



## Cover Memorandum/Staff Report

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**File #:** 18-0882 CRA

**Agenda Date:** 8/31/2021

**Item #:** 8D.

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**TO:** CRA Board of Commissioners  
**FROM:** Christine Tibbs, Assistant Director  
**THROUGH:** Renée A. Jadusingh, Esq., Executive Director  
**DATE:** August 31, 2021

### **SECOND AMENDMENT TO EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR**

#### **Recommended Action:**

Approve the Second Amendment to the Employment Agreement for the Executive Director.

#### **Background:**

Per the Executive Director's Employment Agreement dated June 14, 2019, "[o]n an annual basis, the Board of Commissioners of the CRA shall engage in an annual performance evaluation and salary and benefit review of said Employee on or about June 29<sup>th</sup>, during the term of this Agreement for the purpose of recommending compensation and benefit adjustment for the ensuing year."

The CRA Board engaged in its annual performance evaluation and salary and benefit review of the Executive Director at the July 15, 2021, CRA Board meeting. At that time, the CRA Board recommended and approved at six percent (6%) annual salary increase retroactive to June 29, 2021.

At this time, the Second Amendment to the Executive Director's Employment Agreement is before the CRA Board for approval.

Attachment(s): Exhibit A - Second Amendment to Employment Agreement