



## Cover Memorandum/Staff Report

File #: 18-0476 CRA

Agenda Date: 11/19/2019

Item #: 7C.

**TO:** CRA Board of Commissioners  
**FROM:** Alexina Jeannite, Grant Manager  
**THROUGH:** Renée A. Jadusingh, Esq., Executive Director  
**DATE:** November 19, 2019

### **CURB APPEAL GRANT - 214 SW 8<sup>TH</sup> STREET (WILLIAMS)**

#### **Recommended Action:**

Approve a Curb Appeal Grant for the property located at 214 SW 8<sup>th</sup> Street, for an amount not to exceed \$10,473.75.

#### **Background:**

The Curb Appeal Grant Program, originally established by the CRA in 2007, helps to enhance the aesthetics of the Northwest and Southwest residential neighborhoods by facilitating minor cosmetic improvements to single-family homes and duplexes. The program funds a variety of improvements, such as roof repair and replacement, landscaping, irrigation, exterior painting, and driveway improvements, with a maximum possible grant award of \$15,000.

Attached is a Curb Appeal Grant proposal for the property located at 214 SW 8th Street, owned by Mr. and Mrs. Williams. The City's Neighborhood Services Division that administers the program evaluated the property and has determined the home is in need of multiple improvements, however, the homeowner has elected to prioritize the installation of a new roof in order to obtain homeowners insurance. Pursuant to the City's procurement policy, City staff requested bids for the proposed project from qualified contractors. Two responsive bids were submitted, and the lowest was accepted by LGI Construction, which estimated a total project cost of \$9,975.00 (for the roof alone). Because The Williams' are eligible for a Curb Appeal grant at the 100% funding level, the City is requesting a Curb Appeal Grant from the CRA in an amount not to exceed \$10,473.75, which includes a 5% contingency as allowed by program guidelines. If approved, the selected contractor will complete the specified improvements to the satisfaction of City staff, and payment will be issued after the work is approved by a final inspection. Staff recommends approval of the requested Curb Appeal grant, as it will help further the CRA mission by eliminating slum and blighted conditions in Sub-Area #8 (Southwest Neighborhood) of the CRA District by directly funding improvements that will enhance the aesthetics of an owner-occupied single-family home, thereby furthering neighborhood stabilization and enhancing the tax base.

Attachments: Exhibit A - Location Map; Exhibit B - Quote Information Sheet & Contractor Quote Proposal; Exhibit C - Photos of Existing Conditions

#### **CRA Attorney Review:**

N/A

#### **Finance Review:**

N/A

**Funding Source/Financial Impact:**

\$10,473.75 allocated from General Ledger #7305 - Grant Programs - Curb Appeal Residential Improvement Program