  
Quakertown, New Jersey 08868  
908-735-7929

Hours worked per week: 50  
Monthly Salary: \$11,250.00  
# of Employees Supervised: 50  
Name of Supervisor: Broadus Davis - Superintendent  
May we contact this employer? Yes

**Duties**

Scope: Superintendent/PrincipalBusiness Administrator/Shared Business Administrator . Pertinent to purchasing: responsible for budget submission and SDA construction project closeout

Shared my services to save district money on administrative costs

Corrected construction project deficiencies including curing budget in excess of approved bond referendum; negotiated with vendors and project manager for concessions to bring the project back within legal parameters; secured final CO and project close-out.

Developed strategies to create high quality in-district special education programs, intended to save the district substantial costs while creating effective and inclusive special educational solutions.

Savings from efficiencies were re-directed to improve technology district-wide; district provided 1-to-1 i-pad 3 technology to all teachers and students.



Developed budget within legal parameters, yet increased program offerings in NJ Choice District.

**Reason for Leaving**

Relocated to Florida with spouse who transferred job.

---

**Business Administrator**

7/2011 - 2/2012

Paterson Board of Education  
Paterson, New Jersey  
9733211000

Hours worked per week: 40  
Monthly Salary: \$13,334.00  
# of Employees Supervised: 50  
Name of Supervisor: Richard  
Matthews - Business Administrator  
May we contact this employer? Yes

**Duties**

Scope: Business Administrator responsible for managing total annual budget of \$750M state and federal funds in state-controlled school district.

Responsible for 62 buildings housing 30,000 students and 5,000 employees

Initiated Public/Private partnership for facilities development

Corrected major accounting errors in first 90 days, resulting in elimination of budget report inaccuracy of \$76 M

Reviewed ledger and transfer reports and corrected account errors

Implemented external audit corrective actions and improved QSAC fiscal operation compliance by 25% in first 90 days

Trained administrative staff for budget development and procurement compliance

Planned implementation for new \$1.5 M financial software package for accounting, payroll, HR

**Reason for Leaving**

Moved to Quakertown, NJ

---

**Business Administrator/ Qualified Purchasing Agent**

2/2009 - 6/2011

Bogota Board of Education  
<https://www.bogotaboe.com/>  
1 Henry Luthin Place  
Bogota, New Jersey 07603  
201-441-4800

Hours worked per week: 40  
Monthly Salary: \$10,000.00  
# of Employees Supervised: 20  
Name of Supervisor: Jack Hynes -  
Superintendent  
May we contact this employer? Yes

**Duties**

2009- 6/2011

Scope: Business Administrator& Qualified Purchasing Agent responsible for transforming budget and staffing in wake of \$2M shortfall in state funding. Achievements of note include:

Audit findings reduced in one year from substantive problems to unqualified audit opinion

Grant writing /submission of 2010-2011 NCLB and the only Bergen County Inter-district Choice Application

Successfully assisted district through QSAC state re-monitoring and classification of Bogota as high-performing district

Managed alignment of curriculum to new NJ Core Standards, 2010

Creation and adoption of Business office SOP Manual and Position Control for 12/ 2009 deadline 2010-2011; 11-12 ongoing annual budget: submission, administration and monitoring; approved by voters in 2010

Managed Bid process for 2009 \$1M SDA grant project; reimbursements received, project closed out. Received approval for \$850,000 2011-12 SDA grant.

Outsourcing of custodial staff and implementation of new company for fall 2010 opening of schools- one Jr./Sr. High School and two Elementary schools

**Reason for Leaving**

salary increase to \$160000 in Paterson

---

**Municipal Business Administrator**

1/2008 - 11/2008

Hours worked per week: 40  
Monthly Salary: \$9,000.00  
# of Employees Supervised: 1800

City of Atlantic City  
<http://cityofatlanticcity.org/>  
1301 Bacharach Boulevard  
Atlantic City, New Jersey 08401  
609-347-5300

Name of Supervisor: Scott Evans -  
Mayor  
May we contact this employer? Yes

**Duties**

Political Appointment for Unexpired term by Interim Mayor Scott Evans  
Scope: CEO responsible for city departments, 1800 employees, 7 unions. Achievements of note include:  
Implementation of first City property revaluation in 30 years  
First Taxpayer Phase-In ever enacted in the state of New Jersey  
Grant writing submission of over \$15M in 10 months  
Negotiated successfully with unions for Policy and Procedure manual update; over 18 years since last update  
\$ 250M+ annual budget, submission, administration and monitoring; approved on-time for the first time in a decade  
Managed Bid process for \$1B Bader Field Airport sale, and discussion of creation of first taxpayer trust fund in state of NJ

**Reason for Leaving**

Interim Mayor Scott Evans was not re-elected; this position was a political appointment.

---

**Purchasing Administrator/Qualified Purchasing Agent/Assistant Business Administrator**  
9/2003 - 6/2007

Atlantic City Board of Education  
<http://www.acboe.org>  
1300 Atlantic Avenue, 5th Floor  
Atlantic City, New Jersey 08401  
609 343-7200

Hours worked per week: 40  
Monthly Salary: \$9,000.00  
# of Employees Supervised: 40  
Name of Supervisor: Lisa Mooney -  
Business Administrator  
May we contact this employer? Yes

**Duties**

1300 Atlantic Avenue, 5th Floor, Atlantic City, NJ 08401  
(609) 343-7200 x5038 9/2003- 6/2007  
Purchasing Administrator/ Assistant Business Administrator  
Scope: Qualified Purchasing Agent; Strategic planning leader responsible for catalyzing change.  
Achievements resulted in dramatic and powerful changes:  
Implemented training program for entire business department, resulting in improved morale and stellar external audit reports  
Analyzed federal programs and found major flaws that were corrected through training and policy improvements, preserving \$15M revenue stream  
Instituted SCC grant program, resulting in additional external funding of over \$500K  
Renegotiated leased modular units for \$3.5 M savings  
\$ 150M+ annual budget administration and monitoring

**Reason for Leaving**

political appointment to City Business Administrator

---

**School Business Administrator/Qualified Purchasing Agent/ Acting Superintendent**  
5/2000 - 9/2003

Fairfield Township Board of Education  
Bridgeton, New Jersey  
8564531882

Hours worked per week: 40  
Monthly Salary: \$5,000.00  
# of Employees Supervised: 20  
Name of Supervisor: Lynn Johnson -  
Superintendent  
May we contact this employer? Yes

**Duties**

375 Gouldtown-Woodruff Rd., Bridgeton, NJ 08302  
(856) 453-1882  
School Business Administrator/Purchasing Agent/ Acting Superintendent (2 months) 5/2000-

9/2003

Scope: Responsible for creating and managing the district budget, tracking costs and cash flow, and liaison with Board members. Major challenges resolved include:

- \* Coordination of new school building project, approved through referendum. This project had failed 5 consecutive referenda attempts and had been stalled for 15 years, prior

- \* Managed 7 yr. state monitoring review and successful district plan for improvement

Successfully managed 6 major construction projects on 2 facilities over 100 years old, utilizing over \$500,000 grant funding that was identified, applied for and acquired for the first time

Identified internal savings through purchasing initiatives

Supervised food service bid and change of outsourcing company

Critical tasks: budgeting, annual audit, federal audit, and Affirmative Action audit, NCLB & ECPA grant writing and grant management

### **Reason for Leaving**

Recruited to job in Atlantic City at substantial salary increase

### **Certificates and Licenses**

Type: NJ School Administrator -permanent certificate

Number:

Issued by: NJ DOE

Date Issued: 6 /2013    Date Expires: 1 /2028

---

Type: NJ School Business Administrator - permanent certificate

Number:

Issued by: NJ DOE

Date Issued: 2 /2000    Date Expires: 1 /2028

---

Type: NJ QPA-Qualified Purchasing Administrator

Number:

Issued by: NJ DCA

Date Issued: 1 /2016    Date Expires: 1 /2020

---

Type: NJ Elementary Teacher (permanent), NJ Teacher of Home Economics (permanent)

Number:

Issued by: NJDOE

Date Issued: 6 /1998    Date Expires: 1 /2028

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### **Skills**

Office Skills

Typing:     40

Data Entry: 0

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Other Skills

Purchasing and Procurement Expert - 15 years and 0 months

Property Management and Construction supervision  
Expert - 15 years and 0 months

### **Additional Information**

Professional Associations

NJ Association of School Administrators; NJ Association of School Business Officials

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## Professional Associations

St. Paul's Episcopal Church, Delray Beach, FL 33444

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## Professional Associations

Galloway Township PTA, Member -, Secretary 1993-1995

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## Honors &amp; Awards

Created new STEM program, new Theater Arts Program, re-introduced Jr. National Honor Society, Student Council and Safety Patrol Programs

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## Honors &amp; Awards

Elected member of the Galloway Township Board of Education 1995-1997

---

## Honors &amp; Awards

Teacher of the Year 1996, North Main St. Elementary School, Pleasantville

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**References**

Professional

**Davis, Dr. Broadus**

Superintendent

226 Quakertown Road

Quakertown, New Jersey 08868

267-243-3872

[bdavis@ftschoool.org](mailto:bdavis@ftschoool.org)

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Professional

**Hynes, Mr. John P.**

Superintendent, Retired

117 Kiel Avenue

Kinnelon, New Jersey 07405

201-213-7823

[Jhynes2062@aol.com](mailto:Jhynes2062@aol.com)

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Professional

**Nisonoff, Dr. Philip**

Business Administrator

Main Street

Emerson, New Jersey 07630

201-262-3875

[phnisonoff@emerson.k12.nj.us](mailto:phnisonoff@emerson.k12.nj.us)

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**Resume****Text Resume****Attachments****Attachment****File Name****File  
Type****Created  
By**

DrCarol Fredericks Resume  
2018.docx

DrCarol Fredericks Resume  
2018.docx

**Resume**

Job Seeker

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A)

ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A:

- 
- 2. Q:** Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

- 
- 3. Q:** If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

- 
- 4. Q:** The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

- 
- 5. Q:** I identify my gender as...

A: Female

- 
- 6. Q:** Age

A: 65+

- 
- 7. Q:** Occupation (If retired, please indicate former occupation or profession.)

A: Business Administrator, Public Procurement Official, Superintendent of Schools, Principal, Teacher.

- 
- 8. Q:** How many years have you lived or worked in Delray Beach?

A: 2

- 
- 9. Q:** Employer name and address

A: Lang Realty, 900 E. Atlantic Avenue, Delray Beach, FL 33434

- 
- 10. Q:** Home Phone

A: 561-703-4606

- 
- 11. Q:** Mobile Phone

A: 609-347-1063

- 
- 12. Q:** Business Phone

A: 561-703-4606

**13. Q:** Please contact me at the following phone number

A: Home

**14. O:** Please contact me at the following address.

A: Residential street

**15. Q:** Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

**16. Q:** Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A: No

**17. Q:** Have you previously been employed by the City of Delray Beach?

A: No

**18. Q:** Have you served on the City Commission in the last year?

A: No

**19. Q:** Are you currently serving or have you previously served on any City boards?

A: No

**20. Q:** If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

**21. Q:** Do you have any relatives employed by the City of Delray Beach?

A: No

**22. Q: EXPLANATION:** If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A: N/A

**23. Q:** Are you a registered voter?

A: Yes

**24. Q:** How does your education or experience compliment the powers and duties of the Board?

A: In my opinion my Master in Business and Doctorate help provide me with a foundation to inform the decision making process of the applied for boards; in addition, my experience is directly related to the functions of the boards.

**25. Q:** Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: EdD doctorate Leadership, Administration, Policy; Masters in Business-Management concentration; BS Education

**26. Q: Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

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### Supplemental Questions

**1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)**

A: Downtown Development Authority  
Historic Preservation Board  
Planning and Zoning Board

---

**2. Q: Please list any community activities that relate to this position.**

A: I live in a historic home in Delray and am interested in supporting and preserving the beautiful historic nature of our town.

---

**3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority**

A: Previously, I have supervised construction, planning, and development as both municipal and school district business administrator and superintendent. In addition, I am a Florida licensed realtor and was also a realtor in NJ. I have lived in and owned several historic homes such as a 1727 pre-revolutionary Quaker stone home in rural western NJ, and a historic bed and breakfast previously owned and operated by 2 holocaust survivors, in Atlantic City, NJ.

---

**4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.**

A: I am a Florida licensed realtor, working for Lang Realty in Delray Beach, FL.

---

**5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?**

A: Other

---

**6. Q: If "other" was selected for question #6, please describe here.**

A: I am not aware of current vacancy, but am willing to serve whenever needed.

---

**7. Q: Why do you want to serve on this committee, board or commission?**

A: I love historic homes and believe that preserving them allows us all to better understand our architectural legacy and respect the work and vision of our predecessors.

---

**8. Q: What unique abilities/skillset/perspective would you bring if selected?**

A: In my opinion we should strive to preserve historic homes and businesses while being sensitive to the needs of modernizing infrastructures to keep these buildings viable and livable for current residents.

---

**9. Q: Please describe your understanding of the functions and capacity of the board(s),**

committee(s), or commission to which you are applying?

A: My understanding of the functions of the boards is to receive advice of professionals and input of public and other stakeholders in order to deliberate with the governing body and provide required information, questions, deliberation and consent.

---

**10. Q:** Have you ever attended a meeting of the board or committee for which you are applying?

A: Yes

---

**11. Q:** I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand

**Contact Information -- Person ID: 40867017**

Name:	Scott Hyman	Address:	100 W Coda Circle, Unit D Delray Beach, Florida 33444 US
Home Phone:	9542352701	Alternate Phone:	
Email:	shyman1123@gmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	11/23

**Personal Information**

Driver's License:	Yes, Florida , h550-793-87-423-0 , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate

**Preferences**

Minimum Compensation:  
Are you willing to relocate?

