

## 01190 - Volunteer Committee / Advisory Board Member

Expires  
09/24/2021**Contact Information -- Person ID: 38713825**

Name:	Sharon Cruz	Address:	4992 N Citation Dr #105 Delray Beach, Florida 33445 US
Home Phone:	9542324618	Alternate Phone:	
Email:	sharonjones-cruz@hotmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	09/07

**Personal Information**

Driver's License:	Yes
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Associate's Degree

**Preferences**

Minimum Compensation:	\$0.00 per hour; \$0.00 per year
Are you willing to relocate?	No
Types of positions you will accept:	
Types of work you will accept:	Part Time
Types of shifts you will accept:	Day , Evening

**Objective****Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

<b>Business Manager</b> 4/2013 - Present	Hours worked per week: 50 Monthly Salary: \$6,000.00 # of Employees Supervised: 9
Greystar 4801 S Citation Dr Delray Beach, Florida 33445 5614967700	Name of Supervisor: Jackie DiStefano - Regional Manager May we contact this employer? Yes

**Duties**

Operations Management  
Financial Analysis  
Team Member Leadership  
Budget Creation & Implementation

**Certificates and Licenses**

City of Delray Beach has chosen not to collect this information for this job posting.

**Skills**

Office Skills  
Typing:  
Data Entry:

Languages

Spanish - Speak, Read, Write

**Additional Information****References****Resume****Text Resume****Attachments****Agency-Wide Questions**

- 1.** Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A: Acknowledged, I entered all my experience and information in this application. I understand that my application may be rejected if incomplete. Also, I understand that my application needs to be completed whether I submit a resume or not and I understand that resumes alone will be rejected. I have checked my application before submitting and I understand that I won't be able to change or add anything once the application is submitted. I also understand that my application is considered a public record and will remain on file in the City Clerk's Office for a period of two (2) years from the date it was submitted.

- 2.** Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: No

- 3.** Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

- 4.** Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

- 5.** Q: I identify my gender as...

A: Female

- 6.** Q: Age

A: 41-64

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**7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A: Business Manager

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**8.** Q: How many years have you lived or worked in Delray Beach?

A: 1 Year 8 Months

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**9.** Q: Employer name and address

A: Greystar  
4801 S Citation Dr  
Delray Beach, FL 33445

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**10.** Q: Home Phone

A: N/A

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**11.** Q: Mobile Phone

A: 954-232-4618

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**12.** Q: Business Phone

A: 561-496-7700

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**13.** Q: Please contact me at the following phone number

A: Mobile

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**14.** Q: Please contact me at the following address.

A: Home mailing

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**15.** Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

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**16.** Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

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**17.** Q: Have you previously been employed by the City of Delray Beach?

A: No

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**18.** Q: Have you served on the City Commission in the last year?

A: No

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**19.** Q: Are you currently serving or have you previously served on any City boards?

A: No

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**20.** Q: If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

**21. Q:** Do you have any relatives employed by the City of Delray Beach?

A: No

**22. Q:** EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A:

**23. Q:** Are you a registered voter?

A: Yes

**24. Q:** How does your education or experience compliment the powers and duties of the Board?

A: Associates of Arts Economics

**25. Q:** Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A:

**26. Q:** **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

**27. Q:** I understand and agree that: The City of Delray Beach participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

A:

### Supplemental Questions

**1. Q:** I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Downtown Development Authority  
Education Board  
Planning and Zoning Board

**2. Q:** Please list any community activities that relate to this position.

A: N/A

**3. Q:** List any experience that would assist you in serving on this committee, board, commission, or authority

A: Leader of professional team of ten individuals  
Familiar with city processes through permitting  
Business manager

**4. Q:** Please indicate any activities you are involved with that may present a conflict of

interest with the committee, board, commission, or authority you are applying for.

A: N/A

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- 5.** Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: Other

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- 6.** Q: If "other" was selected for question #6, please describe here.

A: Google search

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- 7.** Q: Why do you want to serve on this committee, board or commission?

A: To do my part as a citizen to help improve the lives of all people who reside in Delray Beach.

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- 8.** Q: What unique abilities/skillset/perspective would you bring if selected?

A: Analytical thinking  
Moral and ethical character  
Budget conscience  
Skilled verbal and written communication

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- 9.** Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: To host, review and make analytical decisions on the matters at hand under the guidelines and fundamental foundation on which the board is founded and bounded by the best interest of the community of Delray Beach and it's citizens.

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- 10.** Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

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- 11.** Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand