



Cover Memorandum/Staff Report

File #: 21-877

Agenda Date: 9/13/2021

Item #: 6.L.5.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 13, 2021

APPROVAL OF RESOLUTION NO. 131-21 TO AWARD AN AGREEMENT TO AIRGAS SPECIALTY PRODUCTS, INC., FOR THE PURCHASE AND DELIVERY OF ANHYDROUS AMMONIA; UTILIZING PALM BEACH COUNTY SOLICITATION #18-056/MB - \$38,700

Recommended Action:

Motion to approve Resolution No. 131-21 to award an Agreement to Airgas Specialty Products, Inc., for the purchase and delivery of anhydrous ammonia in the estimated amount of \$38,700 through June 8, 2022, utilizing the Palm Beach County, Florida Solicitation No. 18-056/MB, and authorize the City Manager to approve renewal options, in the amounts below, contingent on appropriations of funds.

Background:

On May 14, 2018, the Palm Beach County Board of Commissioners awarded solicitation No. 18-056/MB to Airgas Specialty Products, Inc. for the purchase and delivery of anhydrous ammonia. The initial term of the agreement was for twelve (12) months and began on June 9, 2018 through June 8, 2019, with the option to renew for (4) four additional (12) month period(s). On May 1, 2019, the County exercised the first renewal option effective June 9, 2019 through June 8, 2020. On June 4, 2020, the County exercised the second renewal option effective June 9, 2020 through June 8, 2021. On May 10, 2021, the County exercised the third renewal option effective June 9, 2021 through June 8, 2022.

Anhydrous Ammonia (ammonia with water), in conjunction with chlorine, is used in water treatment process to produce potable water. When combined, these chemicals produce chloramines, which last longer than chlorine and offer consistent bacterial control. It also helps by regulating disinfectant by-products. This is a critical chemical used in the water treatment process.

Should the City exercise the renewal options provided in the Agreement, the cumulative Agreement value is provided below.

Estimated Contract Value		
Contract Term	Upon full execution - June	\$38,700
Renewal Term 1	June 9, 2022 thru June 8, 2023	\$58,000
Total Estimated Contract Value:		\$96,700

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from account number:

441-36-259--536.52-30 Utilities - Water Treatment and Storage - Operating Supplies Chemicals.

Time Sensitive:

No time sensitivity concern.