Types of positions you will accept:  
Types of work you will accept:  
Types of shifts you will accept:

**Objective**

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

SH verified no work experience.

**Certificates and Licenses**

**Skills**

Office Skills

Typing:  
Data Entry:

**Additional Information**

**References**

Personal  
**Chalef, Melissa**  
404-375-4950  
[melissachalef@gmail.com](mailto:melissachalef@gmail.com)

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Professional  
**Pearl, Andrea**  
954-270-5738  
[pearl@kolawyers.com](mailto:pearl@kolawyers.com)

**Resume**

**Text Resume****Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
Scott Hyman Resume.pdf	Scott Hyman Resume.pdf	<b>Resume</b>	Job Seeker

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A:

---

2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

---

3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

---

4. Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

---

5. Q: I identify my gender as...

A: Male

---

6. Q: Age

A: 25-40

---

7. Q: Occupation (If retired, please indicate former occupation or profession.)

A: Attorney

---

8. Q: How many years have you lived or worked in Delray Beach?

A: 2013-Present

---

9. Q: Employer name and address

A:

---

**10. Q:** Home Phone

A:

---

**11. Q:** Mobile Phone

A:

---

**12. Q:** Business Phone

A:

---

**13. Q:** Please contact me at the following phone number

A: Mobile

---

**14. Q:** Please contact me at the following address.

A: Home mailing

---

**15. Q:** Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

---

**16. Q:** Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

---

**17. Q:** Have you previously been employed by the City of Delray Beach?

A: No

---

**18. Q:** Have you served on the City Commission in the last year?

A: No

---

**19. Q:** Are you currently serving or have you previously served on any City boards?

A: Yes

---

**20. Q:** If yes to above, then please list the boards that you have served on, and your contributions to each?

A: Code Enforcement Board  
June 2017-Present

---

**21. Q:** Do you have any relatives employed by the City of Delray Beach?

A: No

---

**22. Q:** EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

---

**23. Q:** Are you a registered voter?



A: Yes

---

**24. Q:** How does your education or experience compliment the powers and duties of the Board?

A: I am general counsel for about 50-100 condominium associations and homeowners associations in South Florida, including Delray Beach. My day-to-day job and responsibilities involve working with various Boards of Directors of such community associations and helping them navigate all issues and problems that may arise. While City Commission Boards may be slightly different from community association Boards, both types of Boards function in a "governmental" role in order to bring value and benefit to their respective constituents. I am very familiar with what it takes to operate, and be a part of, a successful Board and Committee.

---

**25. Q:** Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: Florida Bar Licensed Attorney

---

**26. Q:** **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

---

### Supplemental Questions

**1. Q:** I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Education Board  
Public Arts Advisory Board  
Planning and Zoning Board

---

**2. Q:** Please list any community activities that relate to this position.

A: Code Enforcement Board  
June 2017-Present

---

**3. Q:** List any experience that would assist you in serving on this committee, board, commission, or authority

A: I am general counsel for about 50-100 condominium associations and homeowners associations in South Florida, including Delray Beach. My day-to-day job and responsibilities involve working with various Boards of Directors of such community associations and helping them navigate all issues and problems that may arise. While City Commission Boards may be slightly different from community association Boards, both types of Boards function in a "governmental" role in order to bring value and benefit to their respective constituents. As a result, I am very familiar with what it takes to operate, and be a part of, a successful Board and Committee.

---

**4. Q:** Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: N/A

**5. Q:** How did you hear about the vacancy on this committee, board, commission, or authority?

**A:** City of Delray Beach Staff

---

**6. Q:** If "other" was selected for question #6, please describe here.

**A:**

---

**7. Q:** Why do you want to serve on this committee, board or commission?

**A:** As a proud and dedicated citizen of Delray Beach, and as a property owner in Delray Beach, I have a vested interest in ensuring that our City continues to be an admired and desirable place to live, work and visit. But even more than that, I am excited to help make Delray Beach a place that my children are proud to call their home.

---

**8. Q:** What unique abilities/skillset/perspective would you bring if selected?

**A:** With each passing month and year, Delray Beach continues to become a more unified community with a vibrant life of its own that offers quality family living and educational opportunities for all. I will bring a passion for contributing towards the progress that we have made, and ensure that we continue to improve in those areas.

---

**9. Q:** Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

**A:** As with any municipality, the goal for Delray Beach is to enhance the quality of life for all persons who choose to enjoy the confines of Delray Beach. I would be honored to serve the City in an effort to work towards the City's vision and goals.

---

**10. Q:** Have you ever attended a meeting of the board or committee for which you are applying?

**A:** Yes

---

**11. Q:** I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

**A:** Yes, I understand

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## 01190: Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 24760079**

Name:	CARYN SIPERSTEIN KLEIN	Address:	2175 S. Ocean Blvd. Th2 Delray Beach, Florida 33483 US
Home Phone:	908-693-4933	Alternate Phone:	
Email:	carynsip@hotmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	03/02

**Personal Information**

Driver's License:	Yes, Florida , s162-100-76-582-0 , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate

**Preferences**

Minimum Compensation:	\$0.00 per year
Are you willing to relocate?	No
Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Evening , Night , Weekends

**Objective**

I have a rich history of public service and the benefit of private firm experience. I have an extensive history in handling cases from the inception to conclusion including research, writing, discovery, motion practice, depositions, mediation, negotiations and trial work. I am accustomed to making analytical determinations, and positively interacting with staff and the public. As an experienced attorney, I wish to continue serving the public and making a positive impact.

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience****Assistant Attorney General**

9/2017 - Present

Attorney General Office/ State of Florida  
110 6SE St  
Ft. Lauderdale, Florida 33310  
954-712-4673

Hours worked per week: 40  
Monthly Salary: \$5,710.00  
# of Employees Supervised: 4  
Name of Supervisor: Chief - Chief  
May we contact this employer? Yes

**Duties**

My work experience includes an accomplished history in civil litigation and claims management at the Florida Attorney General's Office which includes civil rights, tort law, constitutional law, employment law, public records law, eminent domain, land use and zoning. My current job duties at the Florida Attorney General's Office include researching, reviewing and investigating claims, drafting legal pleadings, attending depositions, negotiations, mediations, drafting settlement agreements and indemnification agreements, handling hearings and trials. I am accustomed to providing advice and my legal opinion to State Agencies and their employees based upon my work experience, case law and applicable statutes.

**Reason for Leaving**

current

**Mediator**

1/2015 - 9/2017

15th Judicial Circuit  
South County Courthouse  
Delray Beach, Florida 33483  
561-355-2739

Hours worked per week: 40  
Monthly Salary: \$4,000.00  
Name of Supervisor: Bill moreno -  
Director  
May we contact this employer? Yes

**Duties**

Mediate complaints between parties. Prepare mediation reports and agreements.

**Reason for Leaving**

salary

**Attorney**

12/2014 - 9/2017

Siperstein Klein, LLC  
Boca Raton, Florida 33483  
908-693-4933

Hours worked per week: 60  
Monthly Salary: \$6,000.00  
Name of Supervisor: self - Managing  
member  
May we contact this employer? Yes

**Duties**

I handled many real estate and corporate transactions, which included drafting and reviewing complex contracts, leases, bid documents, and board resolutions for a large real estate and retail conglomerate. I have extensive history in handling professional legal work, research, writing, review of facts, making analytical determinations, and positively interacting with staff and the public. As an attorney representing clients as well as a Mediator, I am well accustomed to handling expressive clients and high intensity situations.

**Reason for Leaving**

Government job

**Certificates and Licenses**

Type: FL, NJ, NY Bars as well as admission to the FL and  
NJ District Courts.

Number:

Issued by:

Date Issued: 1 /2002    Date Expires:

Type: Florida and NJ Mediation and arbitration  
certifications

Number:

Issued by:

Date Issued: 1 /2015    Date Expires:

Type: FL and NY real estate broker license

Number:

Issued by:

Date Issued: 3 /2017    Date Expires:

**Skills**

Office Skills

Typing:  
Data Entry:

---

#### Other Skills

Legal Research Expert - 20 years and 1 months

#### **Additional Information**

##### Volunteer Experience

Volunteer mediator Broward and Palm Beach County.  
Volunteer Judge Mock Trial competition for students.  
Volunteer on Board of Trustees for Children School.  
Volunteer Chair of Women's Business Professional Group

---

#### Technical

Proficient in all computer programs

#### **References**

##### Professional

##### **Starr, Gregg**

Attorney

The Starr Law Firm

Boca Raton, Florida

954-993-6974

[gstarr@tslf.legal](mailto:gstarr@tslf.legal)

---

##### Personal

##### **Lieberman, Erica**

Head of HR of Ester Gitlow

North Caldwell, New Jersey

973-202-5985

[ejtlieberman@optonline.net](mailto:ejtlieberman@optonline.net)

---

##### Professional

##### **Eggers, Melissa**

Assistant Attorney General

West Palm Beach Office of the Attorney General

West Palm Beach, Florida

561-909-7317

[melissaleggers@gmail.com](mailto:melissaleggers@gmail.com)

#### **Resume**

##### **Text Resume**

##### **Attachments**

#### **Attachment**

#### **File Name**

#### **File Type**

#### **Created By**

RESUME SIPERSTEIN KLEIN  
FULL.pdf

RESUME SIPERSTEIN KLEIN  
FULL.pdf

**Resume**

Job Seeker

#### **Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of

the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A:

---

- 2. Q:** Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: Yes

---

- 3. Q:** If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

---

- 4. Q:** The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

---

- 5. Q:** I identify my gender as...

A:

---

- 6. Q:** Age

A:

---

- 7. Q:** Occupation (If retired, please indicate former occupation or profession.)

A:

---

- 8. Q:** How many years have you lived or worked in Delray Beach?

A:

---

- 9. Q:** Employer name and address

A:

---

- 10. Q:** Home Phone

A:

---

- 11. Q:** Mobile Phone

A:

---

- 12. Q:** Business Phone

A:

---

- 13. Q:** Please contact me at the following phone number

A:

---

---

14. Q: Please contact me at the following address.

A:

---

15. Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

---

16. Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

---

17. Q: Have you previously been employed by the City of Delray Beach?

A: No

---

18. Q: Have you served on the City Commission in the last year?

A: No

---

19. Q: Are you currently serving or have you previously served on any City boards?

A: No

---

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

---

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

---

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A: n/a

---

23. Q: Are you a registered voter?

A: Yes

---

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: will be beneficial to the Board

---

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: attorney, broker, mediator

---

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

---

### Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Education Board

Planning and Zoning Board

Site Plan Review and Appearance Board

---

2. Q: Please list any community activities that relate to this position.

A: I use to on the board of trustees at Klein Academy focus on education of children. I am a real estate broker and handle planning and zoning issues.

---

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: I use to on the board of trustees at Klein Academy focus on education of children. I am a real estate broker and handle planning and zoning issues.

---

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: none

---

5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Website/Social Media

---

6. Q: If "other" was selected for question #6, please describe here.

A:

---

7. Q: Why do you want to serve on this committee, board or commission?

A: help and work with other community members

---

8. Q: What unique abilities/skillset/perspective would you bring if selected?

A: attorney and broker

---

9. Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: Work to better the community

---

10. Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

---

11. Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand



# **CARYN SIPERSTEIN KLEIN, ESQ**

2175 South Ocean Blvd. # 2, Delray Beach, FL 33483 908.693.4933 [info@sipklein.com](mailto:info@sipklein.com)

## **EDUCATION:**

**Florida Supreme Court, Justice Teaching Institute Fellow**, 2015.

**Brooklyn Law School**, J.D. 2001, Writing Asst. Tax and Corp. law and drafted legal text on business law.

**Brandeis University**, B.A., *Cum Laude and Dean's List*, 1998, American, Legal, & International Studies.

## **LEGAL EXPERIENCE:**

**State of Florida, Asst. Attorney General**, Civil Litigation Bureau, FTL/WPB, FL Nov 2017-present. AV rated

Independently handle Federal and State cases including tort, eminent domain, constitutional, forfeiture, contract, real estate, employment, probate, foreclosure and correction matters. Represent the State, it's agencies and employees including FAU, FDOT, SFRTA, SFWMD, DFS, DOH, DCF, FDOC, Judiciary, and Governor's Office. Prepare pleadings, conduct written discovery and depositions, motion practice and court hearings, mediate, negotiate settlements, as well trial and administrative hearings. Received Commendation Public Service, Florida Attorney General 2018.

**15th Judicial Circuit, ADR Division**, Palm Beach County, FL Contractor then Staff Dec. 2014- Sept 2017.

Staff Mediator for Family, Dependency and County matters: included child custody, child support, and timesharing. Trained mediators, prepared statistics and management duties. Prepared court documents including child support, timesharing, and custody agreements and e-filed all court documents. Volunteer small claims and landlord/tenant matters.

**Siperstein Klein, PLLC**, Bridgewater, NJ and Boca Raton, FL 2007-2017.

Successfully ran a full-service law firm handled transactional, contract, real estate, insurance, tort, wills/trusts, asset protection and family matters from inception to Trial. Prepared Shareholder, Operating, Buyout, Licensing, Agency, Employment, Service, Purchase, and Settlement Agreements, Corporate Resolutions, Amendments, Leases, Deeds, and Legal Opinions. Represented large retailers, real estate companies, landlords/tenants, healthcare providers and sellers/purchasers. Supervise attorneys and paralegals. Florida Mediator for Circuit, Family, Dependency and County matters including preparing settlement, child support, timesharing, and custody agreements. Received Court Commendation for Public Service in Mediation from the Superior Court of NJ.

