



CITY OF DELRAY BEACH  
100 NW 1<sup>st</sup> AVENUE, DELRAY BEACH, FL 33444

AGREEMENT FOR  
SOLICITATION NO. 2020-029  
INSPECTION, PLAN REVIEW AND DEVELOPMENT REVIEW  
SERVICES

M.T. CAUSLEY, LLC.

## AGREEMENT

THIS AGREEMENT is hereby made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, (the "effective date") by and between the City of Delray Beach, a Florida municipal corporation ("City"), whose address is 100 N.W. 1<sup>st</sup> Avenue, Delray Beach, Florida 33444, and M.T. Causley, LLC, a Florida limited liability company(hereafter referred to as "Contractor"), whose address is 866 Ponce de Leon, 2<sup>nd</sup> Floor, Coral Gables, FL 33134.

WHEREAS, the City desires to retain the services of the Contractor to provide inspection, plan review, and development review services in accordance with the City's Invitation to Bid No. 2020-029, and the Contractor's response thereto, all of which are incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereafter set forth, the Contractor and the City agree as follows:

### ARTICLE 1. INCORPORATION OF INVITATION TO BID

The terms and conditions of this Agreement shall include and incorporate the terms, conditions, and specifications set forth in the City's Invitation to Bid No. 2020-029, and the Contractor's response to the Invitation to Bid, including all documentation required thereunder.

### ARTICLE 2. DESCRIPTION OF GOODS OR SCOPE OF SERVICES

The Contractor shall provide inspection, plan review, and development review services as identified in the specifications accompanying the City's Invitation to Bid, which are incorporated herein by reference.

### ARTICLE 3. COMPENSATION

The City shall pay to the Contractor, in compliance with the Pricing Schedule attached hereto and incorporated herein, according to the terms and specifications of the referenced Invitation to Bid.

### ARTICLE 4. MISCELLANEOUS PROVISIONS

a. Notice Format. All notices or other written communications required, contemplated, or permitted under this Agreement shall be in writing and shall be hand delivered, telecommunicated, or mailed by registered or certified mail (postage prepaid), return receipt requested, to the following addresses:

i. As to the City: City of Delray Beach  
100 N.W. 1<sup>st</sup> Avenue  
Delray Beach, Florida 33444  
Attn: City Manager

ii. with a copy to: City of Delray Beach  
100 N.W. 1<sup>st</sup> Avenue  
Delray Beach, Florida 33444  
Attn: City Attorney

iii. As to the Contractor: M.T. Causley, LLC  
866 Ponce de Leon, 2<sup>nd</sup> Floor  
Coral Gable, FL 33134  
Attn.: Michael T. Causley  
Email: [MTC@mtcinspectors.com](mailto:MTC@mtcinspectors.com)

b. Headings. The headings contained in this Agreement are for convenience of reference only and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.

c. Effective Date. The effective date of this Agreement shall be as of the date it has been executed by both the parties hereto.

#### ARTICLE 5. CONTRACT TERM

The term of this Agreement shall remain in effect for a term of one (1) year and may be renewed for (2) two additional (1) one-year period(s), unless terminated earlier in accordance with terms set forth in the ITB.

(Remainder of this page is intentionally left blank.)

## PRICING SCHEDULE

### 4.1 PRICES AND RATES

There is no web form available for this form. Please submit pricing via [www.bidsync.com](http://www.bidsync.com) or as otherwise indicated in this solicitation.

| Description               | Hourly Rate |
|---------------------------|-------------|
| Building Inspector        | \$100.00    |
| Electrical Inspector      | \$100.00    |
| Plumbing Inspector        | \$100.00    |
| Mechanical Inspector      | \$100.00    |
| Plan Reviewer             | \$105.00    |
| Landscape Plan Reviewer * | \$115.00    |
| Fire Plan Reviewer        | \$105.00    |
| Plan Review Technician    | \$85.00     |
| Building Official         | \$110.00    |

\*If a Landscape Architect is required or requested, the rate will be \$130.00 per hour



IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF DELRAY BEACH, FLORIDA

[SEAL]

By: \_\_\_\_\_  
Shelly Petrolia, City Mayor

ATTEST:

By: \_\_\_\_\_  
Katerri Johnson, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Lynn Gelin, City Attorney

CONTRACTOR

[SEAL]

By: \_\_\_\_\_  
Michael T. Caustey  
Printed Name  
President  
Title

STATE OF Florida  
COUNTY OF Miami-Dade

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 21 day of Jan. 2021 by Michael T. Caustey (name of person), as President (type of authority) for M.T. Caustey, LLC (name of party on behalf of whom instrument was executed).

Personally known ☒ OR Produced Identification  
Type of Identification Produced \_\_\_\_\_

\_\_\_\_\_  
Notary Public – State of Florida

