



## Cover Memorandum/Staff Report

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**File #:** 21-578

**Agenda Date:** 6/8/2021

**Item #:** 7.B.

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**TO:** Mayor and Commissioners  
**FROM:** John Lege, Finance Department  
**THROUGH:** Jennifer Alvarez, Interim City Manager  
**DATE:** June 8, 2021

RESOLUTION NO. 97-21 AMENDING THE FISCAL YEAR 2020-21 BUDGET ADOPTED BY RESOLUTION NO. 157-20 ON SEPTEMBER 22, 2020.

**Recommended Action:**

Motion to Approve Resolution No. 97-21 amending the Fiscal Year 2020-21 budget.

**Background:**

The purpose of this request is to amend the adopted Fiscal Year 2020-21 budget to account for encumbrances outstanding at the end of the previous fiscal (September 30, 2020) that are automatically re-appropriated (rolled over). The encumbrances are budget amounts for goods and services for which a contract or purchase order was issued in the prior fiscal year but has not been paid prior to September 30, 2020. These encumbered budget amounts must be brought forward so that the requested good and services can be completed or received, and payment made.

This budget amendment also amends the budget as follows:

**General Fund**

1. Transfers \$49,240 from the City Manager's Contingency Fund in the General Fund to cover a budget shortfall for the elections held in March.
2. Transfer \$50,000 from the City Manager's Contingency Fund in the General Fund to the Insurance Fund to pay for Firefighter cancer benefits.
3. Increases revenues and expenditures in the General Fund by \$15,322 to pay for Wi-Fi extenders for the CRA District.
4. Transfers \$3,840,000 from the General Fund fund balance for the Urban Development Action Grant (UDAG) projects.
5. Transfers \$106,432 from the City Manager's Contingency Fund in the General Fund to pay for elevator repairs located at the Federspiel Parking Garage.

**Neighborhood Services Fund**

6. Carry forward revenues and expenditures in the Neighborhood Services Fund in the amount of \$2,781,419 for various grants received.

**General Construction Fund**

7. Increases revenues and expenditures in amount of \$190,393 in the General Construction Fund for CRA projects per the Interlocal Agreement,
8. Increase revenues in the General Construction Fund in the amount of \$587,941 for FDOT Alley Improvements.

**Cemetery Fund**

9. Appropriates \$60,000 from the Cemetery Fund fund balance for perimeter fence repair at the Municipal Cemetery.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Finance Department Review:**

Finance Department recommends approval.

**Funding Source/Financial Impact:**

See Exhibit A appended to Resolution No. 157-20

**Timing of Request:**

Approval of this request will properly amend the budget to carry forward outstanding encumbrances from the prior fiscal year and appropriate funds for changes necessary to meet operational commitments.