

RFQ No. 2020-007
Professional Engineering Design Services for the North Swinton Avenue
Roadway Underground Utility Improvements
Technical Scoring Summary Form

Buyer Name: Ilyse Triestman
Technical Evaluations: 4/29/2020
Presentations:
Final Evaluations:

Experience and References 20 Pts. Max.	Yasemin Kacar	Alicia Magliore	Richard Pereira	Criterion Score	Experience and References 20 Pts. Max. Scoring Discussions
CPH, Inc.	18.0	16.0	18.0	52.0	well rounded experience; no schedule listed
Craig A. Smith & Associates.	19.0	18.0	18.0	55.0	
Craven Thompson & Assoc.	19.0	19.0	18.0	56.0	
WGI, INC.	20.0	20.0	18.0	58.0	

Approach, Capacity and Organization 30 Pts. Max.	Yasemin Kacar	Alicia Magliore	Richard Pereira	Criterion Score	Approach, Capacity and Organization 30 Pts. Max. Scoring Discussions
CPH, Inc.	27.0	29.0	23.0	79.0	
Craig A. Smith & Associates.	28.0	28.0	28.0	84.0	Recent experience, nearby office.
Craven Thompson & Assoc.	28.0	29.0	27.0	84.0	local office

WGI, INC.	29.0	29.0	29.0	87.0	local project experience; no schedule
Similar Completed Projects 30 Pts. Max.	Yasemin Kacar	Alicia Magliore	Richard Pereira	Criterion Score	Similar Completed Projects 30 Pts. Max. Scoring Discussions
CPH, Inc.	29.0	26.0	23.0	78.0	
Craig A. Smith & Associates.	29.0	28.0	28.0	85.0	
Craven Thompson & Assoc.	30.0	28.0	27.0	85.0	
WGI, INC.	29.0	29.0	28.0	86.0	
Proposed Project Team 20 Pts. Max.	Yasemin Kacar	Alicia Magliore	Richard Pereira	Criterion Score	Proposed Project Team 20 Pts. Max. Scoring Discussions
CPH, Inc.	18.0	18.0	18.0	54.0	
Craig A. Smith & Associates.	20.0	20.0	18.0	58.0	
Craven Thompson & Assoc.	19.0	20.0	18.0	57.0	
WGI, INC.	20.0	19.0	18.0	57.0	

Firm		Score
CPH, Inc.		263.0
Craig A. Smith & Associates.		282.0
Craven Thompson & Assoc.		282.0
WGI, INC.		288.0
#REF!		
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WGI, Inc. Ranked 1

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Replace the text within the red highlighted <> to match the solicitation; the black text will automatically update accordingly
Complete the date fields

To add a Committee member, insert a column and update the "Criterion Score" formulas accordingly (green text) [

To add a criterion, copy an entire criterion box and paste in below the last criterion; then, update the ranking formula

To add a company, insert the applicable rows for each criterion box and the ranking box, then update the formulas accordingly

Record each score in the appropriate area; the criterion score will automatically add the scores of each Committee member

Record the scoring notes in the appropriate area

Record only the finalized score for each Committee member

Use one summary form for technical evaluations, and one summary form for final evaluations (if applicable)

Suggestion: Once the Technical Evaluation Scoring Summary Form is formatted, copy the sheet and label it Final

lingly; change red text to black after replacing it;

=IF(SUM(B7:E7)=0,"",SUM(B7:E7))]

s to include the new criterion (green text) [=IFERROR((F7+F14+F21+F28+F35), "")]

ccordingly

number

Evaluations