

01190 - Volunteer Committee / Advisory Board Member

Contact Information -- Person ID: 44580901

Name:	Alessia Evola	Address:	203 Depot Ave. B-5 202 Delray Beach, Florida 33444 US
Home Phone:	(561) 777-9805	Alternate Phone:	
Email:	alessiaevola05@gmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	07/21

Personal Information

Driver's License:	Yes, Florida , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Associate's Degree

Preferences

Minimum Compensation:	\$29.74 per hour; \$58,000.00 per year
Are you willing to relocate?	Yes
Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

To make an important asset to this team as well as learn and grow for the next 30 years in my position.

Education

City of Delray Beach has chosen not to collect this information for this job posting.

Work Experience

Project Manager 3/2020 - Present	Hours worked per week: 40 Monthly Salary: \$4,800.00 Name of Supervisor: Cy Farinas - Project Manager May we contact this employer? No
Heritage Carpet and Tile 2200 Corporate Dr Boynton Beach, Florida 33426 561-424-9090	

Duties

Create and maintain strong relationships with product vendors
Cost estimating and developing budgets
Maintain budget as well as showing strong negotiation skills to do so.
Maintain strong relationships with GC, Field Superintendents, labor crews and Development designers.
Efficiently plan, execute and close all given tasks.
Create work orders for the labor crew.
Maintain install timeline.
Confirm stock and lead time for materials to arrive at the warehouse ahead of time.

Reason for Leaving

Current Position

Project Manager

2/2018 - 3/2020

Beyer Brown & Associates
822 W Central Blvd
Orlando, Florida 32805
4072329046

Hours worked per week: 40
Monthly Salary: \$4,500.00
Name of Supervisor: Kathy - Burges
May we contact this employer? No

Duties

Well versed in purchasing FF&E, OS&E and GC scope items on a large scale.
Responsible to coordinate all deliveries to the warehouse and to site throughout install.
Review all spec packages to create a preliminary budget for clients, as well create quotes with best possible pricing.
Create RFQ, PO's and Change orders
Create and Maintain strong relationships with suppliers
Maintain an organized system of follow ups on all outstanding items on both vendor and client side.

Reason for Leaving

Relocated to Delray Beach

Project Manager

2/2015 - 1/2018

Blue Water Interior
1376 Turnbull Bay Rd.
New Smyrna Beach , Florida 32168
3862955562

Hours worked per week: 40
Monthly Salary: \$3,900.00
Name of Supervisor: Jessica Inglett - Office Manger
May we contact this employer? No

Duties

Maintained close connection with project personnel to troubleshoot and maintain the timeline provided by the client.
Managed deliveries to warehouse as well as to site.
Developed full-scope estimates for preliminary budgeting on design-build projects.
Final proposal based on selection and hard measurements.
Strong negotiation skills.

Reason for Leaving

Opportunity for growth

Certificates and Licenses

City of Delray Beach has chosen not to collect this information for this job posting.

Skills

Office Skills

Typing:

Data Entry:

Additional Information

Honors & Awards

Maintain an organized system of follow ups on all outstanding items on Medical Center

References

Professional

Becker, Breana

Project Manager/ Purchasing

3867473666

breanabecker11@yahoo.com

Professional

Rodriguez, Eugenio
Sales and Marketing Consultant
National Sales
New Smyrna Beach, Florida
5617037252
eugenioismyname@gmail.com

Professional
Richmond, Jonathan
General Contractor/ Owner Universal
Construction
3868042457
jrichmond@universal.cfl

Professional
Maldonado, Raymond
CFO Advanced Wound Treatment Center
9415395048
rfont165@gmail.com

Professional
Font-Troche, Raymond
Fire Fighter
Delray Beach , Florida 33444
9419620465
rayfontfont@gmail.com

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Resume.pdf	Resume.pdf	Resume	Job Seeker
IMG-1399 (2).jpg	IMG-1399 (2).jpg	License	Job Seeker

Agency-Wide Questions

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.
- A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

2. Q: Declaration of Personal Information Exemption Personal Information provided in this

application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

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- 3.** Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

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- 4.** Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

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- 5.** Q: I identify my gender as...

A: FEMALE

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- 6.** Q: Age

A: 25-40

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- 7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A: Project Manger (contractor)

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- 8.** Q: How many years have you lived or worked in Delray Beach?

A: 1 year

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- 9.** Q: Employer name and address

A: Heritage Carpet and Tile
2200 Corporate Dr, Boynton Beach

-
- 10.** Q: Home Phone

A: 561-777-9805

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- 11.** Q: Mobile Phone

A: 561-777-9805

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- 12.** Q: Business Phone

A: 561-777-9805

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- 13.** Q: Please contact me at the following phone number

A: Home

-
- 14.** Q: Please contact me at the following address.

A: Residential street

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- 15.** Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of

Delray Beach?

A: No

16. Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

17. Q: Have you previously been employed by the City of Delray Beach?

A: No

18. Q: Have you served on the City Commission in the last year?

A: No

19. Q: Are you currently serving or have you previously served on any City boards?

A: No

20. Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

21. Q: Do you have any relatives employed by the City of Delray Beach?

A: No

22. Q: EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A: N/A

23. Q: Are you a registered voter?

A: Yes

24. Q: How does your education or experience compliment the powers and duties of the Board?

A: I am currently an Architect major I believe my education will be of great asset to the board as well as my extensive background in Budget Planning and Project Management in larger developments and commercial properties.

25. Q: Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A:

26. Q: **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

27. Q: I understand and agree that: The City of Delray Beach participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

A: I understand and agree

Supplemental Questions

1. Q: I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Board of Adjustment
Board of Trustees for the Firefighters Retirement System
Planning and Zoning Board

2. Q: Please list any community activities that relate to this position.

A: N/A

3. Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: Extensive background in large budgets.
Long history working in building developments and commercial properties
5+ Project Management
Very passionate about the City development and the Fire Service

4. Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: N/A

5. Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Website/Social Media

6. Q: If "other" was selected for question #6, please describe here.

A:

7. Q: Why do you want to serve on this committee, board or commission?

A: I am extremely passionate about this City and would like to help make this the best City in the State of Florida. I believe that I can make an impact in a very positive way with my experience and knowledge of budgeting.

8. Q: What unique abilities/skillset/perspective would you bring if selected?

A: I am a young professional & for my age I come with a lot of knowledge in my career field. I believe my long history dealing with extremely large budgets will bring a lot to the table as well as being a key player in very large project, being that I am a young professional I still have time to grow and learn which allows me the chance to be molded into a model city board member.

9. Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: Board of Adjustment - interpret unclear provisions set by zoning. Also make decisions on applications from land owners to permit building. I bring a vast knowledge of code regulation and contractor experience. as well as being currently studying to become an Architect.
Board of Trustees for the Fire Fighters Retirement System-The authorization of all payments from the pension fund.The determination and certification of amounts of all

retirement allowances and interpretation of the provisions of the pension plan. My job currently revolves around contracts and budgeting. I will be a very good asset to this roll as well as being very passionate about the fire service and having a vast knowledge of the workings.

Planning and Zoning Board- staff is responsible for the implementation and enforcement of the City's Comprehensive Plan. They are also tasked with reviewing building permits and site and development applications for compliance with the City's Zoning Code. I review building plans and budgets regularly this will be no new task, I have reviewed budgets and plans on commercial, hospitality and residential properties as well as obtained all of the needed documentation. I believe this will make me an asset as well.

10. Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

11. Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand