

City of Delray Beach

*100 N.W. 1st Avenue
Delray Beach, FL 33444*



Minutes - Draft

Tuesday, August 24, 2021

5:30 PM

Swinton Operations Complex

Parking Management Advisory Board

1. Call to Order/Roll Call

The meeting was called to order at 5:38 pm.

Present 3 - Laura Simon, Richard Burgess, and Thomas Hallyburton

Absent 2 - Brenda Cullinan, and Harvey Brown

2. Election of Officers

Kelly Brandon briefly explained the by-laws for PMAB pertaining to the election of officers.

Chair - Laura Simon made a motion to nominate Harvey Brown. No one seconded. Motion failed

Chair - Richard Burgess made a motion to nominate Thomas A. Hallyburton. Laura Simon seconded the motion. Motion passed. Roll call was completed. Yes- Laura Simon, Richard Burgess and Thomas Hallyburton

Vice Chair - Laura Simon made a motion to nominate Harvey Brown. Thomas A. Hallyburton seconded the motion. Motion passed. Roll call was completed. Yes - Laura Simon, Richard Burgess and Thomas A. Hallyburton

2nd Vice Chair - Thomas A. Hallyburton made a motion to nominate Richard Burgess. Laura Simon seconded the motion. Motion passed. Roll call was completed. Yes - Laura Simon, Thomas A. Hallyburton and Richard Burgess.

This was approved.

3. Approval of Agenda

Laura Simon amended the agenda with the removal of the minutes from July 27, 2021.

This was approved as amended.

4. Approval of the Minutes from the July 27, 2021

Was removed from the agenda for not being able to review prior to meeting.

This was failed.

Attachments: [07272021](#)

5. Public Comments (3 minutes)

Allen Costillo - Owner of Big Al's Steaks, 450 E. Atlantic Ave, Delray Beach.

Was interested in the curbside study, and had comments on the valet and parking issues. Also mentioned that the DDA came up with a plan in 2016.

John Gergan - Cafe Luna Rosa, 34 S. Ocean Blvd, Delray Beach.
Mentioned that there are issues with the downtown parking and that he has a possible solution. Also mentioned the railroad parking for staff as opposed the public and that employee parking has been an issue for many years. He also mentioned that there should not be any free parking for anyone.

Mavis Benson, Merchant on the Avenue and on the DDA Board.
Employee parking in the railroad lot is an issue for employee parking. She also mentioned some examples from other cities to improve parking for Delray Beach.

Richard Burgess - made comments about not having a parking problem but the issue is that parking is not uniformed.

6. Old Business

A. Parking Program Report- Jorge Alarcon

Jorge Alarcon went over the parking report and mentioned that revenues have gone up. Jorge also went over the numbers for the parking garages. Also mentioned that city is waiting for parts to repair the elevators. Spoke about citations are lower.

Laura Simon - interjected and was talking about the numbers in comparison. Also mentioned that repairs under way. Feters Field parking garage is not inviting and has no lighting. Jorge mentioned that the home owners across the street was complaining about the lights being too bright.

Cherise - explained the report to the board in regards to the year to date recording. She will be double checking the report for accuracy.

Richard Burgess - mentioned that he has reached out to the Commission regarding the elevators in the parking garage. He did mention that there is a parts shortage. Asked who cleans the garages. Jorge mentioned that the there is a vendor that will be completing this

task. Who is in charge of enforcing the cleaning? Jorge mentioned that he has been going in a checking to make sure that they are being cleaned.

B. Parking Curb Side Management Plan Update -Brian Ruscher

Brian Ruscher - gave an update to the board with the curbside plan. He was able to answer questions that the board had with regards to the study. Brian also talked about the parking for the employees and about the closing of Atlantic Ave. He mentioned that if that is not the direction the board wants then a letter should be provided to the Commission. The letter will come through Jorge Alarcon who will then forward to the Commission and then forwarded to the consulting firm for consideration.

Laura Simon - Gave information on past studies regarding public and employee parking. She also mentioned the closing of Atlantic Ave and does not recommend it. It is an economic impact for businesses.

Richard Burgess - made a comment regarding the study and mentioned that we are an advisory board but we are told that we can give any recommendations.

Kelly Brandon - mentioned that a letter should be written up and sent the Commission for consideration regarding the closing of Atlantic Ave. If there is consensus. The purpose for the letter is because Brian is working closely with consultants.

Thomas A. Hallyburton - asked if anyone has contacted West Palm Beach regarding the closing of Clematis Street. Focus on the parking garages and the employee parking.

Al Costillo - mentioned that day time parking is not the issue. It is the night time parking. The parking issue is most important.

Johnson - peak hours on the weekend and employee parking are the issue.

The board will be putting together their recommendations for the curbside study at the September meeting.

7. New Business

A. Ice Cream Shops and Restaurant Definitions Ord.27-2 -Brian Ruscher

Brian Ruscher - regulate ice cream shop regulations. The city has zoning codes that was not accounted for take out stores and we have to update the codes and define. There are regulations to place seats in a restaurant and update the zoning code. It does not impact side walk cafe. To provide no more than 8 seats for fast casual restaurant which is a take out establishment. No more that eight seats inside and not be required to have parking requirements. Fees are not an annual fee it is a one time fee. Brian mentioned that all the recommendations will go in front of the P&Z and HPB Boards.

Laura Simon - mentioned that this item did come to the DDA and the board approved unanimously. She agreed to the fee as well.

Richard Burgess - had some questions as to what type of food they can sell and it was mentioned on the type of license they are going for. Would still like to have the establishments to pay an annual fee.

Richard Burgess made a motion on Ordinance 27-21 to amend that 8 seats will be allowed for ice cream parlor as to go/take out with a reduced in lieu of parking fee to those who wish to apply for it.

Yes - Richard Burgess, Thomas A. Hallyburton (passed the gavel)

No - Laura Simon

Present 3 - Laura Simon, Richard Burgess, and Thomas Hallyburton

Absent 2 - Brenda Cullinan, and Harvey Brown

8. Reports and Comments

9. Comments by Board Members

Richard Burgess - Asked if there are any valet restrictions due to covid? Jorge mentioned that the valet work with the restaurants and they may changed the hours of operations.

Thomas A. Hallyburton- mentioned that valet's would like to raise their rates.

Laura Simon - asked if the valet is not open can the no parking after 5pm

be covered? Construction will be taking place on the 400 block. Jorge mentioned that there is an Ordinance that the workers cannot park in the free parking sections.

John Bower - mentioned that the valet was running on a limited schedule but now they are all pretty much open. Due to the pandemic the schedules had to be altered.

10. Comments by Staff

11. Adjourn

Meeting adjourned 7:00pm