



**CITY OF DELRAY BEACH  
EDUCATION BOARD MINUTES  
FINAL**

100 NW 1<sup>st</sup> Avenue  
Delray Beach, FL 33444

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Monday, May 1, 2023

5:30 p.m.

City Hall, 100 NW 1<sup>st</sup> Avenue

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**1. CALL TO ORDER**

The meeting was called to order by Chair Katz at 5:33 p.m.

**2. ROLL CALL**

Present:

Mitchell Katz

Penny Butler-Schillinger

Donna Van Horn

Joan Dorow (absent)

Kendra Williams

Steven Berlanga (absent)

Raiko Knight

Marjorie Waldo

Kae Jonsons

Laura Dickerson (absent)

Angel Nevin (absent)

Cathleen Valenzuela (absent)

Timothy Tomas-Andres (absent)

Staff present:

Janai Bowens, Education and Workforce Coordinator and Board Liaison

Monica M. Daniels, Executive Administrative Assistant/Minute Taker

Lawonda Warren, Assistant City Attorney

Roll was called and quorum was present.

**3. APPROVAL OF AGENDA**

**Motion** made by Ms. Kae Jonsons, seconded by Ms. Marjorie Waldo, to approve the agenda with items number 5 and 6 order being switched. In a voice vote, the **motion passed** unanimously (6-0).

**4. APPROVAL OF MINUTES**

**Minutes for April, 3, 2023**

**Amended March 13<sup>th</sup>, 2023 Minutes**

**Motion** made by Ms. Kae Jonsons, seconded by Ms. Marjorie Waldo to approve the April 3, 2023, minutes. In a voice vote, the **motion passed** unanimously (6-0).

**5. OLD BUSINESS****2023 Adopted Budget**

\$570,000

**General Fund Budget**

\$288,000 – Grants

\$109,639 - Operation

\$172,269 – Salary

Board comments regarding the line items in the budget worksheet and what they specified were made. Janai provided clarification on line items stating what each expenditure meant.

**Janai** clarified line items in budget:

- \$172,269 salary and previous insurance/benefits
- (\$109,639 = operation - \$4000 provided to Delray Beach Summer Reading)
- \$288,000 = Grants

**Janai** stated she will get the outline/description of the grants to provide where the money is spent and clarification regarding expenditures and revenue. She advised what was currently in the budget is \$570,000 (\$288,000 in grants, \$109,000 in operating services and \$172,269 in personnel services).

**Board Members** requested historical details for expenditures; what is open access to spend vs already pre-grandfathered in?

**2018 Delray Beach Final Education Master Plan Report:**

**Staff** requested an update on the Education Master Plan. **Janai** asked Irene Revelas what work has been completed when she was contracted to be the consultant for the Education Master Plan up until now? **Irene Revelas** stated the plan was still in the research phase and will need feedback from stakeholders to be complete.

**2018 Education Master Plan Presentation:**

**Janai** presented the 2018 Education Master Plan which was created by Greenway Strategy Group. The recommendations regarding Delray Beach Public Schools were presented. These recommendations included creating an Early Childhood Program and Technology Choice Program in Pine Grove including an IB Program at Orchard View Elementary, including an IB Middle Years Program at Carver Community Middle School, and converting Village to a Technical School.

**The Board** discussed why these recommendations were not presented to the Commission, including staff turnover and improper advocacy regarding education.

## 6. PRESENTATION

### **2023 Education Master Plan – Irene Revelas, Ohanas Solutions**

**Irene Revelas** advised the plan initially started out as an Education Master Plan but with everything that was happening and or that occurred, the discussion was later made to have an Education Play Book. This Play Book is designed with the goal in mind to bring the City and School District together. There is a binding legal agreement called the Interlocal Agreement in which the full intent of the agreement is coordinated planning for all things having to do with Education in the municipality that is being driven and conducted by the School District. The balance is to make sure the School District is doing what they are supposed to. The Interlocal Agreement was put in place to authorize the use/spending of the Penny Sales Tax, now the Interlocal Agreement needs to have specifics to say what are the problems and how do we handle them as partners.

**Board Discussion regarding whether this report was presented to commission and Education Board previously:**

**Chair Katz** asked questioned whether the information was presented to the Delray Beach Commission. **Irene Revelas** clarified that she did not present this to the commission. She indicated Janet retained Ohanas Solutions after their review of the data. It was discovered that it had no legal basis. The Playbook will ensure a legal agreement between the city and School District to move work forward. The question would be what are our gaps and how are we going to prioritize? It wasn't until May or June It became obvious that the School District wanted to say they are spending the money.

**Marjorie** made a recommendation to table this item due to lack of clarity regarding the Master Plan and Playbook. **Chair Katz** asked for a motion to table item until next month, which was moved in second and all was in favor.

**Lawonda** recommended that a new motion be made, previous motion was for the Education Master Plan, which Irene Revelas stated she does not have.

**The motion was amended and re-offered.**

**Chair Katz** made a motion to table the presentation until next month. Instead of it being a presentation, it will be a presentation with feedback on a potential playbook that is not yet completed. **Chair Katz** amended the motion and simplified it saying that this agenda item be moved to the next meeting.

All in favor, no opposes.

