



Cover Memorandum/Staff Report

File #: 19-1195

Agenda Date: 1/16/2020

Item #: 6.I.3.

TO: Mayor and Commissioners
FROM: Missie Barletto, Assistant Director of Public Works
THROUGH: Suzanne Fisher, Assistant City Manager
THROUGH: George Gretsas, City Manager
DATE: January 16, 2020

APPROVAL OF RESOLUTION NO. 27-20 TO AWARD AN AGREEMENT WITH W. W. GRAINGER, INC. FOR MAINTENANCE REPAIR AND OPERATIONS (MRO) SUPPLIES, PARTS, EQUIPMENT AND MATERIALS; UTILIZING THE CITY OF TUCSON SOLICITATION NO. RFP 192163 - \$120,000

Recommended Action:

Motion to Approve Resolution No. 27-20 to award an Agreement with W. W. Grainger, Inc in the estimated amount of \$120,000 through December 31, 2022 utilizing the City of Tucson solicitation No. RFP 192163, and authorize the City Manager to approve renewal options, in the amounts below, contingent upon appropriation of funds.

Background:

On July 1, 2019, the City of Tucson approved the award of an Agreement for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment, Materials and Related Services with W. W. Grainger, Inc. The contract is valid through December 31, 2022 with two, one-year renewal options.

Grainger provides parts and supplies that are used in the every day maintenance, repair and operations of the City's various facilities. Grainger distributes the most comprehensive line of MRO products and service categories and anything MRO related. The City of Delray Beach (City) is in need of an Agreement for maintenance repair and operations supplies, parts, equipment, materials, and related services in the estimated amount of \$120,000.

Should the City exercise all renewal options provided in the Agreement, the cumulative agreement value is provided below.

Estimated Contract Value		
Initial Contract Term	January 14, 2020 - December 31, 2022	\$120,000
Renewal Term 1	January 1, 2023 - December 31, 2023	\$60,000
Renewal Term 2	January 1, 2024 - December 31, 2024	\$60,000
\$240,000		

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

001-41-350-519.46-20 Building Maintenance Department

Timing of Request:

Timely approval of this contract is critical to ensuring the operation and maintenance program of the Building Maintenance Department.