**Faust, Goetz, Schenker and Blee**, Livingston, NJ 2003-2007. Handled indemnity and subrogation actions. Defended insurance companies and self-insured in general liability, automobile negligence, and products liability. Conducted depositions, negotiated settlements, attended mediation, arbitration and tried case

**Carella, Byrne, Bain, Gilfillan, Cecchi, Stewart & Olstein**, Roseland, NJ, 2002-2003. Responsible for preparation of civil pleadings, discovery and trial preparation. Handled transactional, real estate, contract, tax, patent, family, administrative, personal injury, insurance, securities and corporate litigation.

**Honorable Robert Passero**, Law Division Clerk, Passaic County, NJ, 2001-2002. Managed Mediation Program. Legal research and drafted legal opinions in Civil litigation matters.

**Middlesex County Prosecutor's Office**, NJ, Legal Intern, 2000. Handling appeals and brief writing.

**Honorable Richard Braun**, NY Supreme Ct. Judicial Intern, 1999. Drafted memoranda of law and opinions. Attended Civil hearings, and pre-conference settlement negotiations/mediations.

**Congressman Frank**, United States House of Representatives Intern, Washington, DC, 1996. Attended Congressional hearings and drafted reports.

**M.A. Attorney General's Office**, Cambridge Consumer Council Intern, 1995-1997. Mediated consumer complaints.

## **BAR ADMISSIONS:**

NJ 2002, NY 2003, and FL 2014.

## **COURT ADMISSIONS:**

U.S. District Courts, DNJ 2002, SDFL and MDL 2017, U.S. Ct. of Appeals 11<sup>th</sup> Circuit 2017.

## **CERTIFICATIONS/LICENSES:**

FL Supreme Ct. Circuit, County, Family, and Dependency Mediator, NJ Superior Ct Civil and Foreclosure Mediator, and FL & NJ Arbitrator. FL & NY Real Estate Broker. AV rated Martindale Hubble.

## **VOLUNTEER WORK:**

Federation Business and Professional Cabinet, Co-Chair Women Professionals, member of National Young Leaders, and Women's Philanthropy 2015-19. Supporter of Joyful Rescues and the Humane Society. DKJA Board of Trustees, Chair/Founder Business Group, Vice-Chair Development, Finance and COT, Director of Legal Studies program including Law Club, Moot Court and Mock Trial Team, taught Criminal, Business, Entertainment and Advanced Law, authored the accompanied text 2014-18. FLREA Judge Miami-Dade County Middle School Mock Trial 2018.

D1190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 40651996**

Name: Christina (DELRAY Morrison Address: 2809 Florida Blvd  
#207  
DELRAY  
BEACH, Florida 33483 US

Home Phone: 5615737083 Alternate Phone:

Email: ChristinaDelray@gmail.com Notification Preference: Email

Former Last Name: Month and Day of Birth: 06/02

**Personal Information**

Driver's License: Yes, Florida , M625108517020 , Class E

Can you, after employment, submit proof of your legal right to work in the United States? No

What is your highest level of education? Associate's Degree

**Preferences**

Minimum Compensation:

Are you willing to relocate?

Types of positions you will accept:

Types of work you will accept:

Types of shifts you will accept:

**Objective**

I am applying to retain my seat on the Planning & Zoning Board. I am NOT applying for a ob. I am a Natural-Born citizen of the United States and therefore do not need "proof" of a right to work in this country,

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

**Commercial Real Property Consultant, Licensed Florida Real Estate Broker and a Certified Property Manager**  
1/2008 - Present

Christina Morrison, P.A.  
335 E Linton Blvd B142120  
DELRAY BEACH, Florida 33483  
5615737083

Hours worked per week: 40  
Monthly Salary: \$0.00  
# of Employees Supervised: 0  
Name of Supervisor:  
Christina Morrison - President  
May we contact this employer? Yes

**Duties****CPM**

Christina Morrison is a Commercial Real Property Consultant, Licensed Florida Real Estate Broker and a Certified Property Manager (CPM). She has been active in the real estate industry for over 30 years and an active resident of Palm Beach County for over 17 years.

As a Commercial Realtor, Chris specializes in all types of commercial and investment properties with Delray Beach and Lake Worth being her primary markets. She has worked to bring over 25 new companies to Delray Beach and Lake Worth over the past few years, and worked to keep dozens of other companies in these Cities when they needed to expand or change their business locations.

Chris is a graduate of Penn State University and is a Past President of the Institute of Real Estate Management - Southeast Florida and Delaware Valley Chapters and, also, the Realtors' Commercial Alliance of Palm Beach County. Chris was a City Commissioner in 2013, served on the Site Plan Review and Appearance Board (SPRAB) for several years, and was chair of the

Financial Review Board for the City of Delray Beach.

Chris is currently an active member of the Delray Beach Planning & Zoning Board, and a Board member of the Pineapple Grove Arts District. Chris is also an active Member of the Greater Delray Beach Chamber of Commerce, Florida Realtors, and Realtors' Commercial Alliance.

The Realtors' Association of the Palm Beaches named Chris as Realtor of the Year for 2011 and she has recently been elected to the Executive Board of Commissioners for the Criminal Justice Commission of Palm Beach County. In addition, she was named as 2013 - 2014 winner of the Ken Ellingsworth Community Service Award by the Greater Delray Beach Chamber of Commerce and 2015 Commercial Realtor of the Year by the Realtors' Commercial Alliance.

In her spare time, Chris enjoys her time with family, donates her expertise to various civic and charitable efforts such as the City of Delray Beach, Habitat for Humanity and CROS Ministries, and enjoys traveling, beach and water sports, and the Southeast Florida lifestyle.

#### **Reason for Leaving**

not leaving

#### **Certificates and Licenses**

Type: Christina Morrison is a Commercial Real Property Consultant and Certified Property Manager (CPM).

Number: Certified Property Manager (CPM) - I now have Lifetime Status (does not expire)

Issued by: Institute of Real Estate Management in Chicago, Illinois

Date Issued: 4 /1985 Date Expires:

---

Type: Florida Real Estate License since 1998 - current info is below.

Number: BK3006825

Issued by: FREC / DBPR

Date Issued: 3 /2018 Date Expires: 3 /2020

#### **Skills**

Office Skills

Typing:

Data Entry:

#### **Additional Information**

##### **Professional Associations**

Chris is currently an active member of the Delray Beach Planning & Zoning Board, and a Board member of the Pineapple Grove Arts District. Chris is also an active Member of the Greater Delray Beach Chamber of Commerce, Florida Realtors, and Realtors' Commercial Alliance

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#### **Honors & Awards**

The Realtors' Association of the Palm Beaches named Chris as Realtor of the Year for 2011 and she has recently been elected to the Executive Board of Commissioners for the Criminal Justice Commission of Palm Beach County. In addition, she was named as 2013 - 2014 winner of the Ken Ellingsworth Community Service Award by the Greater Delray Beach Chamber of Commerce and 2015 Commercial Realtor of the Year by the Realtors' Commercial Alliance

#### **References**

Professional

**Spencer, Suzanne**

5618095436

[spencersuz@gmail.com](mailto:spencersuz@gmail.com)

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Professional

**Freeman, Kelli**

917 Banyan Drive

Delray Beach, Florida 33483

5617068766

[kellifreeman@bellsouth.net](mailto:kellifreeman@bellsouth.net)**Resume****Text Resume****Attachments****Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

4. Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

5. Q: I identify my gender as...

A: Female

6. Q: Age

A: 65+

7. Q: Occupation (If retired, please indicate former occupation or profession.)

A: Commercial Real Estate Property Consultant

**8. Q:** How many years have you lived or worked in Delray Beach?

A: 18

**9. Q:** Employer name and address

A: Christina Morrison, P.A.  
335 E Linton Blvd #B142120  
Delray Beach, FL 33483

**10. Q:** Home Phone

A: 5615737083

**11. Q:** Mobile Phone

A: 5615737083

**12. Q:** Business Phone

A: 5615737083

**13. Q:** Please contact me at the following phone number

A: Mobile

**14. Q:** Please contact me at the following address.

A: Business

**15. Q:** Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

**16. Q:** Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A: no

**17. Q:** Have you previously been employed by the City of Delray Beach?

A: No

**18. Q:** Have you served on the City Commission in the last year?

A: No

**19. Q:** Are you currently serving or have you previously served on any City boards?

A: Yes

**20. Q:** If yes to above, then please list the boards that you have served on, and your contributions to each?

A: Planning & Zoning - Currently serving  
Financial Review Board - 2009 until it was disbanded  
Site Plan Review and Approval Board - 2003 - 2007 +/-

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

23. Q: Are you a registered voter?

A: Yes

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: I have a business that sells and leases real property to businesses that are located in, or relocating to, eastern Palm Beach County, with most of my work centered in Delray Beach and Lake Worth Beach. As such, I deal with LDRs, permitted uses, zoning ordinances and statutes, etc. on a regular basis and am very familiar with planning, zoning, building, redeveloping, etc. in the City.

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: Florida Licensed Real Estate Broker, Certified Property Manager

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

### Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Planning and Zoning Board

2. Q: Please list any community activities that relate to this position.

A: I am currently a Member of the Planning and Zoning Board, own a Commercial Real Property Consulting company, contract consulting services with the Greater Delray Beach Chamber of Commerce (temporarily and on a contract - not an employment - basis)

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: Experience with the Planning and Zoning Board, experience on SPRAB, general and extensive depth of knowledge of real estate in Delray Beach and Palm Beach County

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: None

**5.** Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Staff

**6.** Q: If "other" was selected for question #6, please describe here.

A:

**7.** Q: Why do you want to serve on this committee, board or commission?

A: I enjoy serving the City and especially enjoy serving on the Planning & Zoning Board

**8.** Q: What unique abilities/skillset/perspective would you bring if selected?

A: Experience with the Planning and Zoning Board, experience on SPRAB, general and extensive depth of knowledge of real estate, development, and planning in Delray Beach and Palm Beach County

**9.** Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: Deep understanding since I have already served on this Board for two years and on SPRAB before that

**10.** Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: Yes

**11.** Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand



# City Clerk Board Application

RECEIVED

MAY 16 2018

CITY CLERK

5/16/20

Application Element	Comments
<b>Advisory Board Questionnaire</b>	
How long have you lived in the city? (Where applicable)	I have lived in Delray Beach for 4 years (since April 2014) and been a homeowner in Delray Beach for 1 year (since April 2017)
How does your education or experience complement the powers and duties of the board/commission?	My educational experience is in Civil and Environmental Engineering and business administration of such engineering projects. This is a very useful skill in the planning of municipal functions.
Have you served on board(s) previously?. If so, what were your contribution(s) to the board(s)?	Not applicable
What direction would you like to see this board/commission go?. What suggestions do you have?	I would like to see the boards continue to plan Delray Beach into the future, pushing us towards a beautiful aesthetic, environmental consciousness, and safe, pedestrian friendly environment.
Have you ever attended a meeting of this board/commission?	Not applicable
Are you aware of the City's adopted vision and goals for the future?. If so, what is your opinion of the vision and goals?	I am aware of the Vision 2020 initiative and agree strongly that the goals and supporting ideas will make Delray Beach a premier city to live and invest in.
Why are you interested in this board?	As a homeowner in Delray Beach, I am interested in participating in the planning and implementation of the direction of our City.

<b>Board Member Application</b>	
Are you a registered voter?. If so, where are you registered?	Yes, registered in Delray Beach, FL
List any related professional certifications and licenses which you hold:	Professional Engineer, FL and NY (PE) - Civil & Environmental Engineering
What Board(s) are you interested in serving?. Please list in order of preference:	Planning And Zoning Board, Site Plan Review And Appearance Board, Green Implementation Advancement Board
Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City	Arcadis US, Inc. July 2006 through present - Senior Consultant. To my knowledge, we are not vendors to the City.
List all City Boards on which you are currently serving or have previously served:(Please include dates)	Not applicable
Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)	I have over 12-years of experience working on a wide range of civil and environmental engineering projects, specializing in operations monitoring and construction oversight services for solid waste, water and wastewater projects. Project experience includes operations monitoring and inspections, regulatory review, economic analyses, contract interpretation, preparation of procurement documents, proposal review, compilation of data and trend analyses of waste-to-energy facilities, and construction monitoring.
Educational qualifications:	BSE Civil/Environmental Engineering Duke University 2005, Graduate studies in M.Eng Civil Engineering/ Engineering Management Cornell University 2006

## SIGNATURE

Daniel Stepner

## Personal Information

Last Name:	Stepner
First Name:	Daniel
M.I.	J
Date of Birth	1982-12-13
Home Address:	1700 S Ocean Blvd, Apt 20
City (Home Address)	Delray Beach
State (Home Address)	FL
Zip Code (Home Address)	33483
Legal Residence:	
City (Legal Residence:)	
State (Legal Residence:)	
Zip Code (Legal Residence:)	
Principal Business Address:	
City (Principal Business Address)	
State (Principal Business Address)	
Zip Code (Principal Business Address)	
Home Phone:	(240) 475-4157
Business Phone:	
Fax:	
Cell Phone:	(240) 475-4157
E-Mail Address:	daniel.stepner@gmail.com

## Resume

Resume

Stepner\_Dan\_110817 (for Delray Beach).docx



## Daniel J. Stepner, PE, CDT

### Education

Program completed in BSE  
Civil/Environmental  
Engineering Duke  
University 2005  
Graduate studies in M.Eng  
Civil Engineering/  
Engineering Management  
Cornell University 2006

### Years of Experience

11

### Professional Registrations

Professional Engineer, FL, NY  
Certified Construction  
Documents Technologist  
(CDT)

### Health & Safety Training

Confined Space Entry  
OSHA 10-Hr Training

### Professional Training

AutoCAD Advanced Training  
Microsoft Excel Advanced  
Training

Mr. Stepner has over 10-years of experience working on a wide range of civil and environmental engineering projects, specializing in operations monitoring and construction oversight services for solid waste, water and wastewater projects. Project experience includes operations monitoring and inspections, regulatory review, economic analyses, contract interpretation, preparation of procurement documents, proposal review, compilation of data and trend analyses of waste-to-energy facilities, and construction monitoring. He has served as part of the construction and operations monitoring teams for the development and operation of a new 3,000 ton per day waste-to-energy facility, and as such has significant knowledge of the equipment and operations of such facilities.

