

## 01190 - Volunteer Committee / Advisory Board Member

**Contact Information -- Person ID: 24760079**

Name:	CARYN SIPERSTEIN KLEIN	Address:	2175 S. Ocean Blvd. Th2 Delray Beach, Florida 33483 US
Home Phone:	908-693-4933	Alternate Phone:	
Email:	carynsip@hotmail.com	Notification Preference:	Email
Former Last Name:		Month and Day of Birth:	03/02

**Personal Information**

Driver's License:	Yes, Florida , Class E
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate

**Preferences**

Minimum Compensation:	\$0.00 per year
Are you willing to relocate?	No
Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Evening , Night , Weekends

**Objective**

I have a rich history of public service and the benefit of private firm experience. I have an extensive history in handling cases from the inception to conclusion including research, writing, discovery, motion practice, depositions, mediation, negotiations and trial work. I am accustomed to making analytical determinations, and positively interacting with staff and the public. As an experienced attorney, I wish to continue serving the public and making a positive impact.

**Education**

City of Delray Beach has chosen not to collect this information for this job posting.

**Work Experience**

<b>Assistant Attorney General</b> 9/2017 - Present	Hours worked per week: 40 Monthly Salary: \$5,710.00 # of Employees Supervised: 4
Attorney General Office/ State of Florida 110 6SE St Ft. Lauderdale, Florida 33310 954-712-4673	Name of Supervisor: Chief - Chief May we contact this employer? Yes

**Duties**

My work experience includes an accomplished history in civil litigation and claims management at the Florida Attorney General's Office which includes civil rights, tort law, constitutional law, employment law, public records law, eminent domain, land use and zoning. My current job duties at the Florida Attorney General's Office include researching, reviewing and investigating claims, drafting legal pleadings, attending depositions, negotiations, mediations, drafting settlement agreements and indemnification agreements, handling hearings and trials. I am accustomed to providing advice and my legal opinion to State Agencies and their employees based upon my work experience, case law and applicable statutes.

**Reason for Leaving**

current

**Mediator**

1/2015 - 9/2017

15th Judicial Circuit  
South County Courthouse  
Delray Beach, Florida 33483  
561-355-2739

Hours worked per week: 40

Monthly Salary: \$4,000.00

Name of Supervisor: Bill moreno - Director

May we contact this employer? Yes

**Duties**

Mediate complaints between parties. Prepare mediation reports and agreements.

**Reason for Leaving**

salary

**Attorney**

12/2014 - 9/2017

Siperstein Klein, LLC  
Boca Raton, Florida 33483  
908-693-4933

Hours worked per week: 60

Monthly Salary: \$6,000.00

Name of Supervisor: self - Managing member

May we contact this employer? Yes

**Duties**

I handled many real estate and corporate transactions, which included drafting and reviewing complex contracts, leases, bid documents, and board resolutions for a large real estate and retail conglomerate. I have extensive history in handling professional legal work, research, writing, review of facts, making analytical determinations, and positively interacting with staff and the public. As an attorney representing clients as well as a Mediator, I am well accustomed to handling expressive clients and high intensity situations.

**Reason for Leaving**

Government job

**Certificates and Licenses**

City of Delray Beach has chosen not to collect this information for this job posting.

**Skills**

Office Skills

Typing:

Data Entry:

Other Skills

Legal Research Expert - 20 years and 1 months

**Additional Information**

Volunteer Experience

Volunteer mediator Broward and Palm Beach County.  
Volunteer Judge Mock Trial competition for students.  
Volunteer on Board of Trustees for Children School.  
Volunteer Chair of Women's Business Professional Group

Technical

Proficient in all computer programs

**References**

Professional

**Starr, Gregg**

Attorney  
The Starr Law Firm  
Boca Raton, Florida  
954-993-6974  
[gstarr@tslf.legal](mailto:gstarr@tslf.legal)

## Personal

**Lieberman, Erica**

Head of HR of Ester Gitlow  
North Caldwell, New Jersey  
973-202-5985  
[ejtlieberman@optonline.net](mailto:ejtlieberman@optonline.net)

## Professional

**Eggers, Melissa**

Assistant Attorney General  
West Palm Beach Office of the Attorney General  
West Palm Beach, Florida  
561-909-7317  
[melissaleggers@gmail.com](mailto:melissaleggers@gmail.com)

**Resume****Text Resume****Attachments**

Attachment	File Name	File Type	Created By
RESUME SIPERSTEIN KLEIN FULL.pdf	RESUME SIPERSTEIN KLEIN FULL.pdf	Resume	Job Seeker

**Agency-Wide Questions**

1. Q: The Board application MUST be completed whether you submit a resume or not. It is important that your application show all the relevant experience and skills you possess that would assist you in serving on this committee or board. Applications must be received no later than ten (10) business days prior to the first City Commission meeting where the nomination for appointment to the board will be considered. Applications may be rejected if incomplete. Resumes alone WILL be rejected. PLEASE NOTE: A) ONCE YOU SUBMIT YOUR APPLICATION, YOU WON'T BE ABLE TO ADD OR CHANGE ANYTHING and you will NOT be able to reapply for the same position(s) during that posting period. B) The City of Delray Beach is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Therefore, please be advised that all applications are public record and subject to the disclosure provisions of Chapter 119 of the Florida Statutes. In addition, please be advised that applications will remain on file in the City Clerk's Office for a period of two (2) years from the date submitted. It is the applicant's responsibility to ensure that the application on file is current.

A:

2. Q: Declaration of Personal Information Exemption Personal Information provided in this application is public information unless the applicant qualifies for an exemption pursuant to Florida Statutes. You are encouraged to thoroughly read the applicable sub-sections of F.S. 119.071. If you qualify for an exemption, your address and phone number are protected information. If you have any questions, please contact the Clerk's Office at 561-243-7056. Do you qualify for a statutory exemption from public disclosure based upon F.S. 119.071?

A: Yes

3. Q: If you stated yes to the above, please list under which sub-section of F.S. 119.971 do you qualify for a statutory exemption from public disclosure?

A:

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**4.** Q: The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

A: Acknowledged

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**5.** Q: I identify my gender as...

A:

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**6.** Q: Age

A:

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**7.** Q: Occupation (If retired, please indicate former occupation or profession.)

A:

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**8.** Q: How many years have you lived or worked in Delray Beach?

A:

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**9.** Q: Employer name and address

A:

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**10.** Q: Home Phone

A:

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**11.** Q: Mobile Phone

A:

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**12.** Q: Business Phone

A:

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**13.** Q: Please contact me at the following phone number

A:

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**14.** Q: Please contact me at the following address.

A:

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**15.** Q: Do you or any of your family members work for or serve on the board of directors of any organization which has contracted with or applied for funding from the City of Delray Beach?

A: No

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**16.** Q: Do you anticipate any involvement of this kind in the future? If yes, please describe the relationship.

A:

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**17.** Q: Have you previously been employed by the City of Delray Beach?

A: No

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**18.** Q: Have you served on the City Commission in the last year?

A: No

**19. Q:** Are you currently serving or have you previously served on any City boards?

A: No

**20. Q:** If yes to above, then please list the boards that you have served on, and your contributions to each?

A:

**21. Q:** Do you have any relatives employed by the City of Delray Beach?

A: No

**22. Q:** EXPLANATION: If you entered yes for the question above, what is the name of the relative and your relationship. (Please indicate N/A if not applicable)

A: n/a

**23. Q:** Are you a registered voter?

A: Yes

**24. Q:** How does your education or experience compliment the powers and duties of the Board?

A: will be beneficial to the Board

**25. Q:** Please list any professional certifications, licenses or certificates that you possess that relate to the board for which you are applying.

A: attorney, broker, mediator

**26. Q:** **Valid e-mail address is necessary to be able to receive notifications from City Clerk's department including but not limited to notices to schedule an interview, application received or rejected notices, etc. Most correspondence will be done through e-mail notifications. Please ensure that valid e-mail address shows on your application and that you remember your login information.**

A: Acknowledged. It is my responsibility to provide a valid e-mail address for correspondence and e-mail notifications. I understand that if I don't check my e-mails or forget my login information, I might miss important messages regarding the position I applied for, and/or any tests or pre-requisites that might be required of me, which could result in missing the opportunity to be considered for the position.

**27. Q:** I understand and agree that: The City of Delray Beach participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

A:

#### Supplemental Questions

**1. Q:** I am interested in serving on the following committees, boards, groups or authorities. (Select up to 3 committees from the list below:)

A: Education Board  
Planning and Zoning Board  
Site Plan Review and Appearance Board

**2. Q:** Please list any community activities that relate to this position.

A: i use to on the board of trustees at Klein Academy focus on education of children. I am a real estate broker and handle planning an zoning issues.

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- 3.** Q: List any experience that would assist you in serving on this committee, board, commission, or authority

A: i use to on the board of trustees at Klein Academy focus on education of children. I am a real estate broker and handle planning an zoning issues.

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- 4.** Q: Please indicate any activities you are involved with that may present a conflict of interest with the committee, board, commission, or authority you are applying for.

A: none

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- 5.** Q: How did you hear about the vacancy on this committee, board, commission, or authority?

A: City of Delray Beach Website/Social Media

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- 6.** Q: If "other" was selected for question #6, please describe here.

A:

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- 7.** Q: Why do you want to serve on this committee, board or commission?

A: help and work with other community members

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- 8.** Q: What unique abilities/skillset/perspective would you bring if selected?

A: attorney and broker

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- 9.** Q: Please describe your understanding of the functions and capacity of the board(s), committee(s), or commission to which you are applying?

A: Work to better the community

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- 10.** Q: Have you ever attended a meeting of the board or committee for which you are applying?

A: No

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- 11.** Q: I understand that by applying to this committee, board, commission, or authority, I am offering a reasonable portion of my time to the City of Delray Beach and the requirements that accompany this position, including, but not limited to, routine meetings, hearings and responsiveness to the public.

A: Yes, I understand