



Cover Memorandum/Staff Report

File #: 20-993

Agenda Date: 1/19/2021

Item #: 6.G.1.

TO: Mayor and Commissioners
FROM: Samuel R. Metott, C.P.R.E., Parks and Recreation Director
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: January 19, 2021

APPROVAL OF RESOLUTION NO. 33-21 TO RATIFY AGREEMENTS WITH RED WING SHOE STORE AND SAFETY SHOES DISTRIBUTORS, LLP FOR THE SUPPLY AND DELIVERY OF SAFETY FOOTWEAR PREVIOUSLY EXECUTED BY THE CITY MANAGER PURSUANT TO THE EMERGENCY PURCHASING AND PROCUREMENT PROCEDURES OUTLINED IN RESOLUTION 76-20 AS WELL AS CHAPTER 95 OF THE DELRAY BEACH CODE OF ORDINANCES.

Recommended Action:

Motion to approve Resolution No. 33-21 to ratify agreements with Red Wing Shoe Store and Safety Shoes Distributors, LLP for the supply and delivery of safety footwear previously executed by the City Manager pursuant to the emergency purchasing and procurement procedures outlined in Resolution 76-20 as well as Chapter 95 of the Delray Beach Code of Ordinances in the estimated amount of \$52,500; and authorize the City Manager to approve renewal options, in the amounts below, contingent on the appropriation of funds.

Background:

Pursuant to the authority in Chapter 95 of the Delray Beach Code of Ordinance, the City Manager is authorized to execute the necessary agreements during a state of emergency where such expenditure does not exceed \$150,000. On March 24, 2020, Resolution 76-20 was executed by the City Manager and later ratified by City Commission, authorizing emergency purchasing and procurement procedures and suspending certain codes, rules, and regulations related to purchasing and procurement. Pursuant to that authority, the City Manager executed the Red Wing Shoe Store and Safety Shoes Distributors, LLP agreements for the supply and delivery of safety footwear.

These agreements help the City fulfill its obligations under the Collective Bargaining Agreements and ensure staff, such as Parks Recreation, Public Works and Public Utilities, and Neighborhood & Community Service employees, who are working in potentially dangerous conditions, have the necessary foot protection.

| Estimated Contract Value | | |
|--------------------------|------------------------------|-----------|
| Agreement Term: | May 21, 2020 to May 20, 2021 | \$52,500 |
| Renewal Term 1: | May 21, 2021 to May 20, 2022 | \$52,500 |
| | Total Contract Value | \$105,000 |

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Governmental Agencies and Not-

for-Profit Organizations.

Attachments:

Legal Review Checklist
 Red Wing Shoe Store Agreement
 Safety Shoe Distributors, LLP Agreement
 Resolution No. 33-21
 Emergency Contracts Pursuant to Reso. No. 76-20

City Attorney Review:

City Attorney recommends approval.

Funding Source/Financial Impact:

| | | |
|------------------------------------|----------------------|--------------|
| Parks & Recreation | | |
| Pompey | 001-72-736-572.52-33 | \$ 300.00 |
| Parks Maintenance | 001-72-738-572.52-33 | \$ 12,000.00 |
| Beautification | 119-72-730-572.52-33 | \$ 6,400.00 |
| Cemetery | 001-39-000-539.52-33 | \$ 1,080.00 |
| Community Center | 001-72-734-572.52-33 | \$ 250.00 |
| Veterans Park/Teen Center | 001-72-735-572.52-33 | \$ 250.00 |
| Community & Development | | |
| Clean & Safe | 001-24-230-519.52-33 | \$ 2,750.00 |
| Code Enforcement | 001-24-240-524-52.33 | \$ 1,500.00 |
| Sanitation | 433-34-000-534-52.33 | \$ 750.00 |
| Neighborhood Services | 118-54-513-554-52.33 | \$ 250.00 |
| Planning & Zoning | 001-26-220-524-52-33 | \$ 1,625.00 |
| Utilities | | |
| Wastewater Collection | 441-36-270-537.52-33 | \$ 2400.00 |
| Water Distribution | 441-36-283-536.52-33 | \$ 3000.00 |
| Water Treatment Plant | 441-36-259-536.52-33 | \$ 2320.00 |
| Water Maintenance | 441-36-256-536.52-33 | \$ 2,250.00 |
| Lift Station Maintenance | 441-36-257-536.52-33 | \$ 2,250.00 |
| Public Works | | |
| Building Maintenance | 001-41-350-519.52-27 | \$ 2,000.00 |
| Engineering Administration | 001-42-000-519.52-33 | \$ 500.00 |
| Engineering Programs | 001-42-360-519.52-33 | \$ 375.00 |
| Environmental Compliance | 001-42-360-519.52-33 | \$ 750.00 |
| Engineering Project management | 001-42-361-519.52-33 | \$ 750.00 |
| Garage Administration | 501-43-000-549.52-33 | \$ 3,000.00 |
| Stormwater Administration | 448-38-000-538.52-33 | \$ 250.00 |
| Stormwater Maintenance | 448-38-380-538.52-27 | \$ 1,500.00 |
| Streets Maintenance | 001-41-310-541.52-33 | \$ 2,750.00 |

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| Traffic Operations | 001-41-320-541.52-33 | \$ 1,250.00 |
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Timing of Request:

Time is of the essence.