



Cover Memorandum/Staff Report

File #: 21-638

Agenda Date: 7/13/2021

Item #: 6.F.

TO: Mayor and Commissioners
FROM: Samuel Metott, Director of Parks and Recreation
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: July 13, 2021

APPROVAL TO INCREASE THE CONTRACT VALUE IN THE AMOUNT OF \$400,000 AND AUTHORIZE THE CITY MANAGER TO ISSUE A PURCHASE ORDER FOR ADDITIONAL PLAYGROUND EQUIPMENT

Recommended Action:

Motion to approve an increase to the contract value in the estimated amount of \$400,000 thru June 2, 2022, of which \$400,000 is budgeted for FY2021, to the contract value with REP Services, Inc. for various equipment and amenities for parks and playgrounds, and authorize the City Manager is issue a purchase order.

Background:

On February 9, 2021, the City entered into a Master Contractor/Services Agreement in the initial amount of \$179,000 to purchase various equipment and amenities for parks and playgrounds based on the same terms, conditions, and pricing provided under Solicitation No. 18/19-2 with Clay County. The initial amount requested was for two (2) specific projects at Anchor Park and Mike Machek Boy Scout Park and did not contemplate additional projects that may be necessary.

The Parks and Recreation Department intends to utilize this Agreement for additional improvements at various City parks and is thereby requesting an increase to this Contract.

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

117-72-772-572.63-30 Recreation Impact Fee; Capital Outlay Recreation

Timing of Request:

This request is not time sensitive.