



## Cover Memorandum/Staff Report

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**File #:** 19-1102

**Agenda Date:** 12/10/2019

**Item #:** 6.B.

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**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Assistant Public Works Director  
**THROUGH:** Suzanne Fisher, Assistant City Manager  
**THROUGH:** Neal de Jesus, Interim City Manager  
**DATE:** December 10, 2019

APPROVE UTILIZING SOURCEWELL EZIQC CONTRACT NO. FL-SEA-GC02-041019-SCD WITH SHIFF CONSTRUCTION AND DEVELOPMENT, INC. FOR RENOVATIONS TO THE PARKS AND RECREATION MAINTENANCE FACILITY, BUILDING E, AT THE SWINTON OPERATIONS COMPLEX IN AN AMOUNT NOT-TO-EXCEED \$249,808.60 IN COMPLIANCE WITH RESOLUTION 124-19 ADOPTED BY COMMISSION ON AUGUST 20, 2019.

**Recommended Action:**

Motion to approve expenditure in an amount not to exceed \$249,808.60 in compliance with Resolution No. 124-19 adopted by the City of Delray Beach (City) City Commission on August 20, 2019 to utilize Sourcewell (formerly known as National Joint Powers Alliance) ezIQC Contract No. FL-SEA-GC02-041019-SCD with Shiff Construction and Development, Inc. for required renovations to the Parks and Recreation Maintenance Facility, Building E, located at the Swinton Operations Complex.

**Background:**

The Parks and Recreation Maintenance Facility, Building E, located at the Swinton Operations Complex has experienced issues with roof leaks that have caused moisture and mold issues within the office spaces in the facility. Air conditioning duct work has experienced accumulated moisture creating an unhealthy working condition for employees housed in this facility. In the late 1970s, the size of this building was doubled by adding approximately 7,500 square feet of equipment bays to store maintenance equipment that is utilized in City Parks and to maintain City rights of way. No renovations have been made to this building in the years since this initial work was completed.

This project will replace the air conditioning units and duct work in the office area of the building, R30 insulation will be added where there is none, ceilings and light fixtures will be replaced, as well as damaged dry wall and flooring. A new 15,000 sq. ft. roof will replace the old, which experiences leaking where the original building and addition meet. All work is outlined in attached detailed proposals.

Job Order Contracting (JOC) is the preferred method to procure these services to streamline the process and to complete the project efficiently. JOC is an approved method of public procurement and is available through the Sourcewell cooperative and ezIQC.

Sourcewell is a national cooperative purchasing source solution and the City has been a member since 2007. The ezIQC is one of Sourcewell's purchasing methods. The Gordian Group created

ezIQC to make its industry-leading JOC solutions easily available through cooperative purchasing. JOC is an indefinite delivery/indefinite quantity procurement process that helps facility and infrastructure owners complete a large number of repairs, renovation and straightforward new construction projects with a single, competitively bid contract. Unlike traditional bidding where each project is identified, designed and then put out to bid, ezIQC establishes competitively bid prices up front and eliminates the need to bid each project separately. Sourcewell's procurement process satisfies the City's competitive bid requirements.

The Gordian Group's expert field personnel guides owners through each step of the process, providing oversight to ensure cost and timing efficiencies are maximized right from the start.

**Attachments:**

1. Resolution 124-19
2. Sourcewell Award - Shiff Construction and Development, Inc.
3. Sourcewell JOC Solicitation
4. Proposal for mechanical repairs
5. Proposal for building renovation
6. Proposal for roof repair
7. Gordian ezIQC Overview
8. Gordian JOC FAQs

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

**City Attorney Review:**

City Attorney approves as to form and legal sufficiency.

**Funding Source/Financial Impact:**

Funding for this project will be partially paid from account 001-42-000-519.31-10 Engineering Other Contractual Services, with the remainder paid from fund 377 following a budget transfer into a new account number.

**Timing of Request:**

This is a time sensitive request to complete building repairs and return employees to assigned work space.