### Detailed Experience

#### Water/Wastewater

**New York City DEP: CAT/DEL Ultraviolet (UV) Treatment Facility Construction Management and Start-up.** Provided construction management and start-up assistance for a two billion gallon per day (BGD) UV water treatment facility (UV Facility) as part of the Construction Management Joint Venture (CMJV) team. As part of the control room operations sub-team, coordinated construction activities of the four prime contractors to ensure that they did not impact the activities of the other prime contractors or with NYCEP's delivery of water through the UV Facility during facility start-up. Oversaw operation of the UV Facility during performance testing and commissioning of the 56 UV units (UVU) as the support and lead operator for the CMJV. Facilitated on-the-job training of NYCEP operations personnel. Prepared an equipment monitoring log in the form of an electronic tablet application, to be used during UV Facility rounds to monitor the operating status of all facility equipment and report any unanticipated alarms or conditions to the operations supervisor or maintenance staff.

**New York City DEP: Tallman Island Wastewater Treatment Plant (WWTP) Start-up.** Provided start-up services and training for biological nutrient removal (BNR) related systems for an 80 million gallon per day (MGD) wastewater treatment plant (maximum capacity of 160 MGD). Developed start-up plans, system training materials, and tracking logs of BNR system equipment, shop test, field test, operation and maintenance (O&M), training and lesson plan, and spare parts submittals. Reviewed project schedules for conformance with equipment start-up and testing. Coordinated and monitored the training program for vendor-provided equipment and systems.

**Orange County Sanitation District: Digester Gas Cleaning, Selective Catalytic Reduction and Catalytic Oxidizer Pilot Testing / Fountain Valley CA.** Evaluated the best available control technologies to remove NOx, CO, and VOC from engine generator exhaust

utilizing a digester gas pre-treatment cleaning system and selective catalytic reduction and catalytic oxidizer system. Prepared contract documents, provided negotiation and coordination with vendors, and provided start-up and commissioning assistance. Throughout the pilot testing period, tasks include coordination with the sampling laboratories, managing sampling results, and preparation of technical memoranda and the pilot testing report.

**Various Clients: Reasonably Available Control Technology (RACT) Analyses.**

**Evaluated reasonable available control technologies and prepared RACT Analyses for** Oxides of Nitrogen (NOx) for boilers and gas turbines and for volatile organic compounds (VOC) for cogeneration engines, sludge incinerators, biogas flares, boilers and generators in compliance with New York State Department of Environmental Protection (DEC) regulations. Client facilities included an industrial sugar refinery, waste water treatment plants, and a pharmaceutical facility. Tasks included reviewing NOx and VOC emissions data from combustion sources, researching potential control technologies, and determining the economic feasibility of implementing the control technologies.

**New York State Office of General Services: Yonkers Illicit Discharge Elimination Program / Yonkers NY.** Performed water sampling of storm water outfalls and manholes to identify points of illicit discharge of sanitary sewage. Responsibilities included collecting water samples from each of the outfalls and manholes, inspecting each outfall and manhole for indicators of sanitary sewage e.g. odors, debris. Once signs of sanitary sewage were identified in the storm water outfalls, the sanitary sewage is tracked through storm water drainage system via sampling, CCTV, and dye testing until the illicit discharges are identified in individual residences and repairs to the drainage system are made.

**New York City DEP: Newtown Creek WWTP: Asset Management and Information Access System (IAS): Online O&M Manual Management / New York NY.** Developed asset identification numbers and tag names for the WWTP computerized maintenance management system (CMMS) for design plant modification contracts. Each asset in the WWTP was added to a hierarchy visual representation. Assisted in the development of Newtown Creek WWTP online IAS for client usability. Formatted and uploaded O&M manuals sections and other project documents to the IAS. Developed the IAS User Training Manual.

**New York City DEP: Wards Island WWTP Staffing Assessment / New York NY.** Assisted in the development of the Wards Island WWTP Staffing Assessment Report. Responsibilities included creating an equipment list for the entire plant, assigning preventative maintenance (PM) hours to each piece of equipment, determining staffing levels for PM based on total PM hours, and writing the Report.

**Bergen County Utilities Authority: Information Access System: Online Operation & Maintenance Manual / Bergen County NJ.** Assisted in the development of the Bergen County Utilities Authority's (BCUA) online Information Access System (IAS) comprised of an online O&M Manual and Document Library. Developed O&M manual sections for Service Air, Potable Water, and Sludge Storage Systems. Formatted and uploaded O&M manuals

sections and other project documents to the IAS. Developed sections of the IAS Basic User Training Manual.

**New York City DEP: Owls Head and Tallman Island WWTPs Odor Study / New York NY.** Performed Odor Sampling of the Owls Head and Tallman Island WWTPs. Includes liquid and air sampling from the surface of primary settling tanks, aeration tanks, final settling tanks, and other select locations at the plant.

**Town of Southeast: Brewster Heights Wastewater Treatment Plant Operation & Maintenance Manual / Southeast NY.** Developed Operations & Maintenance (O&M) Manual for a 150,000 gpd wastewater treatment plant. Responsibilities included coordination with plant staff, site visits, and writing of the O&M Manual. Plant includes screening, extended aeration, clarification, sand filtration, microfiltration, UV disinfection, aerobic digestion, and sludge drying beds.

**Mount Ebo Corporate Center: Mt. Ebo Wastewater Treatment Plant Operation & Maintenance Manual / Brewster NY.** Developed Operations & Maintenance (O&M) Manual for a 160,000 gpd wastewater treatment plant. Responsibilities included coordination with plant staff and writing of the O&M Manual. Plant includes screening, primary clarification, rotating biological contactors, secondary clarification, sand filtration, microfiltration, UV disinfection, and solids handling.

#### Solid Waste

**Solid Waste Authority of Palm Beach County: SWA New WTE Facility / West Palm Beach FL.** Providing operation and maintenance monitoring services for the new 3,000 ton per day (tpd) waste-to-energy (WTE) mass burn Facility adjacent to the Authority's North County Resource Recovery Facility (NCRRF). Tasks include inspection of the Facility and review of operating parameters for compliance with the maintenance standards and performance guarantees in Operation and Maintenance Agreement between the SWA and Facility operator. As a member of the engineering management team, performed as construction monitoring engineer during construction of the Facility. Current tasks include creation and tracking of the Owner's construction punch list and administration of the warranty list. Previous tasks included monitoring and recording all site construction activities, walk down of all process systems, and tracking quality issues. As part of the constraints and limitations analysis for siting of the Facility, assisted in the development of the conceptual site layouts by developing cost estimates for potential site grading options.

**Union County Utilities Authority: Resource Recovery Facility: Operations and Maintenance Monitoring / Union County NJ.** Provided engineering services for the operation and maintenance monitoring of a 1,540-tpd waste-to-energy facility. Responsibilities included conducting facility inspections during normal operating conditions and during major equipment outages, and reviewing supervisor and control room operator logs to identify notable maintenance activities. Reviewed facility operating data with respect to waste



processed and received, steam production, electric generation, and equipment downtime. Prepared various reports, including: annual general assessment and status condition, outage inspection and unit outage summaries, and condition comparison reports for the waste-to-energy facility. Prepared the Title V Permit - Waste Separation Annual Report for Union County recyclable materials.

**Westchester County: Construction & Demolition Debris Recycling Facility.** Prepared the feasibility study for implementation of a 700 tpd Construction & Demolition (C&D) Debris Recycling Facility on the County-owned property adjacent to the existing Materials Recovery Facility. Sorting techniques utilized include shredding, mechanical screening, magnetic separation, manual sorting, air separation, and wood grinding.

**Westchester County: Solid Waste Management Plan Update / Westchester County NY.** Prepared the 2010 Westchester County Department of Environmental Facilities Solid Waste Management Plan Update. The main objectives of the plan update are to define the infrastructure and strategies to manage the County's solid waste and discuss future strategies to assist in meeting the State of New York's (State) quantitative goals for waste reduction and recycling set forth in the State's solid waste management plan, prepared in December 2010.

**Alexandria/Arlington Waste-to-Energy Facility, Alexandria VA.** Assisted in the conduct of an economic analysis to quantify cost and benefits of exercising or not exercising the Extended Term option(s) available under the Jurisdictions' service agreement with Covanta, and a recommendation as to the time frame for taking action. The economic analysis included a solid waste market analysis, identification of potential issues, and evaluation of alternatives. A key component of the evaluation and presentation of findings was the development of a financial model of the Jurisdictions existing solid waste system and Facility operations to project future costs under the alternative scenarios using probabilistic modeling (using @Risk™ software) to quantify potential financial risks. Tasks included development of a timeline and decision tree for agreement alternatives and preparation of the economic analysis report.

**Solid Waste Authority of Palm Beach County: North County Resource Recovery Facility (NCRRF) Refurbishment Design Build Procurement / West Palm Beach FL.** As part of the refurbishment of the Authority's NCRRF to provide for an additional 20-years of operations, assisted with the development of technical specifications required for the refurbishment of the NCRRF and vendor procurement activities related the evaluation of the Design-Build (D/B) Contractor for the Refurbishment. Assisted with the review of the D/B Contractor shop drawings and submittals and schedule preparation for the construction effort. As part of the constraints and limitations analysis for siting the new proposed 3,000 tpd WTE Facility adjacent to the Authority's NCRRF, assisted in the development of the conceptual site layouts by developing cost estimates for potential site grading options.

**Town of Greenwich: Recyclable Materials Management Services / Greenwich CT.** Assisted in the preparation of request for proposal (RFP) documents for the operation and

management of the residential recycling drop-off center area at the Town's Recycling Center and collection, transportation and marketing of the recyclables materials.

**City of Norwalk: Solid Waste Services / Norwalk CT.** Assisted in evaluation of proposals for Transfer Station Operation, Transport, and Disposal Services for Municipal Solid Waste. Responsibilities included operation & maintenance manual review and development of clarification requests to proposers.

**Northeast Maryland Waste Disposal Authority: MRF Single Stream Feasibility Study / Derwood MD.** Assisted in the development of a study to evaluate the feasibility and cost of converting the Montgomery County Recycling Center and its operations from dual stream to single stream recycling by adding fiber separation to the front-end of the process line. Responsibilities included throughput analysis, evaluation of alternative designs, and preparation of cost estimate for alternatives.

**Solid Waste Authority of Puerto Rico: Dynamic Plan / San Juan PR.** Reviewed solid waste management technology including composting, materials recovery facilities, transfer station, waste-to-energy and innovative solid waste processing technologies. Assisted in the development of the Solid Waste Processing Technology Assessment section of the Dynamic Itinerary for Solid Waste Management.

**Westchester County: Solid Waste Procurement / White Plains NY.** Assisted in the preparation of the Request for Proposals for Disposal of Municipal Solid Waste and negotiation assistance. Responsibilities included researching capital costs, host community fees, and property tax paid by 24 reference resource recovery facilities ranging in throughput from 200 to 3,150 tpd.

#### Other

**Miami-Dade County FL: PortMiami Facilities Inspection / Miami, FL.** Served as Project Consultant for the inspection of PortMiami Facilities in order to meet the reporting requirements of Master Bond Ordinance 88-66. Inspected PortMiami Facilities including cruise terminals, storage facilities, parking structures, and exterior areas. Responsibilities also included development of repair and replacement cost estimates for deficient assets and development of the comprehensive deficient asset database.

**Air Quality Services: American Sugar Refining Company / Yonkers NY.** The **American Sugar Refining** (ASR) refinery in Yonkers operates a gas turbine and boiler in the facility's power plant to provide electricity and steam for the plants processes. Developed the gas turbine monitoring plan for compliance with permit regulations. Developed a template for the facility to record operating parameters of the gas turbine and boiler unit and use the data to calculate monthly oxides of nitrogen NOx emissions and demonstrate compliance with the permit. Worked with the power plant supervisor to develop standard operating procedures for the startup, shutdown, and fuel transitions of the gas turbine and boiler

## 01190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 40621865**

Name:	Mark J Berenberg	Address:	338 NE 7th Avenue Apt B Delray Beach, Florida 33483 US
Home Phone:	6176946799	Alternate Phone:	
Email:	mjberenberg@gmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	02/20

**Personal Information**

Driver's License:	Yes, Florida , B651-550-50-060-0 , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate

**Preferences**

Minimum Compensation:	\$0.00 per hour; \$0.00 per year
Are you willing to relocate?	No

Types of positions you will accept:	Regular
Types of work you will accept:	Part Time
Types of shifts you will accept:	Day , Evening

**Objective**

seeking volunteer committee or board appointment in Delray Beach, FL

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

**Physician/Medical Director**  
2/2013 - 6/2016

Hours worked per week: 40  
Monthly Salary: \$0.00  
May we contact this employer? Yes

Atrius Health  
Newton, Massachusetts

**Duties**

Pulmonary physician, Medical Director of Group Practice

**Reason for Leaving**

retirement

**Certificates and Licenses**

Type: Medical License Renewal  
Number: 45619  
Issued by: MA Board of Registration in Medicine  
Date Issued: 2 /2019    Date Expires: 2 /2021

**Skills**

Office Skills  
Typing:



Data Entry:

---

Other Skills

Mark Berenberg Expert - 34 years and 0 months

**Additional Information**

**References**

Personal

**Howell, Joy**

2023025932

[joy@cambridgestrategicpartners.com](mailto:joy@cambridgestrategicpartners.com)

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Professional

**Badlissi, Antoine**

MD

5083692310

[aajjbb2@gmail.com](mailto:aajjbb2@gmail.com)

**Resume**

**Text Resume**

**Attachments**

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

- 
2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

- 
3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

4. Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

5. Q: I identify my gender as...

A: Male

6. Q: Age

A: 65+

7. Q: Occupation (If retired, please indicate former occupation or profession.)

A: Physician and Physician Executive

8. Q: How many years have you lived or worked in Delray Beach?

A: 3

9. Q: Employer name and address

A:

10. Q: Home Phone

A:

11. Q: Mobile Phone

A: 6176946799

12. Q: Business Phone

A:

13. Q: Please contact me at the following phone number

A: Mobile

14. Q: Please contact me at the following address.

A:

15. Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

16. Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

17. Q: Have you previously been employed by the City of Delray Beach?

A: No

18. Q: Have you served on the City Commission in the last year?

A: No

19. Q: Are you currently serving or have you previously served on any City boards?

A: No

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

23. Q: Are you a registered voter?

A: Yes

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: Extensive experience in group management and participation on medical group boards

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A:

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

### Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Historic Preservation Board

Planning and Zoning Board

2. Q: Please list any community activities that relate to this position.

A: I have participated in events at the historic society and was active in working on the last mayoral campaign.

