



VIA EMAIL at [joseph\\_franchino@unifirst.com](mailto:joseph_franchino@unifirst.com)

November 19, 2020

Joseph Franchino, Route Service Manager  
Unifirst Corp  
500 SW 13th Terrace  
Pompano Beach, FL 33069

Subj: 2016-026 Uniform and Flat Supplies Rental Services 120-Day Extension

Joseph Franchino:

On January 05, 2016 an agreement was awarded to Unifirst Corporation for Uniform and Flat Supplies Rental Services. This agreement will expire on January 05, 2021.

In accordance with the City of Delray Beach's Purchasing Policy, Change Orders and Amendments, the City Manager or designee may extend expiring contracts for a time period not to exceed 180 days while a new contract is awarded.

As such, the subject agreement is hereby extended through March 16, 2021.

If you have any questions, please contact Sydney Anelus, Purchasing Agent at [aneluss@mydelraybeach.com](mailto:aneluss@mydelraybeach.com).

Sincerely,

  
Jennifer Alvarez  
Interim City Manager

Cc: Fire, Finance -UTB, Parks & Recreation, Police, Police, Public Works, Neighborhood & Community Services  
ITB No. 2016-025