



DELRAY BEACH CRA
COMMUNITY REDEVELOPMENT AGENCY

FUNDING ASSISTANCE APPLICATION FORM

Date of Application

8/4/2021

COMPANY INFORMATION

1. Business Name	Moon and Flower: Coffeehouse, Tea & Apothecary				
2. Website	Themoonandflower.com				
3. Year Established	2021	4. Legal Structure	<input type="checkbox"/> Corporation <input checked="" type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Nonprofit <input type="checkbox"/> Sole Proprietorship		
5. FEIN #	86-396-1702	6. 6-Digit NAICS Code	N/A	Does the company have a valid M/WBE certification?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7. Is business currently operating?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Current location is:	<input checked="" type="checkbox"/> Leased <input type="checkbox"/> Owned
Opening October/November 2021					
If currently operating... Not currently operating...					
Current address:					
Length of time at current location		If leased, provide lease expiration date			
8. Current Number of Employees	FT:	PT:	1099:		
Total number of employees who are Delray Beach residents (residing in zip codes: 33444, 33445, 33483):					
9. Anticipated New Jobs to Be Created	FT:	PT:	TOTAL:		

CONTACT INFORMATION

10. Name & Title:	Jaclyn (Jackie) Tufford / Business Owner
11. Email	Jackietufford@gmail.com
12. Mailing Address	101 S. Federal Hwy, #257 Boynton Beach FL 33435
13. Business Phone	N/A
14. Cell Phone	814-308-3733

PROJECT INFORMATION

15. Funding Program Requested	<input type="checkbox"/> Community Sponsorship Grant <input type="checkbox"/> Historic Façade Improvement <input checked="" type="checkbox"/> Paint-Up & Signage <input type="checkbox"/> Project Consultancy & Design (Project Feasibility Consult) <input type="checkbox"/> Project Consultancy & Design (Project Design Services) <input type="checkbox"/> Rent Subsidy <input checked="" type="checkbox"/> Site Development Assistance		
16. Project Address	1201 N. Federal Hwy, Delray Beach FL 33483	17. Square Feet of Project Location	2,450sq Gross
18. Type of space	<input type="checkbox"/> Office <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Retail <input type="checkbox"/> Personal Services <input type="checkbox"/> Restaurant <input type="checkbox"/> Industrial/Flex <input type="checkbox"/> Mixed-Use <input type="checkbox"/> Other: _____		
19. Do you lease or own the project location?	<input checked="" type="checkbox"/> Lease <input type="checkbox"/> Own	Dates of Lease Term: 07/1/2021 - 10/1/2024	Annual Rental Rate: \$ 72,000.00 - \$96,445.00
	Property Owner (as recorded on warranty deed): Howard Dean / Delray Oasis Business Park LLC		
	Date of Acquisition (if applicable): N/A		
20. Total Estimated Project Cost	Entire Project: \$ 70,000 - 75,000	Interior: \$ 72,000	Exterior: \$ 1,000.00
21. Total Capital Investment	\$ 75,000 - 100,000		
22. Proposed Improvements: (select all that apply)	<input type="checkbox"/> Building Expansion <input checked="" type="checkbox"/> Lighting/Electrical <input type="checkbox"/> Storefront/Façade <input type="checkbox"/> Windows/Doors <input checked="" type="checkbox"/> Signage <input checked="" type="checkbox"/> Awning/Canopy <input type="checkbox"/> Landscape/Irrigation <input type="checkbox"/> Exterior Painting <input type="checkbox"/> Parking <input checked="" type="checkbox"/> Other (please specify): <u>Handicapped Ramp & Railings</u>		
23. Business Overview: describe the business use and activity: Moon and Flower is a retail business based on building a local creative and healthy community. Unique gifts made by local artisans (such as art, bath products, books, jewelry, stones and clothing) will be sold in order to help creatives have better representation. Moon and Flower will have locally roasted coffee, artisan crafted beverages, organic tea blends and health conscious snacks. Beyond beverages and sale items, Moon and Flower will have workshops, meditation classes, weekly "mommy and me" events and a toy area to promote families and friends getting together. Lastly, we strive to give back, and a percentage of sales will go to a local organization that helps orphans and less fortunate families.			
24. Project Description: provide a brief overview of the proposed project concept and design needs: - Moon and Flower needs the pre-existing back kitchen area to be upgraded for serving beverages (this space was originally a yoga studio) to be up to code for the city of Delray Beach. The kitchen needs: sinks installed, plumbing, electrical, paint and a tile back splash. - The front room of Moon and Flower is for the coffee/tea bar. The coffee/tea bar room needs: paint, a tile back splash, counter & top and a bar and top, appliances, electrical and plumbing - The main retail/seating area needs: electrical, paint and a handicapped ramp and railing - Outside there needs to be a painted logo sign on the building and marked parking spots			

CERTIFICATION

Please read the section below carefully. After you have read the program guidelines for the requested funding assistance program, sign the form below and submit your completed application to the CRA office.


I, the undersigned, being a principal of the business applying for funding assistance from the Delray Beach Community Redevelopment Agency, hereby certify that the business represented herein is a legally operating business and is or will be located in the City of Delray Beach Community Redevelopment Area.

I understand that this application is not a guarantee of assistance. Should my application be approved, I understand that I am committing to completing the project I have represented in this application, and to obtaining a Certificate of Occupancy or the necessary satisfactory inspection notices signifying that any improvements have been done in accordance with city ordinances and codes. I agree to maintain a valid Delray Beach business tax receipt at all times, and to obtain all necessary City approvals prior to beginning any work. I understand that a failure to do so may jeopardize my ability to receive CRA funding under any funding assistance program.

I understand that any proposed improvement project as represented in this application must receive CRA board approval before any construction begins in order to be eligible for reimbursement and or direct vendor payment.

I understand that because Florida has a very broad public records law, some or all of the information contained within this application may be subject to public disclosure in accordance with state statutes.

I have read the program guidelines in their entirety and by signing below accept the terms of the program. I understand that if this application is incomplete, contains false information or is not accompanied by the necessary documents, it will not be processed.

	8/4/2021
Applicant's Signature	Date
Jaclyn Tufford	Owner
Printed Name	Title

FOR OFFICE USE ONLY		
RECEIVED BY: Alexina Jeannite		DATE 8/6/2021
<input checked="" type="checkbox"/> COMPLETE	<input type="checkbox"/> INCOMPLETE	<input type="checkbox"/> PACKET ATTACHED