

# City of Delray Beach

*100 N.W. 1st Avenue  
Delray Beach, FL 33444*



## **Minutes - Final**

**Tuesday, November 21, 2023**

**9:00 AM**

**434 S Swinton Ave**

**Green Implementation Advancement Board**

## 1. Call to Order

The meeting was called to order at 9:01am by Evan Orellana.

## 2. Roll Call

### Members Present:

Evan Orellana, Chairperson  
Vinnie Ardillo, Second Vice-Chairperson  
Heather Seaman, Board Member  
Melanie Stefanovic, Board Member

### Staff Present:

Kelly Brandon, Senior Assistant City Attorney  
Daniela Vega, Assistant City Attorney  
Kent Edwards, Sustainability Officer  
Mary Wozny, Sustainability Coordinator

**Present** 4 - Evan Orellana, Heather Seaman, Vinnie Ardillo, and Melanie Stefanovic

**Absent** 1 - Lindsay Zukerberg

## 3. Approval of Agenda

Heather Seaman made the motion to approve the agenda and it was seconded by Melanie Stefanovic. The motion passed unanimously.

**Yes:** 4 - Orellana, Seaman, Ardillo, and Stefanovic

**Absent:** 1 - Zukerberg

## 4. Approval of Minutes

Heather Seaman made the motion to approve the minutes and it was seconded by Melanie Stefanovic. The motion passed unanimously.

**Yes:** 4 - Orellana, Seaman, Ardillo, and Stefanovic

**Absent:** 1 - Zukerberg

**Attachments:** [GIAB minutes draft 101923](#)

## 5 Public Comments on Agenda & Non-Agenda Items

None

## 6. Old Business

## a. Annual Report

Attachments: [2023 Annual Report](#)

Attachments: [2024 Annual Report Draft](#)

The GIAB is required to make an annual presentation to the Commission in February of each year. A copy of the annual report from last year and the draft for this year was attached to the agenda for reference. The annual report can be used to describe the topics that have been focused on over the year and what the Board plans to focus on throughout the upcoming year.

The main topics the annual report will address this year include: a climate action plan, reduction of greenhouse gas emissions, trees, and solid waste and waste reduction. Each item was discussed and the bullet points that the Board wants to present were solidified.

The Board gave consensus to have OSAR staff edit the draft and discuss the changes with the Chair Evan Orellano before the December meeting. The edited draft will be looked at during the next meeting and finalized. The Board will plan to present the annual report to the Commission at either the February 6th or February 20th meeting.

## b. Education Initiatives

Attachments: [Ord 10-19 Plastic Straws](#)

[Sec. 121.01. PROHIBITION OF SINGLE USE PLASTIC STRAWS](#)

Attachments: [Sustainable Food Service ware guide \(2\)](#)

Attachments: [Ocean Friendly Product Decision Matrix](#)

Single-use plastics and ideas about educating the public on alternatives were discussed. The Board plans to focus on all single use plastics, not just straws. However, they are also interested in amending the language of the current ordinance (Ordinance 10-19) to be more stringent in regard to the type of straws permitted for use within the City. There is potential to have this year's Earth Day event focus on the reduction of single use plastics. Details for this event will be discussed starting in January by OSAR staff and partners.

The Senior Assistant City Attorney addressed the preemptions that are in place that make it difficult to regulate certain types of single use plastics in the City. In 2019, the Senior Assistant City Attorney prepared a memo on this topic and will provide this to the GIAB for the next meeting.

There was consensus to add an agenda item for next meeting to discuss the single use plastic memo from the Senior Assistant City Attorney and potential changes to Ordinance 10-19.

### c. Climate Action Plan discussion

**Attachments:** [Miami Climate Action Plan](#)  
[Broward County Climate Action Plan](#)  
[PBN Resiliency Action Plan](#)  
[SEFL RCAP3 Final.1](#)  
[Boca Raton Sustainability Action Plan](#)  
[Boynton Beach Climate Action plan](#)

**Attachments:** [Comp Plan Notes \(2\)](#)

**Attachments:** [RCAPv3 Boca Boynton Summaries](#)

**Attachments:** [RCAPv3 Boca Boynton Pts Condensed 062023](#)  
[CAP Main topics 062023](#)

**Attachments:** [GIAB Memo CAP 20-07-2023](#)

**Attachments:** [CDB CAP Dft from RCAPv3 Boca BB](#)

A resolution supporting the Regional Climate Action Plan v 3.0, produced by the SE Florida Regional Climate Change Compact (SEFLRCC) was approved at the Nov 7, 2023 Commission agenda. A copy of the resolution was handed out to the Board members and will be attached to the minutes.

OSAR will be responsible for writing the Climate Action Plan for the City. The GIAB will be discussing a future memo to the Commission to provide chapter headings and bulleted details for a Climate Action Plan and recommending these points be included.

For the next meeting, the Board members will closely examine the example documents provided to them (RCAPv3, the City of Boca Raton, and the City of Boynton Beach) in order to start outlining the future memo. Potential chapter headings for a climate action plan will be discussed. After the chapter headings are chosen, the GIAB will focus on adding specific priorities under those headings.

## 7. New Business

### a. Legislative Issues

A Board member brought up an organization called Vote Water and a

bill they are supporting for the right to clean and healthy waters. There was consensus to add this as an agenda item to the next meeting so Board members could conduct research on the item and discuss.

## 8. Board Comments

None

## 9. Staff Comments

**Attachments:** [GIAB Staff Rpt 112123](#)

Topics detailed on the OSAR staff report were discussed. Additional comments not found in the report are recorded below.

