



## Cover Memorandum/Staff Report

File #: 18-0474 CRA

Agenda Date: 11/19/2019

Item #: 7A.

TO: CRA Board of Commissioners  
FROM: Lori Hayward, Finance and Operations Director  
THROUGH: Renée Jadusingh, Esq., Executive Director  
DATE: November 19, 2019

### CRA FINANCIAL REPORT - SEPTEMBER 2019

#### **Recommended Action:**

Receive and File.

#### **Background:**

Attached are the September 2019 Financial Statements [1] Statement of Net Assets and [2] Statement of Activities with Budget vs. Actual (YTD). The financial changes that are associated with the FY 18-19 Budget Amendment No.3 includes a majority of the items included on the attached Monthly Financial Statements. Below are highlights of significant activities that occurred during the month of September:

#### **1. The following was entered into accounts payable and due to the City of Delray Beach:**

- Downtown-DB-Master Plan- SE 1<sup>st</sup> Street 2 Way Conversion- Signal (CIP) (G/L #5210) - \$250,000
- Downtown-DB-Master Plan-Downtown Trolley (G/L #5230) - \$179,185
- Osceola Neighborhood Plan (CIP) (G/L #5500) - \$80,447
- Other- NW Neighborhood- Design (CIP) (G/L #5622) - \$1,590,860
- Grant Programs- Curb Appeal Assistance Program Grant- (G/L #7305) - \$75,000
- City Contractual Services- Planning, IT, and Parking Manager- (G/L #7331) - \$27,500
- City Contractual Services- Code Officer (NW/SW Neighborhoods)- (G/L #7332) - \$16,415
- City Contractual Services- Housing Rehab Inspector- (G/L #7334) - \$9,884
- City Contractual Services- Clean & Safe Program- (G/L #7335) - \$1,229,759
- City Contractual Services- Streetscape Maintenance- (G/L #7336)- \$22,494
- City Contractual Services- Project Engineer- (G/L #7337) - \$50,000
- City Contractual Services- Fire Prevention & Life Safety Captain - (G/L #7338)- \$79,809
- City Contractual Services- Engineering Inspector- (G/L #7339) - \$14,455

**2. Downtown-DB-Master Plan- Wayfinding Signage (G/L #5236)** - A payment of \$16,290.60 was paid to Kimley Horn for design services and \$5,797.35 was entered into accounts payable (total- \$22,087.95).

**3. NW/SW 5<sup>th</sup> Avenue Beautification- 98 NW 5<sup>th</sup> Avenue Renovation (G/L #6208)** - A payment in the amount of \$18,657 was made to Synalovski Romanik Saye for design services.

**4. NW/SW 5<sup>th</sup> Avenue Beautification- 95 SW 5<sup>th</sup> Avenue Construction (G/L #6218)** - An invoice in the amount of \$42,615 was entered into accounts payable and due to Song & Associates for design services.

**5. Affordable/Workforce Housing Program-A-Guide Funding-DBCLT (G/L #6535)** - An invoice in the

amount of \$65,388 was entered into accounts payable and due to the DBCLT.

**6. Grant Programs- Site Assistance Grant- (G/L #7306)** - A grant balance in the amount of \$34,612 was entered into accounts payable for a grant awarded to Caesar's Catering.

**7. Community Resource Enhancement-A-GUIDE Funding (G/L #7376)** - The following was entered into accounts payable:

- Arts Garage - \$68,750
- Delray Beach Chamber of Commerce - \$6,250
- Historical Society - \$31,250
- Delray Beach Library - \$114,500
- Old School Square - \$187,500

**8. Community Resource Enhancement (G/L #7375)** - An invoice in the amount of \$25,000 was entered into accounts payable and due to Downtown Development Authority for the Frog Alley Caribbean Festival and the Pineapple Grove Festival.

**9. Economic Development Initiative- Economic Development Incentives- (G/L #7415)** - An invoice in the amount of \$16,250 was entered into accounts payable and due to the Center for Technology, Enterprise & Development.

Attachment(s): Exhibit A - September 2019 Financial Statements