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: I have had extensive board experience and held leadership positions in the healthcare networks in Greater Boston, MA

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: None

5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: Friend or Co-Worker

6. Q: If "other" was selected for question #6, please describe here.

A:

7. Q: Why do you want to serve on this committee, board or commission?

A: I believe I would be an asset to the committee board or commission to which I am appointed and have the time, in my retirement from medical practice, to do so

8. Q: What unique abilities/skillset/perspective would you bring if selected?

A: Managing large group medical practices and facilitating organization development with physicians and group administrators was challenging and exhilarating. I would like to bring this experience to Delray Beach government

9. Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: I understand requirements for meeting attendance, active participation, and am willing to serve. I am a dedicated and hard working individual as well as a quick learner and open minded

10. Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

11. Q: I understand that by applying to this committee, board, commission, or authority; I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand

# City Clerk Board Application

RECEIVED

FEB 20 2018

CITY CLERK

exp 2/20/20

Application Element	Comments
<b>Advisory Board Questionnaire</b>	
How long have you lived in the city? (Where applicable)	5 YEARS FULL TIME PROPERTY OWNER SINCE 2007
How does your education or experience complement the powers and duties of the board/commission?	I BELIEVE THAT MY MARKETING/BUSINESS EXPERIENCE COMBINED WITH MY WORK AS AN ARCHITECT ARE WELL SUITED FOR UNDERSTANDING WHAT MAKES PEOPLE ENJOY AN ENVIRONMENT. MY DESIGN AND TECHNICAL BACKGROUND AS AN ARCHITECT WOULD HELP ME UNDERSTAND THE DETAILS OF PROPOSED PROJECTS AND THEIR IMPACT ON THE FUTURE.
Have you served on board(s) previously?. If so, what were your contribution(s) to the board(s)?	I HAVE NOT SERVED ON BOARDS IN THE PAST.  I HAVE EXPERIENCE AS PRESIDENT OF THE VENETIAN HOUSE HOA ON VENETIAN DRIVE IN DELRAY BEACH, 2009
What direction would you like to see this board/commission go?. What suggestions do you have?	I DO NOT HAVE AN OPINION ON THIS YET BUT I CAN SAY THAT I BELIEVE IN MAKING DECISIONS THAT HAVE A LONG TERM IMPACT. GOOD PLANNING REQUIRES PATIENCE. MY GUIDING PRINCIPLE IN MANAGING MY TEAM HAS BEEN "DO THE RIGHT THING"...DECISIONS ARE EASIER WHEN THE VISION IS LONGER.
Have you ever attended a meeting of this board/commission?	NO BUT I WILL BEGIN THIS MONTH
Are you aware of the City's adopted vision and goals for the future?. If so, what is your opinion of the vision and goals?	I WOULD LIKE TO SEE DELRAY BEACH MAINTAIN ITS DIVERSITY AND ENERGY. AS THE CITY PROPERTY VALUES GROW THIS WILL BECOME A CHALLENGE AND WE WILL NEED TO KEEP OUR SIGHTS ON WHY PEOPLE LOVE TO LIVE HERE AND VISIT. YOU CAN'T STOP GROWTH AND VALUES SO THE PLANNING MUST BE REALISTIC. DELRAY LOCAL MERCHANTS ARE IMPORTANT TO THE CITY'S FABRIC AND ONE OF OUR CHALLENGES WILL BE TO FIGURE OUT HOW TO KEEP THEM FROM BEING PUSHED OUT OF TOWN. VALUES WILL RISE SO AN APPROACH CAN BE TO DEVELOP NEW ALTERNATIVE ZONES THAT ARE AFFORDABLE. IT'S A MODEL THAT CHICAGO AND OTHER LARGE CITIES HAVE. THE DEVELOPMENT OF PINEAPPLE GROVE IS AN EXAMPLE. CONGRESS AVE DEVELOPMENT WILL BE IMPORTANT.
Why are you interested in this board?	I WILL BE SPENDING MY FUTURE HERE IN DELRAY BEACH AND I AM INTERESTED IN HAVING AN IMPACT ON HOW WE GROW. I'VE VISITED MANY CITIES IN THE US AND EUROPE. I'VE STUDIED THE DYNAMICS OF URBAN PLANNING THROUGH SCHOOL AND LIVING IN DEVELOPING COMMUNITIES. I WOULD LIKE TO PUT THESE EXPERIENCES TO WORK. I ALSO WOULD LIKE TO KNOW DELRAY BETTER AND FEEL MORE CONNECTED.
<b>Board Member Application</b>	
Are you a registered voter?. If so, where are you	YES, PALM BEACH COUNTY

registered?

List any related professional certifications and licenses which you hold:

What Board(s) are you interested in serving?. Please list in order of preference:

I WAS A LICENSED ARCHITECT DURING MY YEARS OF PRACTICE BUT I DO NOT MAINTAIN THE LICENSE.

PLANNING AND ZONING BOARD

SITE PLAN REVIEW AND APPEARANCE BOARD  
COMMUNITY REDEVELOPMENT AGENCY  
DOWNTOWN DEVELOPMENT AUTHORITY  
CODE ENFORCEMENT BOARD

Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City

2003-PRESENT  
DERSE, INC.  
VP BUSINESS DEVELOPMENT  
3696 BUR WOOD DRIVE  
WAUKEGAN, IL 60085  
847-473-2149

1997-2003  
GEORGE P. JOHNSON  
DIRECTOR, BUSINESS DEVELOPMENT  
AUBURN HILLS, MI

List all City Boards on which you are currently serving or have previously served:(Please include dates)

I CURRENTLY DO NOT SERVE ON ANY BOARDS

Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)

I'VE BEEN IN THE CONVENTION MARKETING BUSINESS SINCE 1991. DURING THE PAST 12 YEARS I'VE BEEN LEADING THE LARGEST ACCOUNT TEAM IN OUR COMPANY WHERE WE DESIGN, BUILD AND MANAGE TRADE SHOW PROGRAMS. WE ALSO DEVELOP EXPERIENTIAL MARKETING ACTIVITIES. THIS WORK ALLOWED ME TO HONE SKILLS IN LEADING PEOPLE, DRIVING INNOVATION AND MANAGING LARGE PROJECTS.

PRIOR TO MARKETING I PRACTICED AS A LICENSED ARCHITECT IN THE STATE OF ILLINOIS. DURING THAT TIME I WAS INVOLVED WITH LARGE PROJECT DESIGN, CODE/ZONING ISSUES AND WORKED WITH APPEARANCE COMMITTEES.

I UNDERSTAND THE BUILT ENVIRONMENT AND CAN TALK THE LANGUAGE. THAT COMBINED WITH MY MARKETING SENSE COULD PROVE VALUABLE TO HELPING DELRAY WITH ITS GROWTH AND PRESERVATION OF WHY PEOPLE LIKE LIVING AND VISITING.

Educational qualifications:

UNIVERSITY OF TEXAS, AUSTIN, TX 1984  
MASTER OF ARCHITECTURE

THE PARSONS SCHOOL OF DESIGN, PARIS, FRANCE, 1984  
HISTORY OF FRENCH ARCHITECTURE AND INTERIOR DESIGN

UNIVERSITY OF ILLINOIS, URBANA, IL 1981  
BACHELOR OF SCIENCE, ADVERTISING MANAGEMENT

FLUENT IN FRENCH

SIGNATURE

ROMAIN CLUET

Personal Information

Last Name:

CLUET

First Name:	ROMAIN
M.I.	R
Date of Birth	1959-10-31
Home Address:	817 NW 2ND AVE
City (Home Address)	DELRAY BEACH
State (Home Address)	FL
Zip Code (Home Address)	33444
Legal Residence:	
City (Legal Residence:)	
State (Legal Residence:)	
Zip Code (Legal Residence:)	
Principal Business Address:	3696 BUR WOOD DRIVE
City (Principal Business Address)	WAUKEGAN
State (Principal Business Address)	IL
Zip Code (Principal Business Address)	60085
Home Phone:	(561) 894-8188
Business Phone:	(847) 420-1461
Fax:	
Cell Phone:	(847) 420-1461
E-Mail Address:	CLUET@COMCAST.NET

Resume

Resume

Delray committee application.docx

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# ROMAIN CLUET

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CLUET@COMCAST.NET



847-420-1461

817 NW 2<sup>ND</sup> AVENUE  
DELRAY BEACH, FL 33444

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CITY OF DELRAY BEACH  
CITY COMMISSION  
2/20/2018

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Dear City of Delray Beach,

As an interested Delray Beach resident I am submitting to you my application to serve our city as a member one of the Advisory Boards or Committees. I have been a permanent resident of Delray Beach for the past 5 years and a property owner since 2007 where I served as President of the HOA for the Venetian House property. Our current residence is in the Lake Ida neighborhood.

My experience as an Architect and later as a VP of Business Development in the convention marketing industry could prove useful in several city boards or committees. My preference would be the Planning and Zoning Board but my interests and skills also can align with the Site Plan Review and Appearance Board, Downtown Development Authority, Community Redevelopment Agency and the Code Enforcement Board.

My current employment is the Derse, Inc., a convention marketing company where I serve as VP of Business Development. I lead an account management team and our creative staff in the design and management of trade show displays and experiential marketing activities. My prior experience was as a Licensed Architect in the State of Illinois where I worked with the firms, McCluer Corporation, Helmut Jahn Architects and Graham Anderson Probst and White.

I earned a Master of Architecture degree from the University of Texas, Austin, attended the Parsons School of Design in Paris and received a Bachelor of Science in Advertising Management from the University of Illinois, Urbana. I am fluent in French.

My personal and professional journey has allowed me to develop a keen sense of my environment, town dynamics and the issues surrounding them. I feel fortunate to be a Delray Beach resident and I am looking forward to helping preserve the good in Delray and guiding the growth so that our city continues to be a great place to live and visit.

Sincerely,

A handwritten signature in black ink that reads "Romain Cluet".

Romain Cluet

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# City Clerk Board Application

**Brenda Cullinan**

**RECEIVED**  
**JUNE 27, 2018**  
**CITY CLERK**

exp 6/27/20.

Application Element	Comments
<b>Advisory Board Questionnaire</b>	
How long have you lived in the city? (Where applicable)	13 years
How does your education or experience complement the powers and duties of the board/commission?	i believe my education and dealing with people who help me to be a great asset.
Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?	I served on the Board of Directors for ten years where I live. I served two terms on the Board of Adjustment in Delray Beach. Before retirement I was President of Board of Health in New Jersey.
What direction would you like to see this board/commission go? What suggestions do you have?	My suggestion is that we all work together as a team
Have you ever attended a meeting of this board/commission?	Yes, the Planning and Zoning Board
Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?	To continue to keep making Delray Beach one of the number one places to live in the State of Florida.
Why are you interested in this board?	My passion in life was always to get involved where I live.

<b>Board Member Application</b>	
Are you a registered voter? If so, where are you registered?	Yes, I vote on Swinton Avenue
List any related professional certifications and licenses which you hold:	I do not hold any certificates
What Board(s) are you interested in serving? Please list in order of preference:	Planning and Zoning Board, Historic Preservation Board
Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City	retired
List all City Boards on which you are currently serving or have previously served: (Please include dates)	Board of Adjustment
Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)	my resume is on file from when I first applied for Board of Adjustment
Educational qualifications:	I majored in speech communication. I attended Jersey City State College.
SIGNATURE	<b>Brenda Cullinan</b>

<b>Personal Information</b>	
Last Name:	Cullinan
First Name:	Brenda
M.I.	
Date of Birth	1943-04-27
Home Address:	921 gardenia drive
City (Home Address)	Delray beach

State (Home Address)	FL
Zip Code (Home Address)	33483
Legal Residence:	
City (Legal Residence:)	
State (Legal Residence:)	
Zip Code (Legal Residence:)	
Principal Business Address:	
City (Principal Business Address)	
State (Principal Business Address)	
Zip Code (Principal Business Address)	
Home Phone:	(561) 265-0063
Business Phone:	
Fax:	
Cell Phone:	(561) 271-3106
E-Mail Address:	brenda2004vette@yahoo.com

Resume

Resume

**Brenda Cullinan**  
**921 Gardenia Drive #270**  
**Delray Beach, Florida 33483**  
**561-271-3106**

## **EMPLOYMENT**

- 1999-2004**      **Superintendent Public Resources Hudson County, New Jersey**
- State Inspections
  - Created a Work Program for Hudson County Inmates
  - Ordered Maintenance Supplies Through Competitive Bidding
  - Liaison for County with Major Motion Picture Productions
- 1994-1998**      **Director of Constituents Office of County Executive, New Jersey**
- Dealt with Constituents on a Daily Basis
  - Handled Confidential Phone Traffic
- 1990-1993**      **Assistant Director of Communications Jersey City**
- Reviewed Public Information for County Executive
  - Drafted Proclamations and Citations for County Executive
- 1984-1989**      **Site Manager Bergen County Nutrition Center**
- Oversaw Meals on Wheels for Seniors
  - Coordinated Entertainment and Social Activities for Seniors
  - Directed and Produced show with Seniors "Fairview Seniors go to Hollywood"
  - Interviewed by Local Cable and Newspapers throughout New Jersey

## **OTHER EXPERIENCE**

**2008 to Present – Member of Board of Directors, Tropic Bay Condominium Association, Delray Beach FL. Responsible for Leases and Transfers and Resident Relations. Served as Secretary to the Board in 2015.**

**2014 to Present – Board of Adjustment, Delray Beach, FL. Served as alternate in 2013.**

**President Board of Health, Bergen County. Appointed for four years.**

**Vice President Parent Teachers Association, Hudson County, two years.**

**Cheerleading Coach Lincoln Elementary School four years and Cliffside Park High School one year.**

## **EDUCATION**

**Jersey City State College, Major Speech Communications**

# CITY OF DELRAY BEACH

## BOARD MEMBER APPLICATION

**RECEIVED**



An Application and corresponding Board Questionnaire must be submitted in order for application to be considered complete; and must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will considered. This application will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.