**New position:** Mary Wozny has accepted a position as the new Sanitation Administrator for the City in the Neighborhood and Community Services Department. Her current position, Sustainability Coordinator, is posted and accepting applications through December 3rd.

**15th Annual Southeast Florida Regional Climate Leadership Summit:** OSAR staff attended this conference on November 16th and 17th. They participated in a roundtable session for local and tribal government staff. Sustainability priorities and difficulties were discussed at this session along with other local concerns.

## 10. Adjournment

A motion to adjourn the meeting was made by Heather Seaman and it was seconded by Melanie Stefanovic. The motion passed unanimously and the meeting adjourned at 11:02 am.

RESOLUTION NO. 201-23

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, ENDORSING THE SOUTHEAST FLORIDA CLIMATE ACTION PLEDGE; AGREEING TO JOINTLY ADVANCE STRATEGIC CLIMATE ADAPTATION AND MITIGATION PLANNING, PROGRAMS, POLICIES, AND PROJECTS; AND ADVANCING THE IMPLEMENTATION OF THE REGIONAL CLIMATE ACTION PLAN AS APPROPRIATE FOR EACH GOVERNMENT.

WHEREAS, Southeast Florida is considered one of the most vulnerable areas of the country to the consequences of global climate change, with impacts including sea level rise, elevated groundwater levels, rainfall intensification, extreme heat, and ocean acidification presenting extreme risk to Southeast Florida's communities, economy, and natural systems; and

WHEREAS, in recognition of the need for immediate, coordinated, and visionary action to address the impacts of a changing climate and provide for economic and environmental resilience in Southeast Florida, in 2010 the counties of Broward, Miami-Dade, Monroe, and Palm Beach ("Compact Partners") entered into the Southeast Florida Regional Climate Change Compact ("Compact"); and

WHEREAS, the Compact has been an international model for regional collaboration on climate action, with development of key tools, resources, and a Regional Climate Action Plan to expedite and harmonize efforts in support of 111 local and tribal governments across the four-county region; and

WHEREAS, to continue these efforts, the third iteration of the Regional Climate Action Plan ("RCAP 3.0") was undertaken in 2022, through a collaborative process involving more than 150 subject matter experts representing public and private sectors, academic institutions, and not-for-profit organizations; and

WHEREAS, the RCAP 3.0 is a voluntary framework designed to align, guide, and support the acceleration of local and regional climate action in Southeast Florida toward a shared vision of a low-carbon, healthy, prosperous, more equitable, and more resilient region; and

WHEREAS, local and tribal governments have individually demonstrated significant climate leadership, and the RCAP supports the alignment of these individual local efforts with the regional framework and vision; and

WHEREAS, the RCAP does not provide a mandate, but rather serves as a voluntary guidance document that local and tribal governments can adopt and utilize in a manner that reflects their unique context, priorities, and vision for the future of their community; and

WHEREAS, our response to the climate crisis represents an opportunity to build more resilient, livable, equitable communities; bolster regional economic security and advance vibrant, low-carbon innovation economies; and deliver resilient infrastructure that meets community needs now and into the future; and

WHEREAS, there is power in the collective action of counties, municipalities, and tribal governments in jointly developing, advancing, and advocating for mutually beneficial regional, state, and national climate and energy strategies, policies, regulations, and agreements that are consequential to Southeast Florida's shared resilience and prosperity; and

WHEREAS, all local and tribal governments throughout Broward, Miami-Dade, Monroe, and Palm Beach counties are invited to sign on to the Southeast Florida Climate Action Pledge.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals are hereby incorporated herein by reference and approved and adopted.

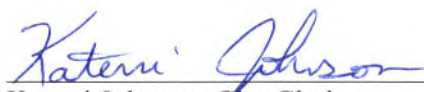
Section 2. The City Commission supports the implementation of the RCAP 3.0 through integrating its recommendations and strategies into existing and future relevant planning, program, policy, and project development as appropriate.

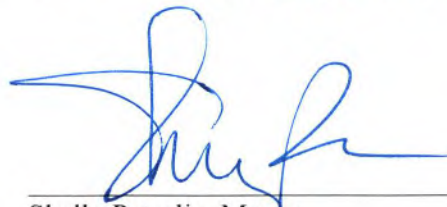
Section 3. The City Commission pledges to utilize and integrate tools and resources developed by the Compact, as appropriate, in climate action planning and implementation, including application of the Regionally Unified Sea Level Rise Projection, participation in the Compact Climate Assessment Tool (C-CAT), and engagement in Compact events including RCAP Implementation Workshops and attendance at the Annual Climate Leadership Summit.

Section 4. This Resolution shall become effective immediately upon passage.

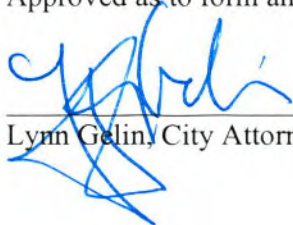
PASSED AND ADOPTED in regular session on the 7<sup>th</sup> day of November, 2023.

ATTEST:

  
Katerri Johnson, City Clerk

  
Shelly Petrolia, Mayor

Approved as to form and legal sufficiency:

  
Lynn Gelin, City Attorney



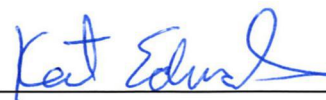
Green Implementation Advancement Board  
November 21, 2023 Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on November 21, 2023 which minutes were formally approved and adopted by the Board on December 21, 2023.

ATTEST:



CHAIR



ADVISORY BOARD LIAISON/ SECRETARY

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.