

**WORK ASSIGNMENT
BETWEEN**

**THE DELRAY BEACH
COMMUNITY REDEVELOPMENT AGENCY**

AND

SYNALOVSKI ROMANIK SAYE, LLC

This Work Assignment is entered into this 13 day of Jan, 2020, by and between the **DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY**, hereinafter referred to as "CRA" and **SYNALOVSKI ROMANIK SAYE, LLC** hereinafter referred to as "ARCHITECT".

remove

WITNESSETH:

WHEREAS, the CRA and the ARCHITECT previously entered into an Agreement for Professional Contracting Services dated October 1, 2018, the "Original Agreement"; and

WHEREAS, the CRA and the ARCHITECT are authorized to enter into Work Assignments in order to provide for additional services to be provided by the ARCHITECT for the CRA, pursuant to the Original Agreement; and

WHEREAS, the CRA and the ARCHITECT desire to enter into this Work Assignment in order for the ARCHITECT to provide additional services pursuant to the Original Agreement, except as modified herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the CRA and the ARCHITECT agree as follows:

1. The "WHEREAS" clauses recited above are hereby incorporated herein by reference.

2. The CRA authorizes the ARCHITECT to perform additional services as provided in this Work Assignment for the following CRA Project:

Limited Interior and Exterior Renovations of Relocated Historic House

3. The Scope of Services for the Project, as provided in the Original Agreement, is hereby amended in order to authorize the ARCHITECT to provide the Scope of Services as described on Exhibit "A", to this Work Assignment, which is attached hereto and incorporated herein by reference.

4. The ARCHITECT agrees to perform the Scope of Services, and the CRA agrees to pay the ARCHITECT for the Scope of Services an amount not to exceed, without prior written authorization by the CRA, Forty Eight Thousand and 00/100 Dollars (\$48,000.00), as provided in Exhibit "A", attached hereto.

5. The Budget for the Project as stated in the Original Agreement is hereby amended to reflect the adjustments indicated on Exhibit "A", to this Work Assignment, which is attached hereto and incorporated herein by reference.

6. The Original Agreement is hereby amended to provide for the ARCHITECT to complete the Scope of Services described in Exhibit "A" to this Work Assignment, which is attached hereto and incorporated herein by reference. The ARCHITECT shall provide any and all necessary information and documentation to assist the CRA in completion and submission of the Certificate of Appropriateness and Site Plan Application with the Historic Preservation Board ("Site Plan Application"), and any and all other necessary applications or documents required to be submitted for the Project. In addition, the ARCHITECT shall attend any and all meetings necessary and required to obtain Site Plan Approval and issuance of a building permit to the CRA for the Project, including but not limited to, the City of Delray Beach Development Services Technical Advisory Committee ("TAC"), Historic Preservation Board, Planning and Zoning Board, and City Commission. On or before March 6, 2020, the ARCHITECT shall provide the CRA all Construction Documents, including the Site Plan, Landscape Plans, Site Engineering Plans, Photometric Plan, Building Architectural Plans, Building MEP Plans, and Building Structural Plans, as listed in the Scope of Services. Once the TAC provides comments to the ARCHITECT, the ARCHITECT shall have twenty (20) calendar days to address these comments. The ARCHITECT shall receive final Historic Preservation Board approval and complete all construction drawings, and have the construction drawings approved by the City of Delray Beach Building Department no later than sixty (60) calendar days from the date of this Work Assignment. All Construction Documents provided to the CRA by the ARCHITECT shall comply with all applicable local, state, and federal laws, regulations and codes.

7. This Work Assignment is approved contingent upon the CRA's acceptance of and satisfaction with the completion of the services rendered in the previous phase or as encompassed in the Original Agreement, as may have been amended by any prior Work Assignments entered into between the CRA and the CONTRACTOR. If the CRA, in its sole discretion, is unsatisfied with the services provided in the previous phase, or prior Work Assignment, the CRA may terminate the Original Agreement without incurring any further liability.

8. The ARCHITECT may not commence work on any Work Assignment, including this Work Assignment, as approved by the CRA, without a further notice to proceed issued in writing by the CRA Executive Director, or her authorized representative.

9. The Original Agreement, as may have been modified by prior Work Assignments, and except as modified herein, shall remain in full force and effect.

10. In the event the ARCHITECT fails to meet the timeframes set forth herein to perform the Scope of Services, the CRA shall have the right to terminate this Work Assignment upon ten (10) days prior written notice.

IN WITNESS WHEREOF, the parties hereto have executed this Work Assignment as of the day and year indicated above.

