



Cover Memorandum/Staff Report

File #: 21-586

Agenda Date: 6/8/2021

Item #: 6.D.

TO: Mayor and Commissioners
FROM: Sammie L. Walthour, Interim Director, Neighborhood and Community Services
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: June 8, 2021

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY2020-2024 FIVE-YEAR
CONSOLIDATED PLAN AND FY2020-2021 ANNUAL ACTION PLAN

Recommended Action:

Motion to approve and execute the attached Five-Year Consolidated Plan and Annual Action Plan.

Background:

Pursuant to the Housing Act of 1974, HUD requires all local municipalities and urban counties to prepare local planning documents as a condition of receiving federal assistance. Federal Regulation 24 CFR Part 91 governs the local plan submission and requires that each municipality submit a Consolidated Plan every five years and an Annual Action Plan each fiscal year. Citizen participation is integral to the development of the Plan. The City as a grantee is required to provide at least two public hearings per year to obtain the public's views and to respond to proposals and questions. The first "Needs Assessment" meeting, advertised on the City website and was held virtually through Microsoft Teams on August 12, 2020. The second public meeting is this City Commission meeting on June 8, 2021. Only comments from the public which are not accepted must be summarized and included in the final plan as an attachment. The city has not received any reportable comments. The plan and proposed budget is unanimously supported by the public as presented. This plan has been developed in accordance with the stated regulations.

The attached Annual Action Plan provides a description of the City's plan to utilize CDBG funding for activities and programs consistent with the needs delineated in the Five Year Consolidated Plan. The City CDBG entitlement for both Five Year and Annual Plan FY 2020-2024 will be \$ 531,055 and has been categorized by the following objectives:

PROGRAM ADMINISTRATION \$ 106,211

General management, oversight, and coordination of the CDBG program & NS Division

HOUSING \$ 345,186

Owner Occupied Housing Rehabilitation

PUBLIC SERVICE \$ 79,658

Funds in support of various eligible public service activities consistent with needs identified in the City's Consolidated Plan and are subject to a 15% cap of annual allocation.

TOTAL CDBG FY2020-2024/2020-2021 BUDGET \$ 531,055

City Attorney Review:

Not applicable.

Finance Department Review:

Finance recommends approval.

Funding Source:

Funding is available from account number 118-54-554-Various (511-514; Community Development Block Grant).

Timing of Request:

Plan to be submitted to HUD by July 15, 2021. The attached plan identifies the HUD budget for the upcoming year implemented under the Neighborhood Services Division.