OCT 23 2018

CITY CLERK

ex8 10/23/20

Please type or print the following information:

1. Last Name: <u>DICKSON</u>		First Name: <u>Ellen</u>		M. I.: <u>K.</u>
2. Home Address: <u>217 Venetian Dr.</u>		City: <u>Delray Beach</u>	State: <u>FL</u>	Zip Code: <u>33483</u>
3. Legal Residence: <u>same</u>		City:	State:	Zip Code:
4. Principal Business Address:		City:	State:	Zip Code:
5. Home Phone:	Business Phone:	E-Mail Address:	Cell Phone: <u>908-337-5678</u>	Fax:
6. Date of Birth: <u>11/5/51</u>	7. Are you a registered voter? <u>yes</u> If so, where are you registered? <u>Delray Beach</u>			
8. What Board(s) are you interested in serving? Please list in order of preference: <u>Planning, Zoning, Environmental, Historic</u>				
9. List all City Boards on which you are currently serving or have previously served: (Please include dates) <u>Planning, Zoning - City of Summit, NJ. City/Council</u>				
10. Educational qualifications:				
11. List any related professional certifications and licenses which you hold: <u>former City Council person, former Mayor.</u>				
12. Give your present, or most recent employer, and position: In addition, are you or your company a vendor with the city? <u>retired - most recently ran an on-line news paper</u>				
13. Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume) <u>familiar with how a City functions - Have been on Finance Committee, SPW, Buildings and Grounds</u>				
I hereby certify that all the above statements are true, and I agree and understand that any misstatement of material facts contained in this application may cause forfeiture upon my part of any appointment I may receive.				
SIGNATURE: <u>Ellen K. Dickson</u>			DATE: <u>10/23/18</u>	

Note: The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that all submitted Board and Committee applications are a public record and therefore subject to the disclosure provisions of Chapter 119 of the Florida Statutes.

## ADVISORY BOARD QUESTIONNAIRE

(This document is required as part of the Board application submittal; this application & questionnaire will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.)

NAME: Ellen Dickson

1. How long have you lived in the city? (Where applicable)

Since Jan. 1, 2018

2. Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?

Served as Mayor of Summit, NJ  
Served on City Council - elected 2 terms  
Served on Zoning and Planning

3. Have you ever attended a meeting of this board/commission?

plan to attend

4. Why are you interested in this board?

Interested in helping to shape the  
future of a city

5. How does your education or experience complement the powers and duties of the board/commission?

I have a Masters in Business Administration  
and many years of volunteer experience

6. What direction would you like to see this board/commission go? What suggestions do you have?

n/a

7. Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?

I will study the visions and goals



# City Clerk Board Application

RECEIVED

JUN 19 2018

CITY CLERK

6/19/20

Application Element	Comments
<b>Advisory Board Questionnaire</b>	
How long have you lived in the city? (Where applicable)	My wife and I with my toddler recently moved here. We have been trying to move to the Delray Beach area for some time but up until now, finding the right spot for us was not available. We moved into the municipality May 1st. While this is a short time, my experience in Delray Beach has spanned about four years with local involvement.
How does your education or experience complement the powers and duties of the board/commission?	My master's degree in conflict resolution has provided me with the training to be able to help conflicted parties come to agreements both sides can live with.
Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?	No not at this time.
What direction would you like to see this board/commission go? What suggestions do you have?	I have no suggestions at this time.
Have you ever attended a meeting of this board/commission?	I have not attended meeting of this board specifically but I have been to many similarly throughout the county. The ability for me to attend these and other meetings are now available because of my schedule opening up.
Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?	I am aware of some of the goals. I know that in a place like Delray Beach there are various opinions on how to move the city in a sustainable direction but to also maintain the city for the people that live here, not just those that visit. I have never been one to be solidly on one side of an issue the other. I think that ideas have merit and talking about issues that can create conflict in the city are necessary to come up with the best answer. I think a blend of controlled growth, green spaces and also green initiatives are necessary for residents, businesses and those that visit.
Why are you interested in this board?	As a new resident to Delray Beach, I think that it is important to be a part of the community through volunteerism to help Delray Beach continue to be a place I want to raise my family.
<b>Board Member Application</b>	
Are you a registered voter? If so, where are you registered?	Yes, 5057 S. La Sedona Cir. Delray Beach FL 33484
List any related professional certifications and licenses which you hold:	Florida Supreme Court Certified Mediator
What Board(s) are you interested in serving? Please list in order of preference:	Board of Adjustment, <b>Planning &amp; Zoning</b>
Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City	Republican Party of Palm Beach County- Executive Director
List all City Boards on which you are currently serving or have previously served:(Please include dates)	Not currently on any boards at this time.
Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)	My master's degree in alternative dispute resolution and my time as executive director of the local party has allowed me to face daily conflicts and forced me to

Educational qualifications:

resolve them by creating outcomes where both sides of the conflict are agreeable to the decision.  
I have worked with various people in municipal government throughout the county and code compliance has always been one of the politically motivated topics.

Master's Degree Nova Southeastern-  
Alternative Dispute Resolution

University of Michigan-  
Political Science

Ryan C. Hnatiuk

SIGNATURE

## Personal Information

Last Name:	Hnatiuk
First Name:	Ryan
M.I.	C
Date of Birth	1981-03-11
Home Address:	5057 S. La Sedona Cir.
City (Home Address)	Delray Beach
State (Home Address)	FL
Zip Code (Home Address)	33484
Legal Residence:	
City (Legal Residence:)	
State (Legal Residence:)	
Zip Code (Legal Residence:)	
Principal Business Address:	
City (Principal Business Address)	
State (Principal Business Address)	
Zip Code (Principal Business Address)	
Home Phone:	
Business Phone:	
Fax:	
Cell Phone:	
E-Mail Address:	rchnatiuk@yahoo.com

## Resume

Resume

RCHnatiukCV5.0 no cover (2).pdf

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**EDUCATION**

**James Madison Institute Fellow- Present**

*Tallahassee, FL*

**Republican National Committee Campaign Management School- 2016**

*Washington D.C.*

**Florida Supreme Court Certified Circuit/Civil Mediator-2015**

*The Supreme Court of Florida, Tallahassee, FL*

**Masters of Science Degree in Conflict Analysis and Resolution-2013**

*Nova Southeastern University, Fort Lauderdale, FL*

**Bachelor of Science Degree in Political Science-2010**

*University of Michigan, Flint, MI*

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**PROFESSIONAL EXPERIENCE**

**Republican Party of Palm Beach County**

*8/2015 – Present ■ Executive Director*

- Advocacy of local interests to elected officials and influential area leaders throughout the county.
- Project management and implementation.
- Creating countywide strategies for municipal targeting as well as message tailoring, branding, and coalition building programs and budgeting.
- Developing new methods of outreach to specific groups including those not traditionally targeted by Republicans.
- Current objectives are caucus development, volunteer management, program implementation, opposition research, membership management, data targeting and implementation of state and national party programs.
- Managing and strategy forming on 15 separate municipal races simultaneously, including mail program implementation and design, data targeting, budgeting and fundraising.

**Reach Consulting**

*11/2013 – Present ■ Managing Partner*

Political consultant and campaign manager that formulates and implements winning strategies that met all goals and achieved success. Worked with candidates from county commissioners and mayors to councilmen and congressional candidates. Created marketing solutions and team development to aid in their winning campaigns.

**Quadrant Mediations**

*3/2013 – 8/2015 ■ Supreme Court of Florida Certified Circuit/Civil Mediator*

- Mediation and negotiation to achieve lasting agreements.
- Suggest different ways to view the conflict, build upon interpersonal relationships and formulate productive ideas designed for successful outcomes.

**Mark Mullinix for Village Council of North Palm Beach**

*3/2015 ■ Campaign Manager*

- Marketing, tailoring messages for different groups, budget, and mail program strategy for special election targeting.
- Grassroots management, volunteer coordination, community outreach and team building.

**Michael Scharf for Town Council of Palm Beach**

*11/2014 – 2/2015 ■ Campaign Manager*

- Managing daily operations, including branding, marketing the candidate and daily high dollar events.
- Formulate budget and strategy, tailoring messages for different groups.
- Strategically placed ads and media buys as well as TV ads to maximize exposure and reach across media markets.



### **Steven Abrams County Commission District 4 of Palm Beach County**

*8/2014 - 11/2014 ■ Campaign Manager*

- Built Campaign team of 40 to manage more than 250 different precincts in 25 different municipalities.
- Utilized data centers as well as other programs to maximize message effectiveness and attract new voters.
- Devised targeting strategies and messages for different demographics turning out new voting populations in communities typically overlooked.

### **Paul Spain for Congressional District 21**

*6/2014 - 9/2014 ■ Campaign Manager*

- Devised overall campaign strategy, budget, mail, television and social media marketing.
- Organized campaign over Broward and Palm Beach, two of the largest most important counties in Florida.
- Developed and implemented direct mail strategy increasing voter participation in the district.

### **Alan Schlesinger for Congressional District 18**

*3/2014 - 6/2014 ■ Campaign Manager*

- Daily management of campaign including all media, volunteer organizing, event management and mail design.
- Created and coordinated a three county campaign team with volunteers and outreach strategy.

### **Susan Haynie for Mayor of Boca Raton**

*2/2014 - 3/2014 ■ Field Director*

- GOTV efforts including phone bank management, volunteer management, and Election Day strategy.
- Outreach with university groups, city organizations, HOAs and local leaders.

### **Penny Townsend for Town Council of Palm Beach**

*12/2013 - 2/2014 ■ Campaign Manager*

- Organized operations and daily events and mail strategy with emphasis on voter turnout.
- Daily high end events coordination.
- Developed ad placements and strategy for messaging distribution.

### **NO PUD-5 in the Town of Palm Beach**

*2/2014 - 3/2014 ■ Campaign Manager*

- Anti-development measure that was the main focus of the Penny Townsend for Town Council Campaign.
- Special election voter turnout and strategy including mail program implication and development tactics.
- Achieved victory with 50% voter turnout.

### **Chris Davey for City Council of Delray Beach**

*2/2013 - 3/2014 ■ Events Manager*

- Set up and management of daily events and fundraising strategy.
- Followed up with attendees to set up additional events and fundraising opportunities.
- Solicited and collected financial support for the campaign as well as maintaining VIP networking.

### **19<sup>th</sup> Circuit District Court - Port St. Lucie, FL**

*1/2013 - 4/2013 ■ Practicum*

- Observed and offered strategy during family mediations, assisting opposing sides to come to fair and equitable agreements concerning family and child plans.
- Post mediation assessments on how strategies and tools were successful in the mediation and how they could work in future situations.

### **General Motors - Flint, MI**

*9/1999 - 10/2009 ■ Production Team Leader*

- Interacted with people from all backgrounds and social classes to achieve daily goals and expectations.
- Worked with both Union and Management to achieve daily goals and maintain quality products.

---

***REFERENCES***

**Peter Feaman**

*Republican National Committeeman, Florida  
Feaman Law Group  
561-441-5484  
pfeaman@feamanlaw.com*

**Steven Abrams**

*Palm Beach County Commissioner  
561-302-4874  
Boca555@aol.com*

**Scott Singer**

*Boca Raton City Commissioner  
561-558-7224  
scottsinger@ymail.com*

***ADDITIONAL SKILLS***

Nation Builder, GOP Data Center, Web Elect, Mail Chimp, Constant Contact, Wix, social media applications, VOIP, Microsoft Office, Word, Power Point, Excel, Outlook, ACT, QuickBooks, Voter files



## CITY OF DELRAY BEACH BOARD MEMBER APPLICATION

MAR 13 2018

CITY CLERK

An Application and corresponding Board Questionnaire must be submitted in order for application to be considered complete; and must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered.

