



Cover Memorandum/Staff

File #: 21-091

Agenda Date: 2/9/2021

Item #: 6.I.2.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: February 9, 2021

APPROVAL OF RESOLUTION NO. 21-21 TO APPROVE AN AGREEMENT WITH WGI, INC. FOR DESIGN SERVICES FOR NORTH SWINTON AVENUE ROADWAY UNDERGROUND UTILITY IMPROVEMENTS PURSUANT TO RFQ NO. 2020-007 (PROJECT NO. 19-012) - \$914,004

Recommended Action:

Motion to Approve Resolution No. 21-21 to award an Agreement with WGI, Inc. for Design Services for North Swinton Avenue Roadway Underground Utility Improvements pursuant to RFQ No. 2020-007 (Project No. 19-012), in an amount not to exceed \$914,004.

Background:

The City of Delray Beach's (City) North Swinton Avenue is experiencing pavement deterioration including uneven surfaces of the roadways, excessive sinkholes, asphalt cracking and accelerated deterioration adversely impacting roadway stability. This has increased maintenance requirements and shortened the lifespan of resurfacing projects. An engineering evaluation of the subsurface stormwater and sanitary sewers has been completed and identified deficiencies requiring correction at this time. This contract will complete construction plans for roadway construction and underground utilities within this roadway corridor to address these deficiencies.

The City issued Request for Qualifications (RFQ) No. 2020-007 to acquire a firm which will provide professional design services for the North Swinton Avenue Roadway Underground Utility Improvement project.

On March 5, 2020, the City received four (4) submittals pursuant to the RFQ. A Selection Committee evaluated the proposals in full accordance with the Consultants' Competitive Negotiation Act and short listed three (3) firms for interviews/presentations. The final scores are listed below:

<u>Firm</u>	<u>Final Score</u>
WGI, Inc.	288
Craig A. Smith and Associates, Inc.	282
Craven Thompson and Associates	282

In accordance with Florida Statutes, representatives from the Purchasing and Public Works Departments conducted multiple negotiation meetings with WGI, Inc. The estimated fee proposal of \$914,004 has been reviewed by staff and finds it to be fair and reasonable. This estimated fee will be paid based upon their proposed hourly rates and actual hours worked. The design phase of the project through procurement of construction services is expected to be completed within 560 calendar days after the Notice to Proceed. Construction is currently expected to occur in two phases during two separate off-season (April to October) years. The consultant will provide design services during construction to the city to address, request-for-information, shop drawing reviews and plans

changes. The Agreement terms will be from the date of full execution thru the completion of work and full acceptance by the City.

This motion is in accordance with Code of Ordinances Section 36.02 Commission Approval Required.

Attachments:

1. 2020-007 Agreement
2. Exhibit A - Scope of Services
3. Exhibit B - Fee Proposal
4. Resolution No. 21-21
5. Legal Review Checklist
6. WGI, Inc. RFQ submittal
7. 2020-007 Final Scoring Summary

City Attorney Review:

The City Attorney recommends approval of this motion.

Funding Source:

Funding in the total amount not to exceed \$914,004 is available from account numbers: 377-41-340-541.68-02 (Capital Outlay - Swinton Ave - NE 4th St to NW 22nd) in the amount of \$781,620.90 and 441-36-300-536.68-44 (Reclaim Water Area 16) in the amount of \$132,383.10.

Timing of Request:

Approving this agreement is time sensitive in order to meet the established completion date, which is important to maintain the construction schedules and the Capital Improvement Plan budgets.