ATTEST:

**DELRAY BEACH COMMUNITY
REDEVELOPMENT AGENCY**

By: Christine Tibbs
Name: [Signature]

BY: [Signature]
Renee Jadusingh, Esq., Executive Director

I HEREBY CERTIFY THAT I HAVE
APPROVED THIS AGREEMENT
AS TO FORM

[Signature]
General Counsel

ARCHITECT:

Synalovski Romanik Saye, LLC

By: [Signature]
(Signature)

Manuel Synalovski, Managing Member
(Print Name and Title)

Attest:

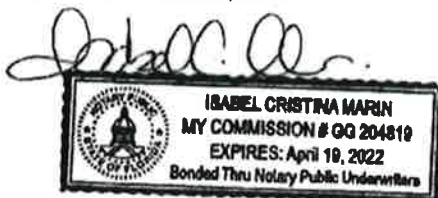
[Signature]
Secretary

(CORPORATE SEAL)

STATE OF FLORIDA
COUNTY OF PALM BEACH Broward

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this 1/13/2020 by Manuel Synalovski of Synalovski Romanik Saye, LLC, a Florida limited liability company, on behalf of the company, who is personally known to me or has produced n/a as identification.

My Commission Expires:



Signature of person taking acknowledgement

Name typed, printed or stamped

Title or Rank

Serial number, if any

EXHIBIT A SCOPE OF SERVICES

I. Project Description

The Architect will prepare construction documents and assist the CRA in preparation and submission of the Site Plan Application, Permit Applications, and any other application required as part of the interior and exterior renovations of the relocated historic house project located at 22 N. Swinton Ave, Delray Beach, FL 33444.

II. Scope of Services

See attached Proposal and Section 6 of this Work Assignment

III. Time of Performance

The ARCHITECT shall provide the CRA all Construction Documents, including the Site Plan, Landscape Plans, Site Engineering Plans, Photometric Plan, Building Architectural Plans, Building MEP Plans, and Building Structural Plans, on or before March 6, 2020. Once the TAC provides comments to the ARCHITECT, the ARCHITECT shall have twenty (20) calendar days to address these comments. The ARCHITECT shall receive final Historic Preservation Board approval and complete all construction drawings, and have the construction drawings approved by the City of Delray Beach Building Department no later than sixty (60) calendar days from the date of this Work Assignment

IV. Compensation

The proposed fee for the Scope of Services noted herein will be an amount not to exceed Forty Eight Thousand and 00/100 Dollars (\$48,000.00).



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

Ms. Tara Toto, Redevelopment Manager
Delray Beach CRA
20 North Swinton Avenue
Delray Beach, FL 33444

PROPOSAL : 1552-191106R
PROJECT : Historic House Renovation
LOCATION : 22 North Swinton Avenue

PROPOSED DATE : 01/13/20
STARTING DATE : 01/20/20
COMPLETION DATE : 03/06/20

The undersigned proposes to provide professional services necessary to complete the following work: Documents and Meetings as required for the Class III Site Plan Application Process and Construction Documents thereafter, as required for the permitting of proposed Improvements and Change of Use for the Historic House located at 22 North Swinton Avenue, Delray Beach, FL.

For a sum of:

Forty Eighty Thousand dollars

\$48,000.00*

Payments to be made as follows:

Monthly, based on percentage of completion of the following work:

As-Builts [Detailed Measurements of Existing Building]	\$ 6,000.00
Due-Diligence [Programming + Code Review for Change of Use]	\$ 2,000.00
Site Plan [As Required for Class III Site Plan Application – LDR Section 2.4.3(B)]	\$ 4,000.00
Landscape Plan [As Required for Class III Site Plan Application – LDR Section 2.4.3(C)]	\$ 2,000.00
Site Engineering Plan [As Required for Class III Site Plan Application – LDR Section 2.4.3(D)]	\$ 2,000.00
Photometric Plan [As Required for Class III Site Plan Application – LDR Section 2.4.3(B)(17)]	\$ 2,000.00
Building Architectural Plans [Floor Plans, Elevations, Sections, Details]	\$ 20,000.00
Building MEP Plans [Mechanical, Plumbing, Electrical, Fire Protection]	\$ 8,000.00
Building Structural Plan [Covered Walkways Connecting Buildings]	\$ 2,000.00
TOTAL	\$ 48,000.00

Any alteration or deviation from the aforementioned will be executed only upon written orders. Services not included in the above scope will be invoiced hourly as additional services and are not included in the above fees.

Note, certain Building Architectural Plans are required as part of the Site Plan Application Process [LDR Section 2.4.3(G)].

*Reimbursable expenses such as bidding, construction administration, copies, courier, enhanced system(s)/equipment design services, faxes, UPS, interior design services, long distance calls, mileage, permit expediting, permit fees, photography, postage, printing, processing fees, renderings, surveying, testing, threshold/special inspections and traffic studies and any additional services provided by sub-consultants shall be invoiced at 1.10 times the cost and are not included in the above fees.

SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

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