



## Cover Memorandum/Staff Report

File #: 18-0734 CRA

Agenda Date: 1/26/2021

Item #:

**TO:** CRA Board of Commissioners  
**FROM:** Tara Toto, Redevelopment Manager  
**THROUGH:** Renée A. Jadusingh, Esq., CRA Executive Director  
**DATE:** January 26, 2021

### **SECOND AMENDMENT TO THE CONSULTING WORK ASSIGNMENT BETWEEN THE DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY AND SONG & ASSOCIATES, INC.**

#### **Recommended Action:**

Approve the Second Amendment to the Consulting Work Assignment with Song & Associates, Inc. for 95 SW 5<sup>th</sup> Avenue, Delray Beach, FL 33444.

#### **Background:**

On October 1, 2018, the Delray Beach Community Redevelopment Agency (CRA) entered into an Agreement with Song and Associates, Inc. for professional contracting services. On November 13, 2018, the Delray Beach Community Redevelopment Agency (CRA) entered into a Work Assignment with Song and Associates, Inc. for professional architectural services to include conceptual/schematic and other architectural consulting services for the commercially zoned CRA owned property located at 95 SW 5<sup>th</sup> Avenue. On June 1, 2019, the CRA Board approved the First Amendment to the original Work Assignment to include additional consulting services, not included in the original Work Assignment.

The City of Delray Beach Development Services Department Site Plan Review and Appearance Board (SPRAB) approval is required for this project. As part of this process, the Technical Advisory Committee (TAC) is reviewing the project design for technical compliance. During the City's review process, comments related to the requirement for right of way improvements were issued. The original work assignment and first amendment did not include design within the right of way.

*The request before the Board is to amend the work assignment to include additional design and consulting services related to the required right of way improvements in the amount of \$4,500.*

CRA Staff recommends approval of the Second Amendment to the Agreement between the Delray Beach Community Redevelopment Agency (CRA) and Song and Associates, Inc. for professional architectural design services in an amount not to exceed \$161,974 for the additional architectural and engineering design services.

Attachment(s): Exhibit A - Original Work Assignment Song; Exhibit B - First Amendment Song; Exhibit C - Second Amendment Song; Exhibit D - Proposal - Song

#### **CRA Attorney Review:**

The CRA General Council reviewed the Second Amendment to the Consulting Work Assignment to form and determined it to be accepted.

#### **Funding Source/Financial Impact:**

Funding is available in the amount of \$2,130,000 - GL#6216