**Gavel returned to Mitch to resume meeting.**

**7. NEW BUSINESS****School Advisory Council Reports & Recommendations****a. Atlantic High School – Penny Butler-Schillinger**

Not able to attend, will do a follow-up and reach out to get a copy of minutes.

**b. Banyan Creek Elementary School**

no updates

**c. Carver Community Middle School – Donna Van Horn**

Could not attend, did call the office to try and acquire minutes, was never able to get in contact with anyone to send them to me.

**d. Orchard View Elementary School**

no updates

**e. Pine Grove Elementary School – Kae Jonsons**

The meeting did not happen, also they have not had a meeting since February 2023 and have not been able to get a quorum.

**f. Plumosa School of the Arts – Janai**

I reached out, this was one of the schools without representation from the board. Things they wanted mentioned – SAC Budget currently has - \$4161. \$1711 was spent schoolwide for positive behavior and safety patrols. Principal reported a lot of things happening which included Frozen the musical. 100 Tree planting by Community Greening Organization. A new recipient of the Laura Bush Foundation for Americas Library Grant has been successful with I Read Challenge, classroom winners received Ice cream in the cafeteria.

Reports of Literacy Growth – from Monitoring I to Monitoring II, hoping to keep same projects for progress monitoring III. We are upon the testing season and will be offering tutoring two times a week.

Newsletter/Save the dates – Principal announced arts / performances trying to make Plumosa the BAK of this area.

**g. S. D. Spady Elementary School – Raiko Knight?**

The last SAC Meeting was 4/12/23 which was the last meeting for the year. Met over obligations of having all meetings. Discussed Registration Round Ups being on an annual basis (we are in low numbers). Talked about testing dates that are coming up for “ALREADY / FAST Testing)? For K – 5<sup>TH</sup> grade and formal assessment scores. Principal Budget speaks of adding money to the budget for (SRO) School Resource Officers at evening events. PTA Appreciation coming up. School Dance is coming up and new

calendar events for next year as well as any SAC open positions that may be considered the following year.

**h. Village Academy – Kendra Williams**

They did not have a quorum and they are having difficulties getting quorums, so now the question would be how to get people to join? They also have three months of minutes that need to be approved but could not be due to no quorum.

**8. COMMENTS**

**Staff Comments:**

**Janai** attended community conversations hosted by Division for Youth Service Center by Carver Middle School – the youth feel most of the time adults make decisions for them, but what they want to see at their school is Mental Health Awareness and Mental Health resources. The kids mentioned they were having a hard time dealing with day to day and with peers & adults post Covid. **Janai** indicated direction of upcoming workshop which includes goals, roles and partnerships.

**Board Comments:**

**Kae** stated the library applied for a grant to do a summer kickoff event, details forth coming at a later meeting. Programming will be known as the Summer Leadership Academy with a goal of improving reading scores through partnership with the Delray Beach Library. Thirty (30) students from Carver will be chosen by teachers as part of the summer Leadership Academy

**Marjorie** Feels two bills at the State level would be worth the conversation under new business at some point.

1. HB7 – STOP WOKE ACT
2. HB1467 – K-12 Education/Books

**Kae** - All Delray Schools are now Title 1 Schools as it relates to graduation rates. Discussed importance of summer programming at the Delray Beach Public Library and upcoming Summer Leadership Academy.

**Raiko**– Commented on Palm Health and Healthy Delray Beach Community Advocates social, emotional learning, & Carver. Community Agencies are happy to help promote and support. She expressed disappointment that the board wasn't able to move forward; previously had money awarded for use, that was not used to provide programs to schools. It's frustrating to have had all these things put into place and then everybody walks away as if the interlocal agreement never existed, what was the point of it all.

**Penny** – Who monitors the interlocal agreement and its expiration date? (**Janai** stated, she would be the person to monitor it)

**9. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS NEW BUSINESS****Irene Revelas – 331 E Atlantic Avenue, Delray Beach, FL 33444**

1. Interlocal Agreement usually starts at the district level. It involves county, district and all municipalities of Palm Beach County, so it will be the district to say we approve this agreement as is and moves it forward. 2. The agreement actually means nothing - the whole reason for the Playbook was if you have a binding agreement between the School District and City, and if the School District doesn't comply with and we have an Education Coordinator and Education Board that says you must comply; if the city commission won't force the district, then this agreement is just that. The point of the playbook was to have information in front of the commission to understand the background and context for decision making.

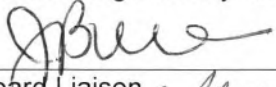
**Lenny Hudson – 531 SW 5<sup>th</sup> Avenue, Delray Beach, FL 33444**

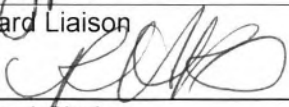
Problems with getting in touch with Erica Whitfield, she doesn't return emails or phone calls. She doesn't come to meetings.

**Chair Katz** – advised she has attended meetings, however there was not a quorum, and the City Attorney would not allow her to speak.

**10. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

  
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Board Liaison

  
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Board Chair

10-11-23  
\_\_\_\_\_  
Date

10-11-23  
\_\_\_\_\_  
Date

[Summary of the Minutes prepared by Monica M. Daniels]