



## Cover Memorandum/Staff Report

File #: 19-899

Agenda Date: 9/17/2019

Item #: 7.C.

**TO:** Mayor and Commissioners  
**FROM:** Suzanne Fisher, Assistant City Manager  
**THROUGH:** Neal de Jesus, Interim City Manager  
**DATE:** September 17, 2019

### APPROVAL OF 2020 THROUGH 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET

#### **Recommended Action:**

Motion to approve Capital Improvement Program (CIP) Budget for 2020 through 2024.

#### **Background:**

The Capital Improvement Program is essential to planning, prioritizing, and coordinating Capital Improvement Projects within the City of Delray Beach (City). The CIP is a five-year plan for the City's major projects and expenditures. CIP projects must have a monetary value of at least \$25,000, and a life cycle of at least five years. The project results in the creation of a fixed asset, or the revitalization of an existing asset.

CIP projects may include:

- Construction of new physical facilities, including all types of infrastructure from Utilities distribution pipes or Water Treatment Plant, to roadway reconstruction, stormwater improvements and vertical construction such as buildings
- Remodeling or expansion of existing facilities
- Acquisition or development of land for community use
- Major equipment and machinery for new or expanded facilities
- Cost of engineering or architectural studies and services relative to the improvement
- Street construction, reconstruction, resurfacing, or renovation

A number of funds are included within the CIP including Special Projects, Recreational Impact Fee, Beautification Trust, Beach Restoration, Marina, Municipal Golf Course, Lakeview Golf Course, City Garage, General Construction, Infrastructure Surtax, Water & Sewer and Stormwater Utility.

Budgetary considerations included in the CIP for 2020 through 2024 include a focus on the improvement of the City's Infrastructure through improvement of our streets and parking lots, critical facility improvements such as hurricane protection upgrades to Fire Headquarters/Station 111, repairs to City-owned bridges and for completion of the Beach Master Plan construction.

#### **City Attorney Review:**

N/A

#### **Funding Source/Financial Impact:**

Failure to adopt the Capital Improvement Program for 2020 through 2024 will result in a deficit of funding for City projects included within the Capital Improvement Program.

**Timing of Request:**

Adoption of the 2020 through 2024 Capital Improvement Program Budget is time sensitive in order for funding to be in place at the beginning of the fiscal year on October 1, 2019.