

# City of Delray Beach

100 NW 1st Avenue - Delray Beach, Florida 33444

Phone: (561) 243-7000

[www.delraybeachfl.gov](http://www.delraybeachfl.gov)



## Minutes - Final

Tuesday, October 17, 2023

3:30 PM

**Commission Workshop Meeting at 3:30 PM & Joint Workshop**

**with the City Commission and the CRA Board at 4:00 PM**

**Delray Beach City Hall or Watch on YouTube:**

<https://www.youtube.com/channel/UCc2j0JhnR8Hx0Hj13RhCJag/s>

treams

## City Commission

*Mayor Shelly Petrolia*

*Vice Mayor Ryan Boylston*

*Deputy Vice Mayor Rob Long*

*Commissioner Adam Frankel*

*Commissioner Angela Burns*

**Commission Workshop**

Pursuant to Section 3.12 of the Charter of the City of Delray Beach, the Mayor has instructed me to announce a Workshop Meeting of the City Commission to be held for the following purposes:

**WS.1.** PRESENTATION ON RESOURCES AND STRATEGIES TO SUPPORT LARGE-SCALE CAPITAL IMPROVEMENT PROJECT DEVELOPMENT AND IMPLEMENTATION.

**Sponsors:** City Manager Department and Public Works Department

The Commission Workshop Meeting was called to order at 3:34 p.m. The following were present:

Katerri Johnson, City Clerk, called the roll, and the following were present:

Terrence Moore - City Manager  
Lynn Gelin - City Attorney

**Present: 3 - Mayor Shelly Petrolia, Commissioner Adam Frankel, Commissioner Angela Burns**

**Absent: 2 - Vice Mayor Ryan Boylston, Deputy Vice Mayor Rob Long**

Missie Barletta, Director of Public Works, and her team were present to discuss the Engineering Department's operations and functions concerning Capital Improvement Management from the Public Works perspective for the coming fiscal year.

Cynthia Buisson, Assistant Director of Public Works, gave a presentation highlighting the breakdown of project funding for FY 2023/2024. She explained that splitting the funding over multiple years means the City can achieve more per year for the larger projects.

She stated the project's complexity and size dictate the type of solicitation the Purchasing Department would issue.

There being no questions from the Commission, the meeting was adjourned at 3:45 p.m.

**Joint Workshop with the City Commission and the CRA Board**

**JWS.1.** DISCUSSION CONCERNING CRA/CITY OWNED PROPERTIES ON THE WEST ATLANTIC AVENUE CORRIDOR

**Attachments:** [October 17, 2023 - Joint CRA & City Presentation](#)

The Joint Workshop with the City Commission and the CRA Board was called to order at 4:00 p.m.

Katerri Johnson, City Clerk, called the roll, and the following were present:

Terrence Moore - City Manager

Lynn Gelin - City Attorney

**Present: 5 Mayor Shelly Petrolia, Vice Mayor Ryan Boylston, Deputy Vice Mayor Rob Long, Commissioner Adam Frankel, and Commissioner Angela Burns.**

Renee Jadusingh, Executive Director of the Community Redevelopment Agency (CRA), provided an update on Community Redevelopment Agencies City-Owned Properties on West Atlantic Avenue. She stated the CRA staff was seeking direction on CRA-owned properties on W. Atlantic Avenue for potential development / land swaps and updating the West Atlantic Master Plan/The Set Transformation Plan.

The Commission engaged in a discussion about the best practices moving forward.

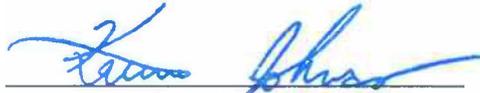
Mayor Petrolia recognized this was an opportunity to reexamine what works best for the city.

Vice Mayor Boylston favored following the redevelopment suggestions already defined in the Set Transformation Plan.

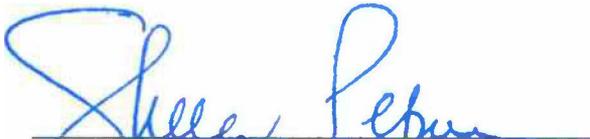
Renee captured the instructions given to her by the Commission:

- Allow the CRA to finish their plan.
  
- Issue a Request for Qualifications (RFQ) to update the Set Transformation Plan, focusing on its implementation.
  
- Continue working with the current consulting firm to develop the land from Swinton Avenue to I-95.

There being no further questions from the Commission. The meeting was adjourned at 4:43 p.m.

  
\_\_\_\_\_  
City Clerk

ATTEST:

  
\_\_\_\_\_  
MAYOR

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein are the Minutes of the October 17, 2023, City Commission Workshop Meeting & Joint Workshop with the City Commission and the CRA Board held on October 17, 2023, which minutes were formally approved and adopted by the City on November 7, 2023.

  
\_\_\_\_\_  
City Clerk

NOTE TO READER:

If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the City Commission. They will become the official Minutes only after review and approval which may involve some amendments, additions or deletions as set forth above.