Please type or print the following information:

3/13/20

1. Last Name: <u>Ruhnagen</u>		First Name: <u>Albert</u>		M. I.: <u>A</u>
2. Home Address: <u>251 NE 17th Street</u>		City: <u>DB</u>	State: <u>FL</u>	Zip Code: <u>33444</u>
3. Legal Residence: <u>Same</u>		City:	State:	Zip Code:
4. Principal Business Address: <u>298 NE 6th Ave</u>		City: <u>DB</u>	State: <u>FL</u>	Zip Code: <u>33483</u>
5. Home Phone:	Business Phone: <u>561 276 4234</u>	E-Mail Address:	Cell Phone: <u>561 702 7433</u>	Fax:
6. Date of Birth: <u>09 16 1963</u>	7. Are you a registered voter? <u>yes</u> If so, where are you registered? <u>Palm Beach County</u>			
8. What Board(s) are you interested in serving? Please list in order of preference: <u>SPRAB</u>				
<u>CRA</u> <u>P3Z</u> <u>PMAB</u>				
9. List all City Boards on which you are currently serving or have previously served: (Please include dates)				
<u>2009 - 2012</u> <u>2011 - 14</u> <u>2014 - 17</u> <u>2016 - 17</u>				
<u>Code Board</u> <u>DDA 2 terms</u> <u>PMAB liason to DDA</u>				
10. Educational qualifications: <u>High school Jr College</u>				
11. List any related professional certifications and licenses which you hold:				
12. Give your present, or most recent employer, and position: In addition, are you or your company a vendor with the city?				
<u>Ruhnagen's Biker n Sport owner/mgr</u>				
<u>Delray Beach Water Sports Rentals owner/mgr</u>				
13. Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)				
<u>Vision 2020, DDA 2 term, Code, APD, PMAB</u>				
I hereby certify that all the above statements are true, and I agree and understand that any misstatement of material facts contained in this application may cause forfeiture upon my part of any appointment I may receive.				
<u>alt R</u>		<u>3/13/18</u>		
SIGNATURE		DATE		

Note: This application will remain on file in the City Clerk's Office for a period of 2 years from the date it was submitted. It will be the applicant's responsibility to ensure that a current application is on file.

## ADVISORY BOARD QUESTIONNAIRE

(This document is required as part of the Board application submittal)

NAME: Albert Ruhwagen

1. How long have you lived in the city? (Where applicable)

55 years

2. Have you served on board(s) previously? If so, what were your contribution(s) to the board(s)?

Code Board helped violator achieve compliance

DDA  
pmab

3. Have you ever attended a meeting of this board/commission?

yes weekly

4. Why are you interested in this board?

I Love Delray Beach I want to help be  
apart of the solutions to our challenges

5. How does your education or experience complement the powers and duties of the board/commission?

I have been in construction for 25 years  
I planned and built building in Delray Beach  
I am in the tourist business

6. What direction would you like to see this board/commission go? What suggestions do you have?

Work together thru open communication

7. Are you aware of the City's adopted vision and goals for the future? If so, what is your opinion of the vision and goals?

I was apart of the team that formed vision  
2020 to help mold and create the vision  
and goals of our city

## 01190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 40656982**

Name:	Andrea Sherman	Address:	222 NW 15 Street Delray Beach, Florida 33444 US
Home Phone:	561.243.9165	Alternate Phone:	
Email:	andrea@andreashermadesign.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	03/12

**Personal Information**

Driver's License:	Yes, Florida , S655-000-47-592-0 , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Bachelor's Degree

**Preferences**

Minimum Compensation:  
Are you willing to relocate?

Types of positions you will accept:  
Types of work you will accept:  
Types of shifts you will accept:

**Objective****Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience****President**

3/1987 - Present

Andrea Sherman Design Assoc.  
www.andreashermadesign.com  
222 NW 15 St.  
Delray Beach, Florida 33444  
5612439165

Hours worked per week: 40  
Monthly Salary: \$0.00  
Name of Supervisor: Andrea Sherman  
May we contact this employer?  
Yes

**Duties**

Residential/Commercial Interior Design

**Director of Design**

6/2006 - 11/2008

Novus Construction  
1505 Patricia St.  
Key West, Florida

Hours worked per week: 40  
Monthly Salary: \$4,000.00  
Name of Supervisor: Steven Cusimano - President  
May we contact this employer?  
Yes

**Duties**

Head Designer and Project Manager for high end multimillion Custom Home builder in Marathon FL .Worked closely with Structural Engineer creating architectural concept, specified all interior and exterior details and materials to include landscaping and pool. Created logo and

marketing strategies. Executed complete interior design and furnishings of homes.

**Reason for Leaving**

Job was complete

**Director of Design**

1/2004 - 12/2006

ANF Group  
Cooper City, Florida

Hours worked per week: 40  
Monthly Salary: \$0.00  
Name of Supervisor: Al  
Fernandez Jr. - President  
May we contact this employer?  
Yes

**Duties**

Head Designer for high end multimillion Custom Home builder in Davie, FL. Specified all interior and exterior details and materials. Executed complete interior design and furnishings of homes. Facilitated sale of homes due to innovative and outstanding design.

**Reason for Leaving**

Job was complete

**Licensed Interior Designer**

10/2003 - 8/2004

Robb and Stucky  
Boca Raton, Florida

Hours worked per week: 40  
Monthly Salary: \$0.00  
Name of Supervisor: Jeff Pipes -  
General Manager  
May we contact this employer?

**Duties**

Licensed Interior Designer for luxury furniture store creating interiors from concept to completion for upscale clientele. Worked closely with retail customers to ensure that they enjoyed the experience and was able to close sales.

**Reason for Leaving**

New Job

**Certificates and Licenses**

Type: Florida Dept of Professional Regulation Board of  
Architecture and Interior Design License

Number: ID0004476

Issued by: Florida Dept of Professional Regulation Board of Architecture and Interior Design

Date Issued: 2 /2019 Date Expires: 2 /2021

Type: Interior Design License

Number: ID0004476

Issued by: Florida Dept of Professional Regulation Board of Architecture and Interior Design

Date Issued: 2 /2019 Date Expires: 2 /2021

**Skills**

Office Skills

Typing:

Data Entry:

**Additional Information**

Professional Associations

Historic Preservation Board of Delray Beach

ASID Affiliate

---

**Professional Associations**

ASID Affiliate

---

**Professional Associations**

Allied ... ASID

---

**Honors & Awards**

none

**References**

Professional

**Clark, Wendy**

President

6600 W Rogers Cir # 11

Boca Raton, Florida 33487

5613058490

[wendyclarkkrugs@bellsouth.net](mailto:wendyclarkkrugs@bellsouth.net)

---

Personal

**Zinser, Nancy**

Associate Dean

1 Aiden Ct.

Palm Beach Gardens, Florida

5612548728

[zinsern@PBSC.edu](mailto:zinsern@PBSC.edu)

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**Resume**

**Text Resume**

**Attachments**

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

---

2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone

number are protected information. If you have any question please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

- 3.** Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

- 4.** Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

- 5.** Q: I identify my gender as...

A: Female

- 6.** Q: Age

A: 65+

- 7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A: Interior Designer

- 8.** Q: How many years have you lived or worked in Delray Beach?

A: 34

- 9.** Q: Employer name and address

A: Self

- 10.** Q: Home Phone

A: 5612439165

- 11.** Q: Mobile Phone

A: 5617044314

- 12.** Q: Business Phone

A: 5612439165

- 13.** Q: Please contact me at the following phone number

A: Mobile

- 14.** Q: Please contact me at the following address.

A: Residential street

- 15.** Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No



16. Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A: No

17. Q: Have you previously been employed by the City of Delray Beach?

A: No

18. Q: Have you served on the City Commission in the last year?

A: No

19. Q: Are you currently serving or have you previously served on any City boards?

A: Yes

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A: Historic Preservation Board

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

23. Q: Are you a registered voter?

A: Yes

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: I am knowledgeable about construction practices and codes. The aesthetics of homes and communities having worked with builders and developers.

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: Florida DPR interior Design License

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

### Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Public Arts Advisory Board

Planning and Zoning Board  
Site Plan Review and Appearance Board

2. Q: Please list any community activities that relate to this position.

A: Delray Beach Chamber Member

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: Past board member Historic Preservation  
Art School graduate  
Working with developers and architects on planned communities and private homes.  
Also commercial construction and public spaces

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: None

5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Staff  
Friend or Co-Worker

6. Q: If "other" was selected for question #6, please describe here.

A:

7. Q: Why do you want to serve on this committee, board or commission?

A: I have lived in Delray for 34 years and I am committed to keeping it the charming village into the future.

8. Q: What unique abilities/skillset/perspective would you bring if selected?

A: My background in construction, design, community planning and art. My past experience on the Historic Preservation Board.

9. Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: Planning and Zoning Assures development compliance with the City's Comprehensive Plan.  
Public Art Advisory makes recommendations to the City Commission with respect to public art policy and related issues.  
SPRAB Review development applications for new and existing buildings, signs and landscaping, not located within a historic district.

10. Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: Yes

11. Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand

EXP 3/25/21

## 81190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 39572895**

Name: Carla J. Stewart Address: 4780 Temple Dr  
Delray Beach, Florida 33445 US

Home Phone: 5138278911 Alternate Phone:

Email: stewartcj@att.net Notification Preference: Email

Former Last Name: Month and Day of Birth: 03/15

**Personal Information**

Driver's License: Yes, Florida , S363-110-55-595-0 , Class A

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Master's Degree

**Preferences**

Minimum Compensation: \$0.00 per hour; \$0.00 per year

Are you willing to relocate? No

Types of positions you will accept:

Types of work you will accept:

Types of shifts you will accept: Day , Evening

**Objective**

Applying for volunteer board positions

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

**Various** Hours worked per week: 40  
4/2008 - 4/2013 Monthly Salary: \$0.00  
May we contact this employer? No

United Technologies  
Boca Raton, Florida

**Duties**

Management - See attached resume

**Reason for Leaving**

Retirement

**Certificates and Licenses****Skills**

Office Skills

Typing:

Data Entry:

**Additional Information****References**

Personal

**Brock, Larry**

friend

12888 Penell Pines

Boynton Beach, Florida 33436

5617038990

[larrybrock@bellsouth.net](mailto:larrybrock@bellsouth.net)

Personal

**Vetillo, Pat**

Neighbor

4646 Hammock Circle

Delray Beach, Florida 33445

5614966118

[pmvetillo@bellsouth.net](mailto:pmvetillo@bellsouth.net)**Resume****Text Resume****Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
CJ Stewart	CJ Stewart	<b>Resume</b>	Job Seeker
Resume_Delray_Volunteer_2019.pdf	Resume_Delray_Volunteer_2019.pdf		

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

4. Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

---

**5.** Q: I identify my gender as...

A: Female

---

**6.** Q: Age

A: 41-64

---

**7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A: Retired - Manufacturing Management

---

**8.** Q: How many years have you lived or worked in Delray Beach?

A: 12 years

---

**9.** Q: Employer name and address

A: Retired

---

**10.** Q: Home Phone

A: 513-827-8911

---

**11.** Q: Mobile Phone

A: 513-827-8911

---

**12.** Q: Business Phone

A: 513-827-8911

---

**13.** Q: Please contact me at the following phone number

A: Mobile

---

**14.** Q: Please contact me at the following address.

A: Residential street

---

**15.** Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

---

**16.** Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A: No

---

**17.** Q: Have you previously been employed by the City of Delray Beach?

A: No

---

**18.** Q: Have you served on the City Commission in the last year?

A: No

---

**19.** Q: Are you currently serving or have you previously served on any City boards?

A: No

---

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

---

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

---

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

---

23. Q: Are you a registered voter?

A: Yes

---

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: Law degree - understand how to research and read statutory law. Previous experience as Planning and Zoning Commission in Ohio. Serving in current HOA on Architectural Committee which requires site plan reviews, etc. Have previously served on HOA Violations committee.

---

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A:

---

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

---

### Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Code Enforcement Board  
Planning and Zoning Board  
Site Plan Review and Appearance Board

---

2. Q: Please list any community activities that relate to this position.

A: HOA Committees - Architectural review and violations

---

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: Appointed Planning and Zoning Commission in Goshen Township, Ohio

---

- 4.** Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: None

---

- 5.** Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Website/Social Media

---

- 6.** Q: If "other" was selected for question #6, please describe here.

A:

---

- 7.** Q: Why do you want to serve on this committee, board or commission?

A: I love Delray Beach and want to serve to keep it a great place to live

---

- 8.** Q: What unique abilities/skillset/perspective would you bring if selected?

A: Experience

---

- 9.** Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: To serve the City Commissioners on matters related to the Board Responsibilities

---

- 10.** Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

---

- 11.** Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand

---

**Carla J. Stewart**  
4780 Temple Dr.  
Delray Beach, FL



(513) 827-8911 (M)

email: stewartcj@att.net

### **SUMMARY**

I relocated to Delray Beach in 2006 for my work. I made a decision to retire in 2013 because I wanted to stay in Delray Beach. In my professional career years, I always had a passion for serving the customer while finding the right balance to meet the needs of a business. In my retirement, I am seeking to serve in areas where I believe my skills, education and experience are a positive fit. I believe that I can bring value to serving the city that I love.

Based upon my professional and other experiences detailed in this resume, my areas of interest would be Planning and Zoning, Site Plan Review & Appearance, Code Enforcement, Historic Preservation, and Public Art. However, I would not be limited to these areas.

### **PROFESSIONAL EXPERIENCE**

#### **United Technologies – Climate, Controls, & Security (acquired GE Security, Inc.) 2008-2013**

**Director, Customer Operations & Sales Engineering**  
**Boca Raton, FL,**

Responsible for a team that owns all backroom support functions that touch the Customer: Technical Support and Order Services Call Centers, Marketing Channel Programs Support, Administrative Sales Support, Customer Training, and Sales Application Engineering for a \$650M P&L.

#### **The General Electric Company**

**Product General Manager 2006-2008**  
**GE Security, Inc., Boca Raton, FL**

P&L ownership for all Access Control product platforms (\$400M) for entire product life cycle. Responsible for new product introductions, product marketing, platform consolidation strategies, end of life strategies, and service strategies. Within 6 months, took a product with 5 quarters of steady decline and turned revenue curve positive. Partnered closely with commercial leadership to assure right products and strategies for the channel.

