

# City of Delray Beach

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## Minutes - Draft

**Tuesday, January 19, 2021**

**2:00 PM**

**Special Meeting at 2:00 PM**

**Virtual Meeting**

## **City Commission**

*Mayor Shelly Petrolia*  
*Vice Mayor Ryan Boylston*  
*Deputy Vice Mayor Shirley Ervin Johnson*  
*Commissioner Adam Frankel*  
*Commissioner Juli Casale*

Pursuant to Section 3.12 of the Charter of the City of Delray Beach the Mayor has instructed me to announce a Special Meeting of the City Commission to be held for the following purposes:

Pursuant to the Home Rule powers of the City (s. 2(b), Art. VIII of the Florida Constitution and Chapter 166, Florida Statutes), Chapter 252, Florida Statutes (Emergency Management), any and all other applicable statutes, the City Charter and Chapter 95 of the City's Code of Ordinances, the City Commission of the City of Delray Beach shall conduct business at and through virtual meetings utilizing Communications Media Technology (CMT) in accordance with the rules of procedures promulgated by the City, during the COVID-19 public health emergency declared pursuant to Resolution 70-20, as extended. Members of the public wishing to view City Commission meetings should log into the City's website, <https://www.delraybeachfl.gov/i-want-to/watch/city-meetings>, where the meeting will be live-streamed for the public.

**SP.1. DISCUSSION REGARDING CITY MANAGER HIRING**

Attendees: Mayor Shelly Petrolia  
Absent: Vice-Mayor Ryan Boylston  
Deputy Vice-Mayor Shirley Johnson  
Commissioner Adam Frankel  
Commissioner Juli Casale  
Interim City Manager Jennifer Alvarez  
City Attorney Lynn Gelin  
City Clerk Katerri Johnson

The Special Meeting was called to order at 2:03 p.m.

The roll call was taken by City Clerk Katerri Johnson. The following were present:

**Present 4:** Mayor Shelly Petrolia, Deputy Vice Mayor Shirley Ervin Johnson, Commissioner Adam Frankel, and Commissioner Juli Casale.

**Absent 1:** Vice Mayor Ryan Boylston,

Others present were:

City Attorney Lynn Gelin  
Interim City Manager Jennifer Alvarez  
City Clerk Katerri Johnson

Ebony Olivier, Human Resource Generalist, gave a presentation highlighting the following methods municipalities use when selecting a City Manager:

Option 1:

Executive search firm

Time: 5-7 months approximately

Cost: \$55,000 approximately

Option 2:

Internal recruitment

Time: 4 months approximately

Cost: \$7,000 approximately

Option 3:

Internal recruitment with Citizen Advisory Committee

Time: 4-6 months approximately

Cost: \$7,000 approximately

Commissioner Casale leaned towards option 2 and Deputy Vice Mayor Johnson was in favor of option 3.

Mayor Petrolia favored options 2 and 3.

Commissioner Frankel believed the hiring decision should be made by the new City Commission on March 25. He was not in favor of any of the options provided by Human Resources and favored hiring Interim City Manager Jennifer Alvarez for the role.

The Commissioners engaged in a discussion with Ms. Olivier.

There was consensus to move forward with an internal hiring process. The position would be advertised in February to attract potential candidates. The newly Elected Commission would make the decision to hire the new City Manager.

There being no further business to discuss, the Special Meeting was adjourned at 2:42 p.m.