



Cover Memorandum/Staff Report

File #: 19-759

Agenda Date: 8/20/2019

Item #: 6.R.8.

TO: Mayor and Commissioners
FROM: Caryn Gardner-Young, Acting Public Works Director
THROUGH: Neal de Jesus, Interim City Manager
DATE: August 20, 2019

APPROVAL OF RESOLUTION NO. 145-19 WITH TRANE US INC. FOR AIR CONDITIONING MAINTENANCE AND REPAIR SERVICES - \$250,000

Recommended Action:

Motion to approve Resolution No. 145-19 with Trane US Incorporated, for air conditioning maintenance and repair services, as needed at City-owned facilities in an estimated amount of \$250,000 and authorize the City Manager to approve renewal options, in the amounts below, contingent upon appropriations of funds.

Background:

On September 29, 2015, the Board of Education of Harford County Maryland awarded a three-year contract to Trane U.S. Inc., effective from October 1, 2015 through September 30, 2018 with renewal options for two, one-year periods (RFP 15-JLP-023). The solicitation was conducted by the Board of Education of Hartford County as the lead agency for the U.S. Communities Government Purchasing Alliance. The City of Delray Beach is currently registered as a Participating Public Agency with the U.S. Communities Governmental Purchasing Alliance. Cost savings and other benefits the City will realize by utilizing the U.S. Communities Cooperative Contract with Trane include:

1. Trane provides the bonds so qualified local contractors who normally would not be able to meet bonding requirements can bid, increasing competition to obtain the best pricing for services.
2. There is no mark-up by the contractor on the materials provided by Trane.
3. There will be one source, Trane, for labor, materials, responsibility, liability and warranty.

On April 2, 2018, Hartford County Public Schools exercised the first renewal option extending the contract period through September 30, 2020. Pricing structures and related pricing term remained the same as the original terms.

The City of Delray Beach desires to continue utilize the agreement with the same terms and conditions for a not to exceed amount of \$250,000. Trane US Inc. will provide the products and services required to perform HVAC maintenance and repair services as needed at City-owned facilities.

Staff anticipates that approximately \$250,000 will be spent annually on HVAC maintenance and

repair services. Should the City exercise all renewal options provided in the agreement, two, one-year periods, the cumulative agreement value is provided below.

Estimated Contract Value		
Renewal Term 1	Approval date - September 30, 20	\$250,000
Renewal Term 2:	October 1, 2020 - September 30,	\$250,000
\$500,000		

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from Account No. 001-41-350-519.46-20; Building Maintenance.

Timing of Request:

This issue is very time sensitive in order to provide the required services without interruption.