**GM, Service Centers, Spare Parts, & Asset Management 2003-2006**  
**GE Energy, Houston, TX,**

Responsible for a \$650M P&L with global operations in the United States, The Netherlands and Norway; Service Centers for gas turbine maintenance, spare parts flow business, and asset lease agreements. Delivered year over year sales growth (15%), margin growth (23%), base cost reduction (8%), reduction in P&E expenditures (40%), and lower cost of quality (40%).



**Product Manager, LM6000 Gas Turbine**  
**GE Energy, Cincinnati, OH,**

**2000-2002**

During an industry bubble (200% production growth), responsible to assure the profitability and reliability of the LM6000 aeroderivative gas turbine product platform (\$600M); introduction of performance enhancements and fixes, engineering budgets, shop cost reductions, on time delivery, and end customer relationships.

**Asset Management**  
**GE Aviation, Cincinnati, OH,**

**1999-2000**

**Other General Electric History**

**1999-2000**

Six Sigma Blackbelt, Aftermarket Product Manager, Production-Sales-Inventory (PSI) Manager, Various supply chain and services roles, Manufacturing Training Program

**OTHER EXPERIENCE**

- ❖ Hammock Reserve HOA Architectural Control (CURRENT)
- ❖ Hammock Reserve HOA Violations Committee
- ❖ Appointed Church Trustee (CURRENT)
- ❖ Delray Beach Open Volunteer (CURRENT-5 years)
- ❖ Appointed Zoning Board, Goshen Township, Ohio
- ❖ Greater Loveland Arts & Cultural Council, Co-Founder and Board Member
- ❖ Loveland Historical Society, Board Member
- ❖ Fine Arts Fund – GE Partnership
- ❖ Junior Achievement Volunteer

**EDUCATION**

- **Master of Science** in Law, Champlain University, Burlington, VT
- **MBA** Global Management, University of Phoenix
- **Bachelor of Science** in Applied Science, Miami University, Oxford, Ohio
- **Supreme Court of Florida Civil Circuit Mediation Certified Training**

**References available upon request.**

# City Clerk Board Application

RECEIVED  
MAY 16 2013  
CITY CLERK  
5/16/20

Application Element	Comments
Advisory Board Questionnaire	
How long have you lived in the city? (Where applicable)	Since 2013.
How does your education or experience complement the powers and duties of the board/commission?	As noted in the skills section, my education as an attorney provides me with skills in engaging in problem solving, synthesizing issues, advocating for the solution and persuading others to become engaged.
Have you served on board(s) previously?. If so, what were your contribution(s) to the board(s)?	I have served as Chairman of the Education Board and as a member of the Board of Adjustment
What direction would you like to see this board/commission go?. What suggestions do you have?	I have listed my interest in three separate boards; so noting a specific direction is difficult. Generally, I believe the Boards need new and younger members representing Delray's up and coming citizens. This City needs to promote it ability to be a place where people "live, work and play". The young families need a voice in our government to speak to the needs of this ever growing segment of our population. The City is growing fast and there are many segments of the City that need to be considered to make sure we all move forward together. As the old saying goes "a rising tide lifts all boats." That is the opportunity we have to serve all citizens with our unprecedented growth and success here in Delray.
Have you ever attended a meeting of this board/commission?	Yes I have attended meeting for all Board listed on my application.
Are you aware of the City's adopted vision and goals for the future?. If so, what is your opinion of the vision and goals?	<p>I am aware and have read the City's Vision 2020 plan. The City's plan provides a very thoughtful and accurate analysis of the issues and opportunities facing our City. But much like any prior-dated document, times keep changing. Our vision should be a roadmap, our initiatives should mirror the City's pressing needs and new opportunities. The initiatives should not be used to play lip-service to the real issues facing Delray. Our citizens need initiatives that provide real application to their lives. Delray needs to diversify its economy, while still maintaining those attributes that support our strong tourism/vacation sub-economy. Delray's assets (its Beach, Atlantic Ave., Weather, Schools, cultural diversity) should be harnessed to promote economic growth in the sections of our City that are being left behind or under-served.</p> <p>In addition, Delray must stand on the shoulders of its predecessors to do all of the aforementioned and continue to grow its prime industry, while staying true to its "Village" roots.</p> <p>This balancing act is no easy task. The City needs strong leadership that is willing to work together to achieve continued, and even greater, successes in our future.</p> <p>I'm interested in giving back to my adopted hometown as it has provided so much for our family. My skills in problem solving, legal reasoning, critical thinking and policy analysis can be used to make a difference in our community. Since I was a child, I have been working in</p>
Why are you interested in this board?	

public service (either professionally or personally in some capacity). As my family and I make our roots here in Delray, I'm looking to continue that service and seek an opportunity to assist in making our future that much brighter.

## Board Member Application

Are you a registered voter?. If so, where are you registered?

Yes, registered in Delray Beach

List any related professional certifications and licenses which you hold:

Licensed to practice law in the states of Florida, New York and Connecticut.

What Board(s) are you interested in serving?. Please list in order of preference:

I'm interested in the **Planning and Zoning Board**, CRA and the Downtown Development Authority.

Give your present, or most recent employer and position: In addition, are you or your company a vendor with the City

I'm currently the Owner of In Downtown Title, LLC a Real Estate and Settlement Services Company in downtown Delray Beach; owner and principal of the Law Offices of Bryan R. Weber and Associate General Counsel for SBA Communications Corp. in Boca Raton.

List all City Boards on which you are currently serving or have previously served:(Please include dates)

I'm currently serving on the Education Board.

Describe experiences, skills or knowledge which qualify you to serve on this board: (Please attach a brief resume)

Over the years I have honed my skills to bring practical solutions to the most complex problems. Problem solving, for lack of a better word, is what I do on a day-to-day basis for issues both big and small. Delray Beach Advisory Boards need engaged citizens like myself who will thoughtfully listen and consider the issues facing our community. In addition to an analytical and pragmatic approach to problems, I'm a strong advocate. I have a distinct ability to synthesize an issue, obtain the solution and then advocate for that solution (to the City Commission, community, grant programs, the State, etc.) In me, the City of Delray Beach would have a board member that is well equipped to identify the issue, engage in fact-finding for a solution and advocate the implementation of the solution.

Educational qualifications:

Juris Doctorate and Bachelor of Arts degrees with Honors.

SIGNATURE

Bryan R. Weber

## Personal Information

Last Name:

Weber

First Name:

Bryan

M.I.

R

Date of Birth

1978-01-03

Home Address:

3301 Lakeview Blvd

City (Home Address)

Delray Beach

State (Home Address)

FL

Zip Code (Home Address)

33445

Legal Residence:

City (Legal Residence:)

State (Legal Residence:)

Zip Code (Legal Residence:)

Principal Business Address:

111 SE 2nd Street, Suite 102

City (Principal Business Address)

Delray Beach

State (Principal Business Address)	FL
Zip Code (Principal Business Address)	33444
Home Phone:	(203) 231-6380
Business Phone:	(561) 463-5711
Fax:	(561) 425-8060
Cell Phone:	(203) 231-6380
E-Mail Address:	bryan@bryanweberlaw.com

## Resume

Resume

BWeber Resume (Delray 2017).doc

# BRYAN R. WEBER

3301 Lakeview Boulevard • Delray Beach, Florida • 203-231-6380 • bryan@bryanweberlaw.com

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Knowledgeable and highly skilled professional with strategic vision, entrepreneurial sense, and strong acumen for business management and operational efficiency seeking a senior leadership position. Skilled negotiator, mediator, and advisor, with proven ability to navigate through complex transactions; and aptitude to identify challenges and offer viable solutions. Effective leader, independent thinker, and collaborative team member.

## *Key qualifications include:*

- Real Estate Law
- Labor and Employment Law
- Contract Drafting, Negotiation, Administration & Review
- Conflict & Dispute Resolution
- Compliance
- Litigation
- Leadership
- Critical Thinking
- Complex Problem Solving
- Negotiation

## *Senior Leadership Experience*

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### **SBA COMMUNICATIONS CORPORATION**

*Associate General Counsel*

Boca Raton, FL

*Dec. 2013 – Present*

International telecommunications company that owns, leases and services communication structures with over \$2 Billion in annual revenue. As Corporate Counsel, I provide legal support for company on real estate acquisitions and dispositions, ownership issues, third-party buy-outs, licensing, property management, land use, employment and labor law; as well as a variety of commercial contracts. I am skilled in all areas of corporate and commercial law, including:

- Review, draft and negotiate ground leases, tenant leases, easements and other documents in connection with SBA's cell site operations; as well as analyze current contractual assets for optimization of SBA's market share.
- Review and analyze real property litigation matters and provide legal counsel.
- Develop overall litigation strategy and manage outside counsel.
- Review title commitments, construction drawings and surveys in order to determine corporation's best course of action to maximize its assets.
- Prepare, negotiate and perform due diligence on multi-million dollar purchase and sale agreements.
- Build effective working relationships with private landowners, government agencies, and tenants.
- Provide counsel on various planning and zoning, land use and administrative matters with various agencies.
- Handle all Employment and Labor Law matters for international company of over 1,200 employees.
- Drafting employment related corporate documents and manage complaints filed with relevant government entities.
- Directly manage activities of administrative support and paralegals within the Legal Operations Department.

### **LAW OFFICES OF BRYAN R. WEBER**

*Owner*

Delray Beach, FL

*Jan. 2013 – Present*

A boutique law firm that represents businesses around the globe at all stages, of all sizes, and in various industries. I have provided premier legal counsel in forming, running and protecting my client's businesses. With my vast experience in the corporate arena, I have spent the majority of my career drafting multi-million dollar contracts and agreements; as well as overseeing business litigation throughout the United States. My main areas of practice include: high-end and high-value contracts, complex litigation, commercial and transactional services; as well as business law consulting. I've provided counsel for my clients in their compliance and transactions; as well as litigated matters before all Courts throughout the United States.

My experience has provided me with the necessary insight to provide my clients with the legal strategy and key terms and provisions to insure that their agreements will include terms that will protect their interests, insulate them from exposure and clarify their standing and rights. Thus, I understand and have hands-on legal knowledge of corporate law and commercial transactions which affect my client's businesses. This knowledge, combined with a practical approach to problem-solving and keen business acumen, provide superior service to my clients.

### **'OGICK, BYRNE & O'NEILL, LLP**

*Senior Associate*

New York, NY

*Aug. 2006 – Dec. 2013*

Complex commercial transactional and litigation practice focused on construction, design, copyright/intellectual property, and professional liability matters. Skilled in all aspects of transactional and litigation matters including:

- Drafting and negotiating multi-million dollar contracts for commercial transactions and construction projects throughout the United States and overseas;

- Providing counsel on risk management, insurance and dispute avoidance issues;
- Negotiation, coordination and implementation of design, construction, and consulting agreements and serving as business counsel to protect against claims, cost-overruns, and delays that typically impact projects;
- Aiding developers and designers in navigating land use, building code, contract, and compliance issues; and
- Representing individual and institutional clients in pursuing, or defending against, statutory, contract, and impact claims through trial in both State and Federal Courts.

## **BAI, POLLOCK, BLUEWEISS AND MULCAHEY, P.C.**

*Associate*

Shelton, CT

*Oct. 2004 – Aug. 2006*

Litigation practice focused on medical malpractice and professional liability matters. Experience in all phases of the Superior and Appellate Courts of Connecticut, including: counseling clients; conducting fact and expert witness depositions; drafting pleadings and discovery documents, and client correspondence. Representative matters included representing Physicians and Nurses and counseling Hospitals on risk management strategies and licensing and certification proceedings.

## ***Relevant Public Service Experience***

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### **CITY OF DELRAY BEACH**

- Board of Adjustment, Advisory Board Member (2014-2015)
- Education Board, Chairman (2015-Present)

## ***Education***

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### **QUINNIPIAC UNIVERSITY SCHOOL OF LAW**

Juris Doctor, *magna cum laude*

Hamden, CT

*May 2004*

Honors: Iolta, Quinnipiac Academic Scholarships; Outstanding Legal Scholarship and Superior Classroom Performance Awards; Certificate of Criminal Advocacy with Honors, American Jurisprudence Awards for Highest Achievement in the study of Administrative Law, Accounting Law and Demonstrative Evidence.

Journal: *Probate Law Journal* – Executive Managing Editor

Programs: European and Comparative Law, Trinity College Irish Legal Studies (Dublin, Ireland)

### **UNIVERSITY OF DELAWARE**

B.A., International Relations / Minors: Economics and Latin American Studies

Newark, DE

*May 2000*

Honors: Dean's List (1998-2000)

Programs: Spanish Language and Literature, Centro de Lenguas de Modernas – Granada, Spain

## ***Bar Admissions***

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*State:* Florida, New York and Connecticut.

*Federal:* Southern District and Eastern Districts of New York and the District of Connecticut.

## ***Publications***

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*Disqualification from the Grave?: The Effects of Testamentary Trusts on Medicaid Eligibility*, 17 QUINNIPIAC PROB. L.J. 175 (2004).

## ***Skills and Interests***

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Spanish (proficient); Barrister and Continuing Legal Education Director for the NYCLA Inns of Court; Lecturer for programs: "Business Writing for Commercial Lawyers", "Negotiation Strategies for Transactional Lawyers", "Oversight or Overreach: Judicial Approval of Administrative Settlement Agreements", "Markman Hearings for Non-IP Lawyers", "Ashcroft v. Iqbal: Analysis and Future Impacts on the Federal Bar" and "Cross-Examination of Experts in New York". Chairman of the Career Gear Board of Directors and provide pro bono legal services to the New York Legal Assistance Group and ABA Military Pro Bono Project.