



## Cover Memorandum/Staff Report

File #: 20-278

Agenda Date: 5/5/2020

Item #: 7.L.1.

**TO: Mayor and Commissioners**  
**FROM: Duane D'Andrea, Human Resources Director**  
**THROUGH: George Gretsas, City Manager**  
**DATE: May 5, 2020**

APPROVAL OF RESOLUTION NO. 12-20 A BID WAIVER TO AWARD AN AGREEMENT AND RETROACTIVE APPROVAL OF INVOICE # 11154 IN THE AMOUNT OF \$26,458 WITH GOVERNMENTJOBS.COM, INC. DBA NEOGOV FOR THE ONLINE RECRUITMENT AND PERFORMANCE MANAGEMENT SERVICES FOR THE HUMAN RESOURCES DEPARTMENT.

### **Recommended Action:**

Motion to approve Resolution No. 12-20 a Bid Waiver to award an Agreement and retroactive approval of invoice #11154 in the amount of \$26,458 with Government jobs.com dba NeoGov for Online Recruitment and Performance Management Services for the Human Resources Department for the agreement term and authorize the City Manager to exercise renewal options, in the amounts below, contingent upon appropriation of funds.

### **Background:**

The City of Delray Beach (City) Human Resources Department utilizes Governmentjobs.com, Inc. dba NEOGOV for the online recruitment ("Insight") and Performance Management Module ("Perform") and other functions. Utilizing the Bid Waiver method, Government.jobs.com, Inc. dba NeoGOV will continue to provide a platform with greater functionality that meets the needs of the City. The term of the Agreement will be for one (1) year with four, one-year renewal periods. The Human Resources Department is requesting award of an Agreement and retroactive approval of invoice #11154 in the amount of \$26,458.

Should the City exercise the renewal options provided in the contract, the cumulative contract value is provided below.

Estimated Contract Value		
Initial Term (1year)	October 1, 2019 - September 30, 2020	\$26,458
Renewal Term 1	October 1, 2020 - September 30, 2021	\$26,458
Renewal Term 2	October 1, 2021 - September 30, 2022	\$26,458
Renewal Term 3	October 1, 2022 - September 30, 2023	\$26,458
Renewal Term 4	October 1, 2023 - September 30, 2024	\$26,458
		\$132,290

This motion is in accordance with the City Code of Ordinances, Section 36 and City Policies and

Procedures.

**City Attorney Review:**

Approved as to legal form and legal sufficiency.

**Funding Source:**

001-17-000-513-54.11 Books, Pubs Subs & Membership Subscriptions.

**Attachments:**

Legal Review Checklist

Resolution No. 12-20

Bid Waiver

Agreement